Pre-ID Extracts

Pre-ID extracts are generated several times a year and are sent to the DOE to identify students who need test accommodations for state tests. The state produces pre-ID labels for testing materials for those students who need accommodations.

Pre-ID Extracts Overview

Extract	Description

FSA Fall ELA Writing Retake	• Valid test short names: FSA, ACT, SA3, ACE, APL, SA4
	• Valid subject codes: RO, 10, CR, 92, HH, HL
	• Valid score types: SS, AL
	• Passing criteria for FSA (subject code=RO):
	  • SS≥350 or AL≥3
	  • Grade level on the test administration must be greater than 09
	• Passing criteria for ACT, ACE, APL (subject code=10, CR, 92):
	  • SS≥19
	• Passing criteria for SA3 (subject code=10, CR, 92):
	  • SS≥430
	• Passing criteria for SA4 (subject code=HH):
	  • SS≥430
	• Passing criteria for SA4 (suject code=HL):
	  • SS≥24
	• Cohort ≥20132014
	• If the student has the Exclude from Pre-ID field (custom_200000250) set with FSA_ELA, the student is not pulled for that test
	• Only pulls grades 10-12 (will only pull grade 10 if the student was retained)

Extract	Description

FSA Fall EOC	• Algebra courses: 1200310, 1200320, 1200380, 1209810, 1200390
	• Geometry courses: 1206310, 1206320, 1206810, 1209820
	• For Algebra and Geometry retakes, Focus only pulls students with a course history record with a year≥2014 in one of the courses listed above
	• Valid test short names: ECA, FSA, ECG, PER
	• Valid subject codes: E1, E3, GY, EO, 20
	• Valid score types: SS, AL, PF
	• Algebra 1 has test short names ECA or FSA with subject code of E1, or test short name PER with subject code of 20
	• Geometry has test short names ECG or FSA with subject code of E3
	• Passing criteria for ECG or FSA (subject code=E3), or ECA
	  • SS≥399 or AL≥3)
	
	• Passing criteria for FSA (subject code=E1)
	  • If the test admin date=2014, then SS≥489 or AL≥3 or PF= P, Y, or 1
	
	• Passing criteria for FSA (subject code=E1)
	  • If the test admin date != 2014, then SS≥497 or AL≥3 or PF= P, Y, or 1
	
	• Passing criteria for PER (subject code=20)
	  • SS≥97
	
	• If student has the Exclude From Pre-ID field (custom_200000250) set with FSA_ALG1 or FSA_GEO, the student is not pulled for that test
	• Focus will pull the student if the student has EOC Assessment Without Taking the Course (custom_2012000010) set
	• Test Accommodations:
	  • FSA Test Accommodations for Pre-ID (custom_200000222)
	  • ESE/504 Accommodation field is set to Y if 504 Eligible (custom_621) or Primary Exceptionality is Y and an accommodation is set in Test Accomodations (custom_829), FSA Test Accomodations for Pre-ID logging field

Extract	Description
	(custom_200000222), or Testing Accommodations Listed on IEP or 504 Plan (custom_200000247)

FSA Spring ELA Math	• Valid courses: 1200310, 1200320, 1200380, 1200390, 1209810, 2000310, 2000320, 2000322, 2000430, 2000800, 2000805, 2000850, 2002440, 2002450, 1206310, 1206320,1206810, 1209820
	• Valid test short names: FSA, ACT, ACE, SA3, APL, SA4
	• Valid test subject codes: RO, 10, CR, 92, HH, HL
	• Valid test score types: SS, AL, PF
	• Passing criteria for FSA:
	  • PF is P, Y, or 1 or SS≥350 or AL≥3
	
	• Passing criteria for ACT, ACE, APL:
	  • SS≥19
	
	• Passing criteria for SA3:
	  • SS≥430
	
	• Passing criteria for SA4:
	  • subject code=HH and SS≥430
	  • subject code=HL and SS≥24
	
