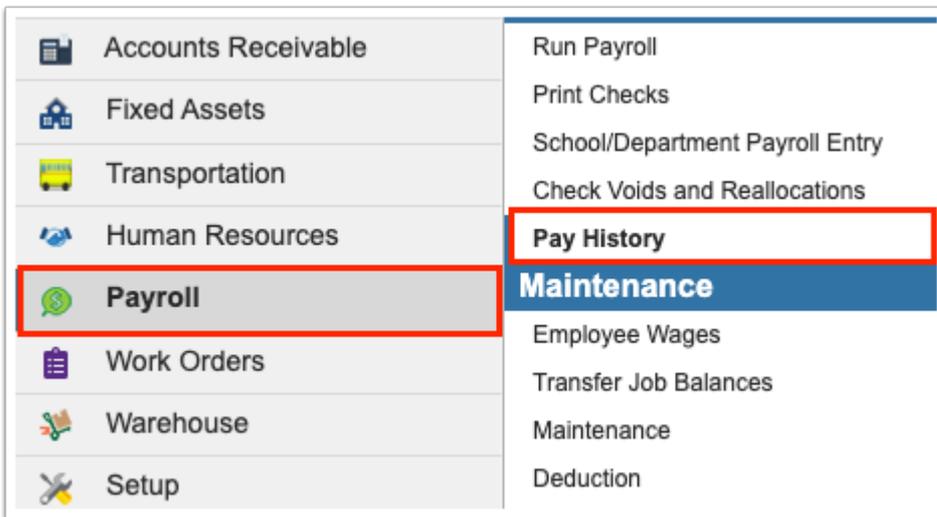


Pay History

The Pay History screen allows users to review a complete history of pay and review and print pay stubs.

Pay History

1. From the **Payroll** menu, click **Pay History**.



2. The Pay History screen defaults to the **Pay History** tab.

The screenshot shows the Pay History screen with the following data:

Date	Check Number	Hours	Gross Pay	Deductions	Net Pay		
12/15/2021	Deposit #73367192	74.00000	1,184.00	182.57	1,001.43	Print Paystub	View Paystub
11/15/2021	Deposit #70513589	91.00000	1,456.00	235.85	1,220.15	Print Paystub	View Paystub
10/15/2021	Deposit #67646419	96.50000	1,544.00	253.49	1,290.51	Print Paystub	View Paystub
09/15/2021	Deposit #65441694	76.50000	1,224.00	189.85	1,034.15	Print Paystub	View Paystub
08/13/2021	Deposit #62038503	26.50000	410.75	41.85	368.90	Print Paystub	View Paystub
07/15/2021	Deposit #61603638	90.50000	1,326.75	209.94	1,116.81	Print Paystub	View Paystub
06/15/2021	Deposit #60374620	91.00000	1,228.50	190.67	1,037.83	Print Paystub	View Paystub

From this screen, you can review the Date, Check Number, Hours worked, Gross Pay, any Deductions made, and your Net Pay.

3. To view each pay stub attached to pay history entries, click **Print Paystub**. This allows you to preview your pay stub in a print preview, which also gives you the ability to print if needed.

Pay History Check History

Page: 1 / 3 Next 42 Records Filter: OFF Toggle Columns Page Size: 20

Date	Check Number	Amount	Print Paystub	View Paystub
12/15/2021	Deposit # 73	1,001.43	Print Paystub	View Paystub
11/15/2021	Deposit # 70	1,220.15	Print Paystub	View Paystub
10/15/2021	Deposit # 67	1,290.51	Print Paystub	View Paystub
09/15/2021	Deposit # 65	1,034.15	Print Paystub	View Paystub
08/13/2021	Deposit # 62	368.90	Print Paystub	View Paystub
07/15/2021	Deposit # 61	1,116.81	Print Paystub	View Paystub
06/15/2021	Deposit # 60	1,037.83	Print Paystub	View Paystub
05/14/2021	Deposit # 59	1,124.61	Print Paystub	View Paystub
04/15/2021	Deposit # 59	938.44	Print Paystub	View Paystub
03/12/2021	Deposit # 58	999.18	Print Paystub	View Paystub
02/12/2021	Deposit # 57	938.44	Print Paystub	View Paystub
01/15/2021	Deposit # 56	761.75	Print Paystub	View Paystub
12/15/2020	Deposit # 55	788.11	Print Paystub	View Paystub
11/13/2020	Deposit # 54	1,058.24	Print Paystub	View Paystub
10/15/2020	Deposit # 54	859.89	Print Paystub	View Paystub
09/15/2020	Deposit # 52	500.90	Print Paystub	View Paystub
08/14/2020	Deposit # 49	397.21	Print Paystub	View Paystub
07/15/2020	Deposit # 48159403	419.31	Print Paystub	View Paystub
06/15/2020	Deposit # 43690723	1,049.63	Print Paystub	View Paystub

