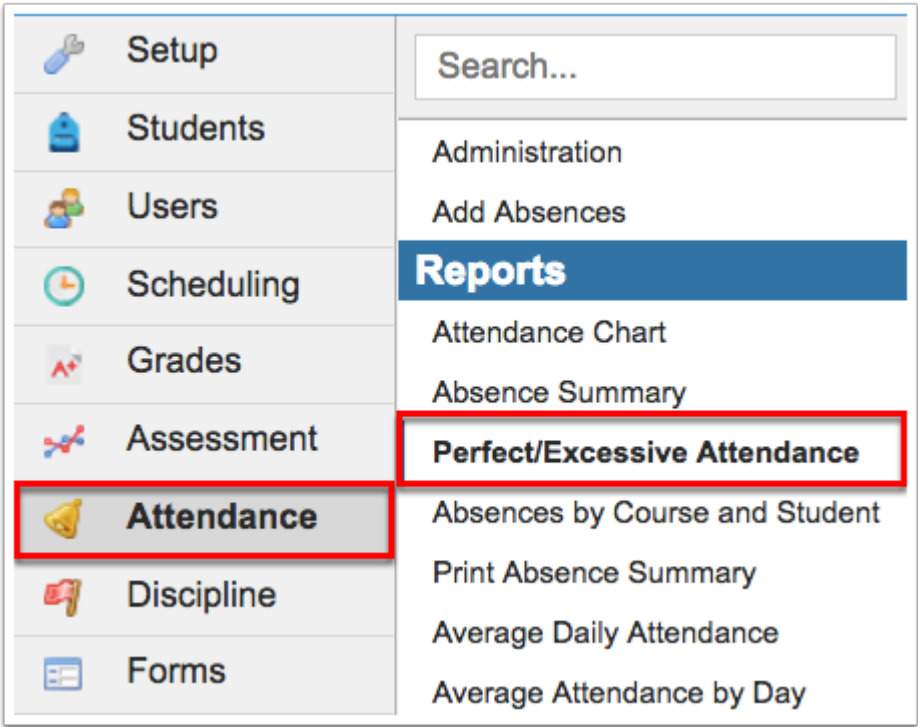


Perfect/Excessive Attendance

The Perfect/Excessive Attendance report includes three Attendance Reports on one screen: the Perfect Attendance Report, the Excessive Absences Report, and the Skip Report.

Perfect Attendance

1. From the **Attendance** menu, click **Perfect/Excessive Attendance**.



2. Click the **Perfect Attendance** tab.

Photo	Student	Grade	Days Absent	Periods Absent	Periods Tardy
	Acosta, Harry P.	10	0	2	1
	Agregor, Abe Sebastian	12	0	0	1
	Ahrens, Edgar Allan	12	0	0	1
	Alec, Colleen Joan	10	0	1	0
	Ali-Hazelwood, Joseph Quinn	12	0	0	0

The Perfect Attendance report identifies students with the best attendance records. This report also includes the Periods Tardy so that the school may consider tardies when determining perfect attendance.

3. Select a **Threshold** from the provided pull-down. To display students that have 0 daily absences, leave the defaulted selection. To change the data and display students that have a different number of daily absences, select the corresponding number of absences.

4. The Perfect Attendance report includes a **Timeframe** pull-down at the top of the report. Only Attendance data within this Timeframe will populate the report. You can select the entire School Year, the 2nd 9 Weeks, Month to date, Last 30-90 days, or create a Custom Timeframe.

FOCUS Writers02 Select Student/Staff ▼ Perfect/Excessive Attendance

Perfect Attendance Excessive Absences Skip Report

Threshold: 0 Daily Absences Timeframe: School Year Show Teacher:

Search Screen Simple List Customized List

736 Students

Photo	Student	Grade
	Acosta, Harry P.	10
	Agregor, Abe Sebastian	12
	Ahrens, Edgar Allan	12
	Alec, Colleen Joan	10
	Ali-Hazelwood, Joseph Quinn	12

a. Selecting **Custom** will display two additional text boxes where you can enter a beginning date and an end date for a **Timeframe** date range. You can enter a date into the provided text boxes or click the calendar icon to select a date.