	• Only pulls grades 10-12 (will only pull grade 10 if the student was retained)

FSA Spring ELA Writing Retake	• Valid test short names: FSA, ACT, ACE, SA3
	• Valid test subject codes: RO, 10, CR, 92
	• Valid test score types: SS, PF
	• Passing criteria for FSA:
	  • Subject code=RO and PF is Y, P or 1
	
	• Passing criteria for ACT & ACE:
	  • Subject code=10, CR, or 92 and SS≥19
	
	• Passing criteria for SA3:
	  • Subject code=10, CR, or 92 and SS≥430
	
	• Cohort≥20132014
	• Only pulls grades 10-12 (will only pull grade 10 if the student was retained)

FSA Winter EOC	

Extract	Description
	Same as Fall
FSA Spring EOC	• Courses same as Fall • Valid test short names, subject codes, and score types same as Fall • Only ALG 1 is pulled for retakes, with course history records ≥2014 in a valid ALG 1 course • Test Accommodations same as Fall
FSA Summer EOC	Same as Fall

NGSSS Fall EOC FCAT Retake	• Valid test short names: FCA, FC2, EB1, EAH, ECS, ACT, SA3, ACE, APL, SA4
	• Valid test parts: 10, CR, 92, YB, 27, IV, HH, HL
	• Valid score types: SS, AL, DS, DSS, DS2
	• Courses for EOC same as Fall NGSSS (minus ALG)
	• Passing criteria for FCAT
	  • Cohort≤20082009 and test short name=FCA and SS≥300
	  • Cohort=20092010 and test short name=FCA or FC2 and SS≥300
	  • Cohort=20092010 and test short name=FCA or FC2 and test admin date >2011-12-19 and DS, DSS, or DS2≥241
	  • Cohort>20092010 and test short name=FC2 and DSS, DS, or DS2≥245
	  • Cohort=20062007 and test short name=ACT, ACE, or APL and SS≥15
	  • Cohort between 20072008 and 20092010 and test short name=ACT, ACE, or APL and SS≥18
	  • Cohort≥20102011 and test short name=ACT, ACE, or APL and SS≥19
	  • Cohort>20092010 and test short name=SA3 and SS≥410
	  • Cohort between 20072008 and 20092010 and test short name=SA3 and SS≥420
	  • Cohort≥20102011 and test short name=SA3 and SS≥430
	  • Test short name=SA4 and subject code=HH and SS≥430

Extract	Description

	• Test short name=SA4 and subject code=HL and SS≥24
	
	• Passing criteria for EOC
	  • Test short name=EB1 and SS≥395 or AL≥3
	  • Test short name=EAH and SS≥397 or AL≥ 3
	  • Test short name=ECS and SS≥394 or AL≥3
	
	• Student will pull if EOC Assessment Without Taking the Course (custom_2012000010) is set
	• If student has Exclude From Pre-ID field (custom_200000250) set with HIS, CIV, BIO, student is not pulled for that test

NGSSS Fall EOC	• Algebra courses: 1200310, 1200320, 1200380, 1200390, 1209810
	• Biology courses: 2000310, 2000320, 2000322, 2000430, 2000800, 2000850, 2002440, 2002450
	• History courses: 2100310, 2100320, 2100390, 2100480
	• Civics courses: 2100045, 2106010, 2106015, 2106016, 2106020, 2106025, 2106026, 2106027, 2106028, 2106029
	• Valid test short names: EB1, EAH, ECS, ECA
	• Valid test subject codes: YB, 27, IV, EO
	• Valid score types: SS, TS
	• For Bio, Civ, & Hist, any test regardless of score will cause student not to pull (counts as passing)
	• For students to pull, they must have a course history record for a ALG course listed above with a year <2014
	• Passing criteria for Algebra: SS≥399 or TS≥50
	• Accommodations Fields
	  • ALG- custom_2012000004
	  • BIO- custom_2012000006
	  • HIS- custom_2012000007
	  • CIV- custom_2012000017