History

Modules.php 1 / 1 100% +

COUNTY SCHOOLS Earnings Statement

5086 STREET
FL 32570
850

ABSHER (10007252)
475 Central Ave
MILTON, FL 32570

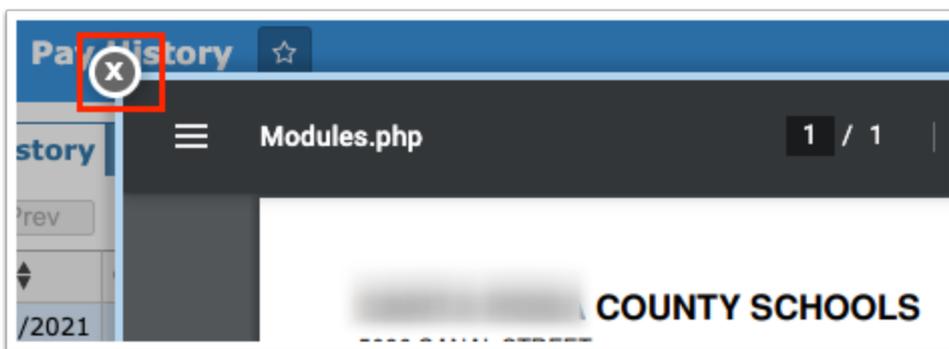
Period Begin: 11/01/2021
Period End: 11/30/2021
Check Date: 12/15/2021
Check #: ACH#-73367192
Check Amount: \$1,001.43
Facility: UNITY SCHOOL 0153

Earnings	Job Type	Annual Contract	Active Contract	Rate	Hours	Non-Cash	Cash	Calendar YTD	Fiscal YTD
COMMUNITY SCHL (PD-YES)	10000 Reg Hourly (07/01/2021 to 11/30/2021)			\$16.00/hr	74.00	\$0.00	\$1,184.00	\$5,921.00	\$5,921.00
COMMUNITY SCHL (PD-NO)	10000 Reg Hourly (07/01/2021 to 07/30/2021)			\$15.50/hr				\$1,224.50	\$1,224.50
COMMUNITY SCHL (PD-YES)	10000 Reg Hourly (10/01/2021 to 06/30/2021)			\$13.50/hr			\$6,851.25	\$0.00	\$0.00
Total Earnings					74.00		\$1,184.00	\$13,996.75	\$7,145.50

Type	Deduction	Amount	Calendar YTD
Federal Withholding	01-001 FEDERAL WH	\$76.60	\$911.81
SocSec / Medicare	02-101 MEDICARE-EMPLOYEE	\$17.17	\$202.96
SocSec / Medicare	02-501 FICA ALTERNATIVE	\$88.80	\$1,049.78
Total Deductions		\$182.57	\$2,164.55

Type	Contribution	Amount	Calendar YTD
SocSec / Medicare	02-102 MEDICARE-EMPLOYER	\$17.17	\$202.96
Total Contributions		\$17.17	\$202.96

a. To close the pop-up window, click the white X.