FOCUS Writers02 Select Student/Staff ▼ Perfect/Excessive Attendance

Lizette Garcia Focus High School - 0041 SIS
Admin 2022-2023 4th 9 Weeks ERP

Perfect Attendance Excessive Absences Skip Report

Threshold: 0 Daily Absences Timeframe: Custom 08/24/2023 → 09/15/2023 Show Teacher: Lizette Garcia

Ignore Excused Absences Go

Search Screen Simple List Customized List

736 Students Filters: OFF Search

Photo	Student	Grade	Days Absent	Periods Absent	Periods Tardy
	Acosta, Harry P.	10	0	2	1
	Agregor, Abe Sebastian	12	0	0	1
	Ahrens, Edgar Allan	12	0	0	1
	Alec, Colleen Joan	10	0	1	0

5. To display a teacher for a specific period on the report, select the appropriate period from the **Show Teacher** pull-down.





Perfect Attendance Excessive Absences Skip Report

Threshold: 0 Daily Absences Timeframe: Custom 08/24/2023 → 09/15/2023 Show Teacher: Period 2

Ignore Excused Absences Go

Search Screen Simple List Customized List

736 Students Filters: OFF Search

Photo	Student	Grade	Days Absent	Periods Absent	Periods Tardy
	Acosta, Harry P.	10	0	2	1
	Agregor, Abe Sebastian	12	0	0	1
	Ahrens, Edgar Allan	12	0	0	1
	Alec, Colleen Joan	10	0	1	0

6. You also have the option to **Ignore Excused Absences** by selecting the corresponding check box.




FOCUS Writers02 Select Student/Staff Perfect/Excessive Attendance Lizette Garcia Focus High School - 0041 SIS Admin 2022-2023 4th 9 Weeks ERP

Perfect Attendance Excessive Absences Skip Report

Threshold: 0 Daily Absences Timeframe: School Year Show Teacher: Period 1 ☒ Ignore Excused Absences Go

Search Screen Simple List Customized List

736 Students Filters: OFF Search

Photo	Student	Grade	Days Absent	Periods Absent	Periods Tardy
	Acosta, Harry P.	10	0	2	1
	Agregor, Abe Sebastian	12	0	0	1
	Ahrens, Edgar Allan	12	0	0	1

7. Click **Go** to generate the report.





FOCUS Writers02 Select Student/Staff Perfect/Excessive Attendance Lizette Garcia Focus High School - 0041 SIS Admin 2022-2023 4th 9 Weeks ERP

Perfect Attendance Excessive Absences Skip Report

Threshold: 0 Daily Absences Timeframe: School Year Show Teacher: Period 1 ☒ Ignore Excused Absences Go

Search Screen Simple List Customized List

736 Students Filters: OFF Search

Photo	Student	Grade	Days Absent	Periods Absent	Periods Tardy
	Acosta, Harry P.	10	0	2	1
	Agregor, Abe Sebastian	12	0	0	1
	Ahrens, Edgar Allan	12	0	0	1
	Alec, Colleen Joan	10	0	1	0

The Perfect Attendance report displays the student's Photo, the name of the Student, the Student ID (if enabled in My Preferences > Student Listing), the student's Grade level, the

selected Period (1) Teacher (if a period is selected from the Show Teacher pull-down), Days Absent (if a Threshold is set), Periods Absent, and Periods Tardy.

Photo	Student	Grade	Period 1 Teacher	Days Absent	Periods Absent	Periods Tardy
	Bell, Ares	10	Fermina Dominquez	0	0	0
	Baker, Lucie	12	Benton Snow	0	0	0
	Acosta, Harry P.	10	Adelle Casanova	0	2	1
	Agregor, Abe Sebastian	12	Adelle Casanova	0	0	1
	Aguilar, Emily Dickinson	12	Adelle Casanova	0	0	1
	Ahrens, Edgar Allan	12	Adelle Casanova	0	0	1

The following columns display for Focus Post Secondary schools: Days Present, Attended Hours, and Scheduled Hours.