Extract	Description

NGSSS Spring EOC	• Biology courses: 2000310, 2000320, 2000322, 2000430, 2000800, 2000850, 2002440, 2002450
	• Civics courses: 2106010, 2106015, 2106016, 2106020, 2106025, 2106026, 2106027, 2106028','2106029', 2100045
	• History courses: 2100310, 2100320, 2100390, 2100480
	• Scheduled sections for Civics must have syear between 2013 and current year
	• Scheduled sections for History and Biology must be less than the current year
	• Valid test short names: EB1, EAH, ECS
	• Valid test subject codes: YB, 27, IV
	• Valid score types: AL, SS
	• Passing criteria for Biology:
	  • Test short name=EB1 and SS≥395 or AL≥3
	
	• Passing criteria for History
	  • Test short name=EAH and SS≥397 or AL≥3
	
	• Civics is considered passing if a test is present in Test History
	• Student will pull if EOC Assessment Without Taking the Course (custom_2012000010) is set

NGSSS Winter EOC	Same as Spring

NGSSS Summer EOC	• Same courses as Fall
	• Valid test short names: EB1, EAH, ECS, ECA, PER
	• Valid test subject codes: YB, 27, IV, EO,20
	• Valid score types: SS, AL, TS (TS Only Valid for ALG)
	• Passing criteria for Biology:
	  • Test short name=EB1 and SS≥395 or AL≥3
	
	• Passing criteria for History:
	  • Test short name=EAH and SS≥397 or AL≥3
	  • Test short name=PER and SS≥97

Extract	Description
	• Passing criteria for Algebra: • SS≥399 or TS≥50 • Civics is considered passing if a test is present in Test History • Student will pull if EOC Assessment Without Taking the Course (custom_2012000010) is set

FCAT Spring Retake	• Valid test short names: FCA, FC2, ACT, SA3, ACE, APL, SA4
	• Valid test subject codes: 10 ,CR, 92 , HH, HL
	• Valid test score types: SS, DS, DSS
	• Passing criteria for FCA: If cohort≤ 20082009, then passing score is SS≥300
	• Passing criteria for FCA & FC2:
	  • If cohort=20092010, then passing score is SS≥300
	  • If the Test Admin Date > 2011-12-19, then passing score is DS or DSS≥241
	
	• Passing criteria for FC2
	  • If cohort>20092010, then passing score is DSS or SS≥245
	
	• Passing criteria for ACT, ACE, APL:
	  • If cohort=20062007, then passing score is SS≥15
	  • If cohort is between 20072008 and 20092010, then passing score is SS≥18
	  • If cohort≥20102011, then passing score is SS≥19
	
	• Passing criteria for SA3:
	  • If cohort=20062007, then passing score is SS≥410
	  • If cohort=20072008 or 20092010, then passing score is SS ≥420)
	  • If cohort≥20102011, then passing score is SS≥430
	
	• Passing citeria for SA4
	  • If subject code=HH, then passing score is SS≥430
	  • If subject code=HL, then passing score is SS≥24

Extract	Description

	• Cohort must be less than 20132014
	• Grade level must be 10, 11, 12 (5 & 8 from science)
	• Testing Accommodations:
	  • Science: custom_2012000003
	  • Reading: custom_2012000001
	  • Algebra: custom_2012000004

Access for ELLS	• Pulls grades KG-12 • Only pulls students with an ELL status of LY • If student has the Exclude From Pre-ID Extracts field (custom_200000250) set with ACCESS_ELL, Focus won't pull the student for that test

Preparing for Pre-ID Extracts

Before sending pre-ID extracts, there are a few steps that must be taken in preparation. First, ensure the Test History fields and student fields needed for pre-ID extracts are set correctly for each applicable student. Next, set the pre-ID options as needed in Florida Reports Setup. Then, set up pre-ID templates to customize the groups sent in the extract, if desired.