4. Click **View Paystub** to view the paystub in a pop-up window. Click the white X to close the window.

COUNTY SCHOOLS

5086 STREET
FL 32570
8504

BSSHER (10007252)
475 Central Ave
MILTON, FL 32570

Earnings Statement
Period Begin: 11/01/2021
Period End: 11/30/2021
Check Date: 12/15/2021
Check #: ACH#-73367192
Check Amount: \$1,001.43
Facility: COMMUNITY SCHOOL 0153

Earnings	Job Type	Annual Contract	Active Contract	Rate	Hours	Non-Cash	Cash	Calendar YTD	Fiscal YTD
COMMUNITY SCHL (PD=YES)	I0000 Reg Hourly (07/01/2021 thru 11/30/2021)			\$16.00/hr	74.00	\$0.00	\$1,184.00	\$5,921.00	\$5,921.00
COMMUNITY SCHL (PD=NO)	I0000 Reg Hourly (07/01/2021 thru 07/30/2021)			\$15.50/hr				\$1,224.50	\$1,224.50
COMMUNITY SCHL (PD=YES)	I0000 Reg Hourly (12/01/2020 thru 05/31/2021)			\$13.50/hr				\$6,851.25	\$0.00
Total Earnings					74.00		\$1,184.00	\$13,996.75	\$7,145.50

Type	Deduction	Amount	Calendar YTD
Federal Withholding	01:001 FEDERAL W/H	\$76.60	\$911.81
SocSec / Medicare	02:101 MEDICARE-EMPLOYEE	\$17.17	\$202.96
SocSec / Medicare	02:501 FICA ALTERNATIVE	\$88.80	\$1,049.78
Total Deductions		\$182.57	\$2,164.55

Type	Contribution	Amount	Calendar YTD
SocSec / Medicare	02:102 MEDICARE-EMPLOYER	\$17.17	\$202.96
Total Contributions		\$17.17	\$202.96

Number	Bank	Account	Amount
ACH#-73367192	CREDIT UNION	[redacted]	\$1,001.43
Net Pay			\$1,001.43

a. To close the pop-up window, click the white X.

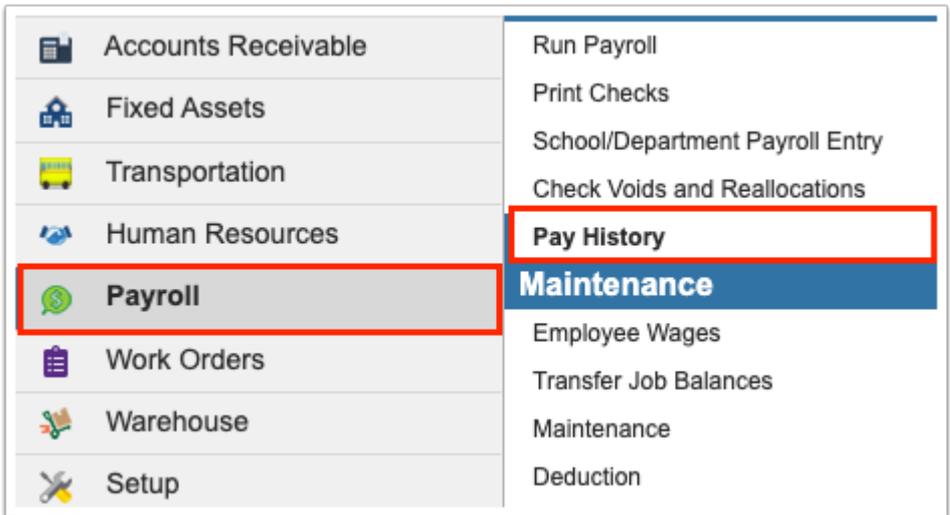
Focus Dev Pay History

COUNTY SCHOOLS

5086 STREET
FL 32570
8504

Check History

1. From the **Payroll** menu, click **Pay History**.



2. Click the **Check History** tab to review processed checks, which includes the check Run, the Check Date, Check Number, Type, Bank Name, the Account number, Net Pay, and a Voided indicator.