Photo	Student	Student ID	Grade	Days Absent	Days Present	Attended Hours	Scheduled Hours	Periods Absent	Periods Tardy
	Carte	033140	31	0	2	3:00	3:00	0	0
	Eaglin	033738	31	0	12	36:00	36:00	0	0
	Goodnig	033636	31	0	12	36:00	36:00	0	0
	Madriga	033411	31	0	12	36:00	36:00	0	0
	Santos	086804	31	1	11	33:00	36:00	1	0

The system preference, **Teachers enter hours present (recommended for some adult/vocational schools)** must be enabled via Setup > System Preferences > School Preferences/Default School Preferences > Attendance tab.

8. Click the **Student** name to open the student's [Absence Summary](#), as shown in the image below.

Focus Writers02 Acosta, Harry P 3780 - 10 Absence Summary Lizette Garcia Focus High School - 0041 SIS Admin 2022-2023 4th 9 Weeks ERP

Report Timeframe: 1 August 2022 15 September 2023 Go Save

Demographic Enrollment Schedule Requests Grades **Absences** Activities Referrals Test History Audit Trail Grad Files SSS Choice Billing

Absent: 2 periods (during 2 days) **Other Marks: 1 periods (during 1 days)** + Add Absence

NS	No Show (DNE)	0 periods	NA	N/A	0 periods
U	Unexcused Absence	2 periods	T	Unexcused Tardy	1 periods
D	Unexcused Abs Related to Discipline	0 periods	PT	Excused Tardy	0 periods
E	Excused Absences	0 periods	C	Clinic	0 periods
N	Unexcused Abs not related to Discipline	0 periods	G	Guidance	0 periods
O	Out of School Suspension	0 periods	H	Hospital Homebound	0 periods
Q	Alternative to OSS	0 periods	I	In School Suspension	0 periods
M	Excused Doctor Note	0 periods	J	Juvenile Detention Center	0 periods
			S	School Activity	0 periods
			A	Agency Placement	0 periods
			LE	Left Early Excused	0 periods
			LU	Left Early Unexcused	0 periods
			V	Covid/Virtual	0 periods

Excessive Absences

1. From the **Attendance** menu, click **Perfect/Excessive Attendance**.

Setup Students Users Scheduling Grades Assessment **Attendance** Discipline Forms

Search...

Administration Add Absences

Reports

Attendance Chart Absence Summary **Perfect/Excessive Attendance** Absences by Course and Student Print Absence Summary Average Daily Attendance Average Attendance by Day

2. Click the **Excessive Absences** tab.


FOCUS Writers02 Select Student/Staff Perfect/Excessive Attendance Lizette Garcia Focus High School - 0041 SIS
Admin 2022-2023 4th 9 Weeks ERP

Perfect Attendance **Excessive Absences** Skip Report

Threshold: 10 Daily Absences Timeframe: School Year Show Teacher: ☐ Ignore Excused Absences Go

Search Screen Simple List Customized List

1 Student Filters: OFF Search

Photo	Student	Grade	Days Absent	Periods Tardy
	Alegory, Potter Ron	11	14	0

3. Select a **Threshold** from the provided pull-down. To change the data and display students that have 1-10 daily absences, select the corresponding number of absences.

FOCUS Writers02 Select Student/Staff Perfect/Excessive Attendance

Perfect Attendance **Excessive Absences** Skip Report

Threshold: 10 Daily Absences Timeframe: School Year Show Teacher:

Search Screen Filter... d List

1 Student

Photo

9 Daily Absences

8 Daily Absences

7 Daily Absences

6 Daily Absences


5 Daily Absences

4 Daily Absences

3 Daily Absences

2 Daily Absences

1 Daily Absences

Photo	Student	Grade	Days Absent
	Potter Ron	11	14

4. The Excessive Absences report includes a **Timeframe** pull-down at the top of the report. Only Attendance data within this Timeframe will populate the report. You can select the entire School Year, the 2nd 9 Weeks, Month to date, Last 30-90 days, or create a Custom Timeframe.