Reviewing Test History Fields and Student Fields

Assessment > Test History

Ensure that scores for applicable tests are entered in each student's Test History record. If a student has no score or a failing score in the applicable tests, then the student is pulled and sent for pre-ID. Passing scores are determined by FLDOE guidelines.

Students > Student Info > Graduation Tab

Ensure the **Year Entered Ninth Grade** (custom_1429) field is set. This displays as the Cohort Year in Course History. This determines whether the student was tested for FSA EOC or FCAT/NGSSS EOC.

If a student should be excluded from pre-ID extracts, select the tests the student should be excluded from in the **Exclude from Pre-ID Extracts** (custom_200000250) field.

Students > Student Info > Test Accommodations (or ESE/ELL/504 tabs)

Ensure the **FSA Test Accommodations for Pre-ID** (custom_200000222) logging field is set for students who need test accommodations for the FSA.

The **Testing Accommodations Listed on IEP or 504 Plan** (custom_200000247) check box field is used in all the pre-ID extracts. This is an override field that pulls students for pre-ID extracts who have this check box selected. Students must have a 504 or primary exceptionality for Focus to look at this field when generating pre-ID extracts.

Ensure the **Alternate Assessment Administered** (custom_791) field is set for students who will be taking the FSAA instead of the FSA. If a student has Y, P, or D in this field, the student is not pulled in pre-ID extracts.

The **Test Accommodations** (custom_829) field is used by the Fed/State Indicator extract and also pre-ID extracts. If this field has a value other than Z, the student will be pulled in pre-ID extracts. Specific test accommodations should also be defined in the FSA Test Accommodations for Pre-ID logging field. This field also determines whether to output Y or N for 504/ESE Accommodations.

Specific accommodations can also be defined for the following tests when pulling the pre-ID extracts for EOC Summer, Fall, Winter, and Spring. If there are values in these fields, the student will be sent in the extracts. The student's accommodations marked in the 504/ESE/ELL plan will also be sent.

Algebra 1 EOC (custom_2012000004) - This is the NGSS version
Geometry EOC (custom_2012000005) - This is the NGSS version
FCAT Science (custom_2012000003) - This is pulled for grades 3-8 FCAT Science 2.0
Biology EOC (custom_2012000006) - This is the NGSS version
US History EOC (custom_2012000007) - This is the NGSS version
Civics EOC (custom_2012000017) - This is the NGSS version

Setting Pre-ID Options in Florida Reports Setup

The Pre-ID tab on the Florida Reports Setup screen contains optional settings for the pre-ID extracts. These should be set before generating the extracts.