The screenshot shows the 'Pay History' application interface. The 'Check History' tab is selected. The table displays the following data:

Run	Check Date	Check Number	Type	Bank Name	Account	Net Pay	Voided
018 Pay Run 018 - 12/15	12/15/2021	-73367192	ACH	9117 CREDIT UNION	99999999	1,001.43	
014 Pay Run 014 - 11/15	11/15/2021	-70513589	ACH	9117 CREDIT UNION	99999999	1,220.15	
010 Pay Run 010 - 10/15	10/15/2021	-67646419	ACH	9117 CREDIT UNION	99999999	1,290.51	
006 Pay Run 006 - 09/15	09/15/2021	-65441694	ACH	9117 CREDIT UNION	99999999	1,034.15	
066 Pay Run 066 - 08/13	08/13/2021	-62038503	ACH	9117 CREDIT UNION	99999999	368.90	
064 Pay Run 064 - 07/15	07/15/2021	-61603638	ACH	9117 CREDIT UNION	99999999	1,116.81	
049 Pay Run 049 - Hourly	06/15/2021	-60374620	ACH	9117 CREDIT UNION	99999999	1,037.83	
038 Pay Run 038 - 05/14	05/14/2021	-59619102	ACH	9117 CREDIT UNION	99999999	1,124.61	
034 Pay Run 034 - 04/15	04/15/2021	-59239752	ACH	9117 CREDIT UNION	99999999	938.44	
030 Pay Run 030 - 03/12	03/12/2021	-58073467	ACH	9117 CREDIT UNION	99999999	999.18	
Total						35,169.50	

Additional Features

To navigate through the listed pages, click the **Prev** and **Next** buttons. To jump to a specific numbered page, type the number in the page text box and press **Enter**.

Pay History		Check History			
<input type="button" value="Prev"/> Page: <input type="text" value="3"/> / <input type="text" value="5"/> <input type="button" value="Next"/>		42 Records	<input type="button" value="Filter: OFF"/>	<input type="button" value="Toggle Columns"/>	<input type="button" value="Page Size: 10"/>
Run	Check Date	Check Number	Type	Bank Name	
034 Pay Run 034-04/15	04/15/2020	-41224138	ACH	9117	CREDIT UNION
030 Pay Run 030-03/13	03/13/2020	-37816540	ACH	9117	CREDIT UNION
026 Pay Run 026-02/14	02/14/2020	-32549663	ACH	9117	CREDIT UNION
022 Pay Run 022-01/15	01/15/2020	-26872557	ACH	9117	CREDIT UNION
018 Pay Run 018-12/13	12/13/2019	19281134	Check		
014 Pay Run 014-11/15	11/15/2019	19276223	Check		
010 Pay Run 010-10/15	10/15/2019	19271060	Check		
006 Pay Run 006-09/13	09/13/2019	19264680	Check		
066 Pay Run 066-08/15	08/15/2019	19258154	Check		
064 Pay Run 064-07/15	07/15/2019	19256384	Check		

Click **Filters** to further breakdown the data.

- a. To add more than one filter to a column, click the **green plus sign**.
- b. To delete an additional filter, click the **red minus sign**.
- c. For additional filtering options, click the **gray arrow** for a filter pull-down.

Pay History		Check History					
2 Records		<input type="button" value="Filter: ON"/>	<input type="button" value="Toggle Columns"/>	<input type="button" value="Page Size: 20"/>			
<input type="button" value="+"/>	<input type="button" value="+"/>	<input type="button" value="Contains"/>	<input type="button" value="Not"/>	<input type="button" value="+"/>	<input type="button" value="209"/>	<input type="button" value="211"/>	<input type="button" value="+"/>
Date	Check Number	Gross Pay	Deductions	Net Pay		<input type="button" value="Print Paystub"/>	<input type="button" value="View Paystub"/>
07/15/2021	Deposit #61603638	1,326.75	209.94	1,116.81		<input type="button" value="Print Paystub"/>	<input type="button" value="View Paystub"/>
05/14/2021	Deposit #59619102	1,336.50	211.89	1,124.61		<input type="button" value="Print Paystub"/>	<input type="button" value="View Paystub"/>

Click **Toggle Columns** to customize the columns displayed on each tab. To remove a column, clear the selected check box. To include the column, select the check box.