FOCUS Writers02 Select Student/Staff ▼ Perfect/Excessive Attendance

Perfect Attendance Excessive Absences Skip Report

Threshold: 10 Daily Absences Timeframe: School Year Show Teacher: [Dropdown]

Search Screen Simple List Customized List

1 Student

Photo	Student	Grade	Days Absent
	Alegory, Potter Ron	11	14

Timeframe dropdown options: School Year, 4th 9 Weeks, Month to date, Last 30 days, Last 60 days, Last 90 days, Last 2 School Years, Last 3 School Years, Last 4 School Years, Custom.

a. Selecting **Custom** will display two additional text boxes where you can enter a beginning date and an end date for a **Timeframe** date range. You can enter a date into the provided text boxes or click the calendar icon to select a date.

Perfect Attendance Excessive Absences Skip Report

Threshold: 5 Daily Absences Timeframe: Custom 03/01/2023 → 03/27/2023 Show Teacher: [Dropdown]

Ignore Excused Absences Go

Search Screen Simple List Customized List

2 Students

Photo	Student	Student ID	Grade	Days Absent	Periods Tardy
	Aguilar, Emily Dickinson	0022481	12	5	1
	Alegory, Potter Ron	0059241	11	14	0

Filters: OFF Search [Input]

5. To display a teacher for a specific period on the report, select the appropriate period from the **Show Teacher** pull-down.


FOCUS Writers02 Select Student/Staff Perfect/Excessive Attendance Lizette Garcia Focus High School - 0041 SIS Admin 2022-2023 4th 9 Weeks ERP

Perfect Attendance Excessive Absences Skip Report

Threshold: 10 Daily Absences Timeframe: School Year Show Teacher: [v] ☐ Ignore Excused Absences Go

Search Screen Simple List Customized List

1 Student

Photo	Student	Grade
	Alegory, Potter Ron	11

Period 1
Period 2
Period 3
Period 4
Period 5
Period 6
Period 7
Period 8

Filters: OFF Search

Periods Tardy

0



6. You also have the option to **Ignore Excused Absences** by selecting the corresponding check box.

Perfect Attendance Excessive Absences Skip Report

Threshold: 5 Daily Absences Timeframe: School Year Show Teacher: Period 1 ☒ Ignore Excused Absences Go

Search Screen Simple List Customized List

2 Students

Photo	Student	Student ID	Grade	Days Absent	Periods Tardy
	Aguilar, Emily Dickinson	022481	12	5	1
	Alegory, Potter Ron	059241	11	14	0

Filters: OFF Search



7. Click **Go** to generate the report.

Perfect Attendance Excessive Absences Skip Report

Threshold: 5 Daily Absences Timeframe: School Year Show Teacher: Period 1 ☒ Ignore Excused Absences Go



Search Screen Simple List Customized List

2 Students


Photo	Student	Student ID	Grade	Days Absent	Periods Tardy
	Aguilar, Emily Dickinson	022481	12	5	1
	Alegory, Potter Ron	059241	11	14	0

Filters: OFF Search

The Excessive Absences report displays the student's Photo, the name of the Student, the Student ID, the student's Grade level, the selected Period (1) Teacher (if a period is selected from the Show Teacher pull-down), the number of Days Absent (the Threshold selected), and the number of Periods Tardy.

<div> <div>Perfect Attendance</div> <div>Excessive Absences</div> <div>Skip Report</div> </div>						
<div> <div>Threshold: 4 Daily Absences</div> <div>Timeframe: School Year</div> <div>Show Teacher: Period 4</div> <div><input type="checkbox"/> Ignore Excused Absences</div> <div>Go</div> </div>						
<div> <div>Search Screen</div> <div>Simple List</div> <div>Customized List</div> </div>						
<div> <div>2 Students</div> <div>Filters: OFF</div> <div>Search</div> </div>						
Photo	Student	Student ID	Grade	Period 4 Teacher	Days Absent	Periods Tardy
	Aguilar, Emily Dickinson	022481	12	Aldous Huxley	5	1
	Alegory, Potter Ron	059241	11	Aldous Huxley	14	0

The following columns display for Focus Post Secondary schools: Days Present, Attended Hours, and Scheduled Hours.