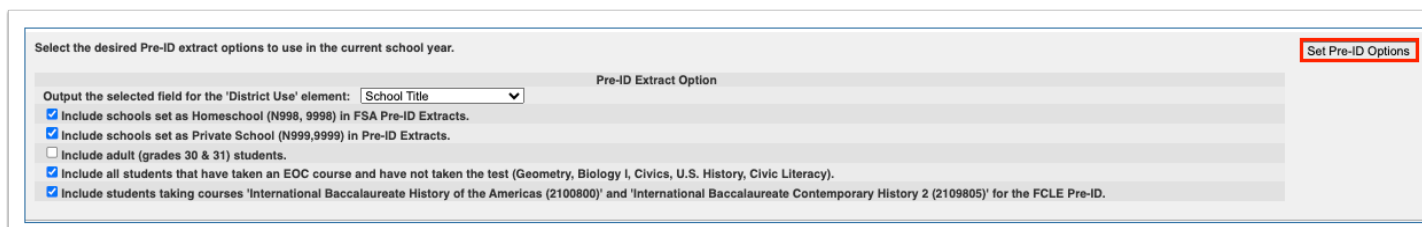**1.** In the **Florida Reports** menu, click **Florida Reports Setup**.
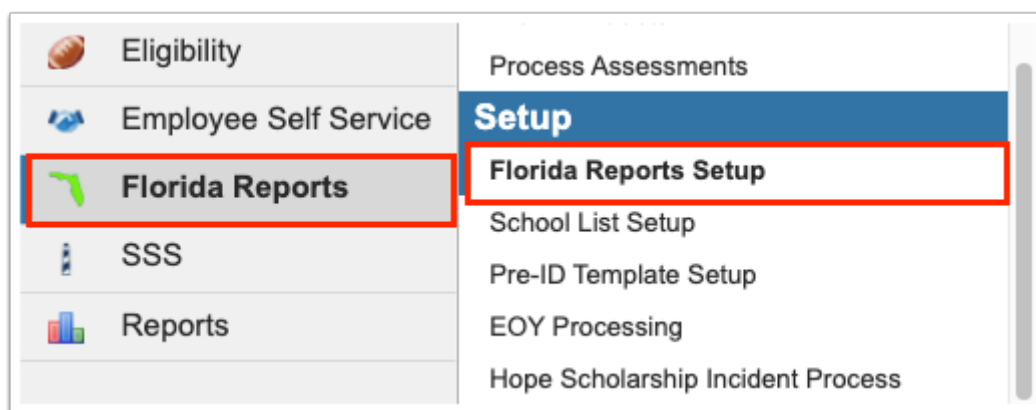
2. Click the **Pre-ID** tab.
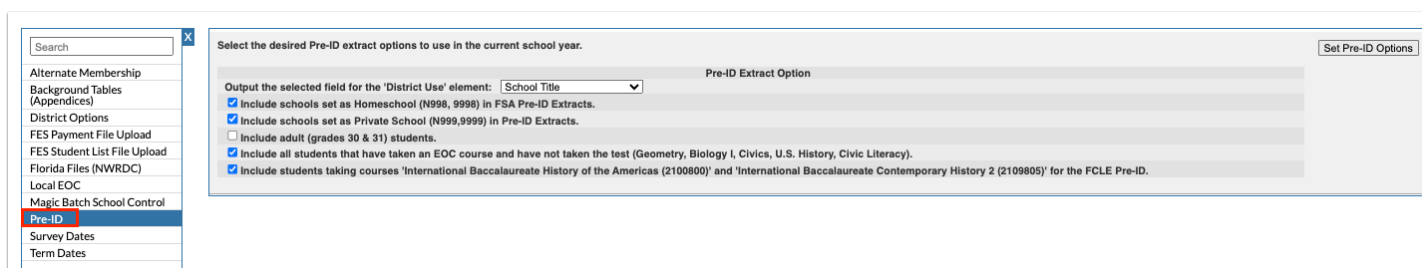
3. Select each extract option you want to enable.

4. Click **Set Pre-ID Options** when finished.

Adding a Pre-ID Template

Please see Pre-ID Template Setup for information on how to add pre-ID templates.

Sending Pre-ID Extracts

Once the preparation for pre-ID extracts is completed, pre-ID extracts can be generated.

1. From the **Florida Reports** menu, click **Pre-ID Extracts**.

2. Select the test to send the extract for in the **Extract** pull-down.

3. Select the **Download Format**: **Text File (DOE Format)**, **Excel CSV File**, or **HTML Preview**.

4. Select the **Effective Date** to use to pull the extracts.

> ⚠ Setting the grouping options in steps 4-6 will override any groups set up on the Pre-ID Templates Setup screen. If you want to pull extracts using the templates, leave the grouping options blank.

5. Select the **File to be used to order materials** check box to determine the Mode of Administration for the Access ELL Pre-ID. If it's selected and English Language Learners: Tier Placement (CUSTOM_200000241) does not equal D and the students grade level is something other than KG, then that element gets a P; otherwise, the field will be blank. If the check box is not selected, the field will be blank.

ℹ️ Different options may display depending on the Extract selected.

6. When you are ready to generate the extract, click **Generate Extract**.

The file is downloaded to your computer. Text files can be uploaded to the DOE.