FOCUS Dev Pay History ☆

Pay History Check History

Page: 1 / 3 42 Records Filter: OFF **Toggle Columns** Page Size: 20

Date	Hours	Gross Pay	N
12/15/2021	74.00000	1,184.00	
11/15/2021	91.00000	1,456.00	
10/15/2021		1,544.00	
09/15/2021		1,224.00	
08/13/2021		410.75	
07/15/2021		1,326.75	
06/15/2021		1,228.50	
05/14/2021		1,336.50	
04/15/2021		1,107.00	
03/12/2021	87.50000	1,181.25	

Toggle Columns

- Date
- Check Number
- Hours
- Gross Pay
- Deductions
- Net Pay

⚠ If a column has been removed, upon navigating away from the screen, the column will remain hidden until the check box is selected from the **Toggle Columns** pop-up window.

The **Page Size** determines the numbers of results displayed per page. To customize the Page Size, click the field and enter in the desired amount, such as 20.

Pay History Check History

Page: 1 / 5 42 Records Filter: OFF **Toggle Columns** Page Size: 20

Run	Check Date	Check Number	Type	Bank Name	Account	Net Pay	Voided
018 Pay Run 018 - 12/15	12/15/2021	-73367192	ACH	9117	CREDIT UNION	99999999	1,001.43
014 Pay Run 014 - 11/15	11/15/2021	-70513589	ACH	9117	CREDIT UNION	99999999	1,220.15
010 Pay Run 010 - 10/15	10/15/2021	-67646419	ACH	9117	CREDIT UNION	99999999	1,290.51
006 Pay Run 006 - 09/15	09/15/2021	-65441694	ACH	9117	CREDIT UNION	99999999	1,034.15
066 Pay Run 066 - 08/13	08/13/2021	-62038503	ACH	9117	CREDIT UNION	99999999	368.90
064 Pay Run 064 - 07/15	07/15/2021	-61603638	ACH	9117	CREDIT UNION	99999999	1,116.81
049 Pay Run 049 - Hourly	06/15/2021	-60374620	ACH	9117	CREDIT UNION	99999999	1,037.83
038 Pay Run 038 - 05/14	05/14/2021	-59619102	ACH	9117	CREDIT UNION	99999999	1,124.61
034 Pay Run 034 - 04/15	04/15/2021	-59239752	ACH	9117	CREDIT UNION	99999999	938.44
030 Pay Run 030 - 03/12	03/12/2021	-58073467	ACH	9117	CREDIT UNION	99999999	999.18
Total						35,169.50	

Click the headers to sort data. Click once for ascending results; click twice for descending results.

Pay History **Check History**

Page: / 3

 42 Records

Date ↓	Hours ↓	Gross Pay ↓	Net Pay ↓	
07/15/2019	6.00000	69.00	57.82	<input type="button" value="Print Paystub"/> <input type="button" value="View Paystub"/>
08/13/2021	26.50000	410.75	368.90	<input type="button" value="Print Paystub"/> <input type="button" value="View Paystub"/>
07/15/2018	42.00000	441.00	386.54	<input type="button" value="Print Paystub"/> <input type="button" value="View Paystub"/>
08/14/2020	37.75000	453.00	397.21	<input type="button" value="Print Paystub"/> <input type="button" value="View Paystub"/>
07/15/2020	40.00000	480.00	419.31	<input type="button" value="Print Paystub"/> <input type="button" value="View Paystub"/>
09/15/2020	45.50000	579.75	500.90	<input type="button" value="Print Paystub"/> <input type="button" value="View Paystub"/>
08/15/2018	60.00000	630.00	541.13	<input type="button" value="Print Paystub"/> <input type="button" value="View Paystub"/>
08/15/2019	56.25000	646.88	555.84	<input type="button" value="Print Paystub"/> <input type="button" value="View Paystub"/>
01/15/2019	73.00000	766.50	653.70	<input type="button" value="Print Paystub"/> <input type="button" value="View Paystub"/>
01/15/2020	68.00000	816.00	694.16	<input type="button" value="Print Paystub"/> <input type="button" value="View Paystub"/>
04/15/2019	71.00000	816.50	694.59	<input type="button" value="Print Paystub"/> <input type="button" value="View Paystub"/>