<div> <div>Perfect Attendance</div> <div>Excessive Absences</div> <div>Skip Report</div> </div>									
<div> <div>Threshold: 1 Daily Absences</div> <div>Timeframe: School Year</div> <div>Show Teacher: Period 99</div> <div><input checked="" type="checkbox"/> Ignore Excused Absences</div> <div>Go</div> </div>									
<div> <div>Search Screen</div> <div>Simple List</div> <div>Customized List</div> </div>									
<div> <div>1 Student</div> <div>Filters: OFF</div> <div>Search</div> </div>									
Photo	Student	Student ID	Grade	Period 99 Teacher	Days Absent	Days Present	Attended Hours	Scheduled Hours	Periods Tardy
	Acosta, Giavanna Thomas	0033917	31	Elaine Bush	1	0	0:00	34:00	0

i The system preference, **Teachers enter hours present (recommended for some adult/vocational schools)** must be enabled via Setup > [System Preferences](#) > [School Preferences/Default School Preferences](#) > [Attendance](#) tab.

8. Click the **Student** name to open the student's [Absence Summary](#), as shown in the image below.

Select Student/Staff

Perfect/Excessive Attendance

Lizette Garcia

Focus High School - 0041

SIS

Admin

2022-2023

4th 9 Weeks

ERP

Perfect Attendance

Excessive Absences

Skip Report

Timeframe: School Year

Show Teacher:

☐ Ignore Excused Absences

Go

This report lists students who were marked absent in at least 1 period and present in a different period of the same day.

Search Screen Simple List Customized List

746 Students

Filters: OFF

Search

Photo	Student	Grade	Days Absent	Skipped Days
	Abe, Charlie Noel	10	5	3
	Acosta, Dexter D	10	1	2
	Abregan, Kenna Joy	10	2	1
	Acevedo, Dlem Donna	09	1	1
	Acevedo, Emerald Vonn	12	5	1
	Acosta, Harry P	10	0	0

The Skip Report identifies students who were marked absent in at least 1 period and present in another period on the same day.

The Skip Report does not utilize the Threshold pull-down like the Perfect Attendance and the Excessive Absences report.

3. The Skip Report includes a **Timeframe** pull-down at the top of the report. Only Attendance data within this Timeframe will populate the report. You can select the entire School Year, the 2nd 9 Weeks, Month to date, Last 30-90 days, or create a Custom Timeframe.

FOCUS Writers02 Select Student/Staff Perfect/Excessive Attendance

Perfect Attendance Excessive Absences Skip Report

Timeframe: School Year Show Teacher: Ignore Excuse

This report lists students who were marked absent in at least 1 period and present in a different period of the same day.

Search Screen Filter...

746 Students

Photo

Acevedo, Diem Donna

Acevedo, Emerald Vonn

a. Selecting **Custom** will display two additional text boxes where you can enter a beginning date and an end date for a **Timeframe** date range. You can enter a date into the provided text boxes or click the calendar icon to select a date.

FOCUS Writers02 Select Student/Staff Perfect/Excessive Attendance

Perfect Attendance Excessive Absences Skip Report

Timeframe: Custom 08/24/2023 → 09/07/2023 Show Teacher:

This report lists students who were marked absent in at least 1 period and present in a different period of the same day.

Search Screen Simple List Customized List

746 Students

Photo	Student	Grade
	Abe, Charlie Noel	10
	Acosta, Dexter D	10
	Abregan, Kenna Joy	10
	Acevedo, Diem Donna	09

4. To display a teacher for a specific period on the report, select the appropriate period from the **Show Teacher** pull-down.

Perfect Attendance Excessive Absences **Skip Report**

Timeframe: School Year Show Teacher: Period 2 ☐ Ignore Excused Absences **Go**

This report lists students who were marked absent in at least 1 period of the same day.

Search Screen Simple List Customized List

746 Students

Photo	Student	Grade	Days Absent
	Abe, Charlie Noel	10	5
	Acosta, Dexter D	10	1
	Abregan, Kenna Joy	10	2
	Acevedo, Diem Donna	09	1
	Acevedo, Emerald Vonn	12	5

5. You also have the option to **Ignore Excused Absences** by selecting the corresponding check box.

FOCUS Select Student/Staff Perfect/Excessive Attendance Lizette Garcia Focus High School - 0041 SIS
Writers02 Admin 2022-2023 4th 9 Weeks ERP

Perfect Attendance Excessive Absences **Skip Report**

Timeframe: School Year Show Teacher: Period 1 ☒ Ignore Excused Absences **Go**

This report lists students who were marked absent in at least 1 period and present in a different period of the same day.

Search Screen Simple List Customized List

746 Students Filters: OFF Search

Photo	Student	Grade	Days Absent	Skipped Days
	Abe, Charlie Noel	10	5	3
	Acosta, Dexter D	10	1	2
	Abregan, Kenna Joy	10	2	1
	Acevedo, Diem Donna	09	1	1

6. Click **Go** to generate the report.

Select Student/Staff

Perfect/Excessive Attendance

Lizette Garcia

Focus High School - 0041

SIS

Admin

2022-2023

4th 9 Weeks

ERP

Perfect Attendance

Excessive Absences

Skip Report

Timeframe: School Year

Show Teacher: Period 1

☒ Ignore Excused Absences

Go

This report lists students who were marked absent in at least 1 period and present in a different period of the same day.

Search Screen

Simple List

Customized List

746 Students

Filters: OFF

Search

Photo	Student	Grade	Days Absent	Skipped Days
	Abe, Charlie Noel	10	5	3
	Acosta, Dexter D	10	1	2
	Abregan, Kenna Joy	10	2	1

The Skip Report displays the student's Photo, the name of the Student, the Student ID, the student's Grade level, the selected Period (2) Teacher (if a period is selected from the Show Teacher pull-down), Skipped Period, Days Absent, and Skipped Days.

Select Student/Staff

Perfect/Excessive Attendance

Lizette Garcia

Focus High School - 0041

SIS

Admin

2022-2023

4th 9 Weeks

ERP

Perfect Attendance

Excessive Absences

Skip Report

Timeframe: School Year

Show Teacher: Period 2

☒ Ignore Excused Absences

Go

This report lists students who were marked absent in at least 1 period and present in a different period of the same day.

Search Screen

Simple List

Customized List

746 Students

Filters: OFF

Search

Photo	Student	Grade	Period 2 Teacher	Skipped Period	Days Absent	Skipped Days
	Abe, Charlie Noel	10	Fridda Roxy	1	4	2
	Acosta, Dexter D	10	Fridda Roxy	4	1	2
	Abregan, Kenna Joy	10	Fridda Roxy	0	2	1
	Acevedo, Emerald Vonn	12	Fridda Roxy	3	5	1
	Acevedo, Diem Donna	09	-	0	1	0
	Acosta, Harry P	10	Fridda Roxy	2	0	0

The following columns display for Focus Post Secondary schools: Days Present, Attended Hours, and Scheduled Hours.

<div> <div>Perfect Attendance</div> <div>Excessive Absences</div> <div>Skip Report</div> </div>								
<div> <div>Timeframe: School Year</div> <div>Show Teacher:</div> <div>Ignore Excused Absences</div> <div>Go</div> </div>								
This report lists students who were marked absent in at least 1 period and present in a different period of the same day.								
<div> <div>Search Screen</div> <div>Simple List</div> <div>Customized List</div> </div>								
<div> <div>23 Students</div> <div> <div>Filter</div> <div>Search</div> </div> </div>								
Photo	Student	Student ID	Grade	Days Absent	Days Present	Attended Hours	Scheduled Hours	Skipped Days
	Guz	0019902	30	19	66	118:40	326:00	46
	Menc	0006998	30	31	43	111:30	252:00	29
	Kitri	0056581	30	22	45	112:00	231:00	11

i The system preference, **Teachers enter hours present (recommended for some adult/vocational schools)** must be enabled via [Setup > System Preferences > School Preferences/Default School Preferences > Attendance tab](#).

7. Click the **Student** name link to open the student's [Absence Summary](#), as shown in the image below.

<div> <div>Focus Writers02</div> <div>Abe, Charlie Noel</div> <div>5879 - 10</div> </div>				<div> <div>Lizette Garcia</div> <div>Focus High School - 0041</div> <div>SIS</div> </div>			
<div> <div>Report Timeframe: 1</div> <div>August</div> <div>2022</div> </div>				<div> <div>Admin</div> <div>2022-2023</div> <div>4th 9 Weeks</div> <div>ERP</div> </div>			
<div> <div>15</div> <div>September</div> <div>2023</div> </div>				<div> <div>Save</div> </div>			
<div> <div>Demographic</div> <div>Enrollment</div> <div>Schedule</div> <div>Requests</div> <div>Grades</div> <div>Absences</div> <div>Activities</div> <div>Referrals</div> <div>Test History</div> <div>Audit Trail</div> <div>Grad</div> <div>Files</div> <div>SSS</div> <div>Choice</div> <div>Billing</div> </div>				<div> <div>+ Add Absence</div> </div>			
<div> <div>Absent: 49 periods (during 11 days)</div> </div>				<div> <div>Other Marks: 14 periods (during 10 days)</div> </div>			
<div> <div>NS</div> <div>No Show (DNE)</div> <div>0 periods</div> </div>				<div> <div>NA</div> <div>N/A</div> <div>0 periods</div> </div>			
<div> <div>U</div> <div>Unexcused Absence</div> <div>37 periods -- 4 days</div> </div>				<div> <div>T</div> <div>Unexcused Tardy</div> <div>1 periods</div> </div>			
<div> <div>D</div> <div>Unexcused Abs Related to Discipline</div> <div>0 periods</div> </div>				<div> <div>PT</div> <div>Excused Tardy</div> <div>4 periods</div> </div>			
<div> <div>E</div> <div>Excused Absences</div> <div>12 periods -- 1 days</div> </div>				<div> <div>C</div> <div>Clinic</div> <div>8 periods</div> </div>			
<div> <div>N</div> <div>Unexcused Abs not related to Discipline</div> <div>0 periods</div> </div>				<div> <div>G</div> <div>Guidance</div> <div>1 periods</div> </div>			
<div> <div>O</div> <div>Out of School Suspension</div> <div>0 periods</div> </div>				<div> <div>H</div> <div>Hospital Homebound</div> <div>0 periods</div> </div>			
<div> <div>Q</div> <div>Alternative to OSS</div> <div>0 periods</div> </div>				<div> <div>I</div> <div>In School Suspension</div> <div>0 periods</div> </div>			
<div> <div>M</div> <div>Excused Doctor Note</div> <div>0 periods</div> </div>				<div> <div>J</div> <div>Juvenile Detention Center</div> <div>0 periods</div> </div>			
				<div> <div>S</div> <div>School Activity</div> <div>0 periods</div> </div>			
				<div> <div>A</div> <div>Agency Placement</div> <div>0 periods</div> </div>			
				<div> <div>LE</div> <div>Left Early Excused</div> <div>0 periods</div> </div>			
				<div> <div>LU</div> <div>Left Early Unexcused</div> <div>0 periods</div> </div>			
				<div> <div>V</div> <div>Covid/Virtual</div> <div>0 periods</div> </div>			
<div> <div>Total Full Days Possible: 223</div> <div>Total Full Days Attended: 218 (97.76%)</div> <div>Total Full Days Absent: 5 (2.24%)</div> <div>Enrollment Dates: Mon, 1 Aug 2022 - ...</div> </div>				<div> <div>Summary</div> <div>Chart</div> </div>			
<div> <div>Print</div> </div>				<div> <div>Help</div> <div>Logout</div> </div>			

Additional Features

Click the **floppy disk** icon to export the students and attendance data to an Excel spreadsheet.

FOCUS Writers02 Select Student/Staff ▼ Perfect/Excessive Attendance

Perfect Attendance Excessive Absences Skip Report

Timeframe: School Year ▼ Show Teacher: Period 2 ▼ ☒ Ignore Excused Absences

This report lists students who were marked absent in at least 1 period and present in a different period of the same day.

Search Screen Simple List Customized List










746 Students 

Photo	Student	Grade	Period 2 Teacher
	Abe, Charlie Noel  	10	Fridda Roxy
	Acosta, Dexter D	10	Fridda Roxy
	Abregan, Kenna Joy  	10	Fridda Roxy
	Acevedo, Emerald Vonn	12	Fridda Roxy

Click **Filters** to further breakdown data.

Perfect Attendance Excessive Absences Skip Report

Threshold: 0 Daily Absences ▼ Timeframe: School Year ▼ Show Teacher: Period 1 ▼ ☐ Ignore Excused Absences Go

Search Screen Simple List Customized List







3 Students  **Filters: ON** Search 

Photo	Student	Grade	Period 1 Teacher	Days Absent	Periods Absent	Periods Tardy
	Alec, Colleen Joan	10	-	0	1	0
	August, Kurt V 	10	-	0	1	0
	Barron, Debbie	11	Adelle Casanova	0	1	1

- To add more than one filter to a column, click on the **green plus sign**.
- To delete an added filter, click on the **red minus sign**.
- Select the **gray arrow** for more filtering options.

 For more information, see [Filters](#).

If looking for specific information housed within the resulting data, type the information in the **Search** text box provided and press **Enter**.

Perfect Attendance

Excessive Absences

Skip Report

Timeframe: School Year

Show Teacher: Period 2

☒ Ignore Excused Absences

Go








This report lists students who were marked absent in at least 1 period and present in a different period of the same day.

Search ScreenSimple ListCustomized List

476 Students

Filters: OFF

10

Photo	Student	Grade	Period 2 Teacher	Skipped Period	Days Absent	Skipped Days	Relevance
	Abe, Charlie Noel	10	Fridda Roxy	1	4	2	
	Acosta, Dexter D	10	Fridda Roxy	4	1	2	
	Abregan, Kenna Joy	10	Fridda Roxy	0	2	1	
	Acevedo, Emerald Vonn	12	Fridda Roxy	3	5	1	
	Acevedo, Diem Donna	09	-	0	1	0	
	Acosta, Harry P	10	Fridda Roxy	2	0	0	
	Adams, Peter Kavinsky	10	Fridda Roxy	0	2	0	

To make the report full screen, click on the **expansion** icon (four arrows) next to the Search text box. Once in full screen mode, click the icon again to exit full screen.

<

You can sort data by clicking on any of the headers. Click once for ascending results; click twice for descending results.

Select Student/Staff ▼ Perfect/Excessive Attendance

Lizette Garcia Focus High School - 0041 SIS
Admin ▼ 2022-2023 ▼ 4th 9 Weeks ▼ ERP

Perfect Attendance Excessive Absences Skip Report

Timeframe: School Year Show Teacher: Period 2 ☒ Ignore Excused Absences Go

This report lists students who were marked absent in at least 1 period and present in a different period of the same day.

Search Screen Simple List Customized List

746 Students Filters: OFF Search

Photo	Student	Grade	Period 2 Teacher	Skipped Period	Days Absent	Skipped Days
	Nicholson, Brian Thomas	11	Bibiana Quinones	0	0	0
	Abe, Charlie Noel	10	Fridda Roxy	1	4	2
	Abregan, Kenna Joy	10	Fridda Roxy	0	2	1
	Acevedo, Emerald Vonn	12	Fridda Roxy	3	5	1
	Acosta, Dexter D	10	Fridda Roxy	4	1	2
	Acosta, Harry P.	10	Fridda Roxy	2	0	0