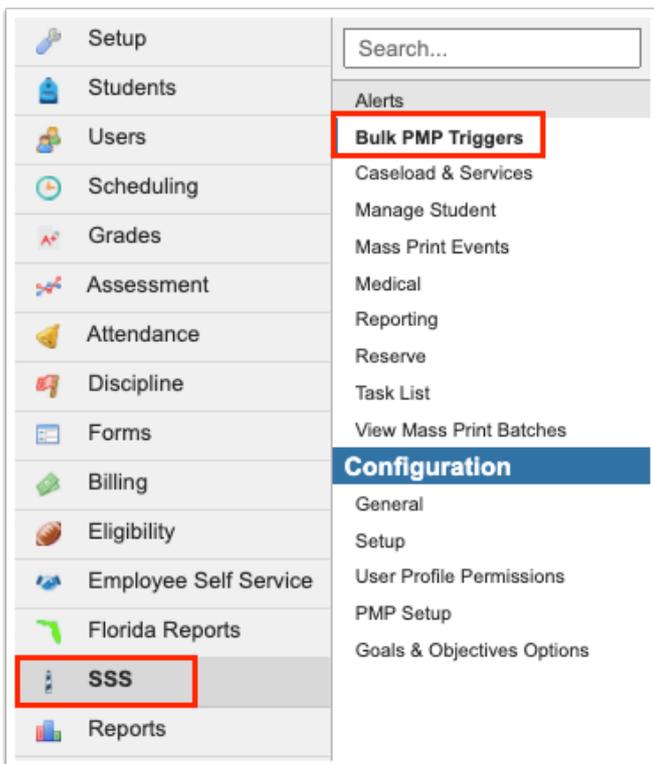


Bulk PMP Triggers

The Bulk PMP Triggers screen is used to set up triggers that can be used to generate PMPs for students who qualify based on the search criteria. Students who qualify for the trigger display on the EWS report in the Florida Reports menu. From the EWS report, PMPs can be generated for the selected students.

Adding a PMP Trigger

1. In the **SSS** menu, click **Bulk PMP Triggers**.



2. To add a new trigger, enter the information in the blank row. Required fields are marked with a red asterisk.

A screenshot of a table interface for adding a new trigger. The table has a header row with the following columns: Title *, Description, Search Terms *, Min Year, Max Year, School Level, PMP Event *, Content, Tier, Hypothesis, Monitoring Tools, and Strategies. The asterisks indicate required fields. Below the header is a single blank row with input fields for each column. The table is titled 'District' and has an 'Export' button and a 'Filter: OFF' indicator.

Column	Description
Title	Enter a title for the trigger.
Description	Enter a description for the trigger. The description will populate the Basis of Concern field on the PMP if the Basis of Concern field is set up as "free form text" or "Either free form text or dropdown" in PMP Setup. If the Basis of Concern field is set up as "Dropdown" in PMP Setup, then the description will not populate on the PMP and will need to be selected by the user.
Search Terms	Click the field and select the search terms in the pop-up window. When finished, click Set Search Terms.
Min Year	To limit the school years where this trigger is active, set the minimum year.
Max Year	To limit the school years where this trigger is active, set the maximum year.
School Level	Select the applicable school level(s) for this trigger.
PMP Event	Select the PMP event which will be generated for qualifying students from the list of MTSS events. Note: To allow an event in a custom program to be available for selection, enter [pmp] in the Tag column for the event in SSS > Setup > Events .
Content	Select the content that will be selected in the PMP for qualifying students.
Tier	Select the tier that will be selected in the PMP for qualifying students.
Hypothesis	Select the hypothesis that will be selected in the PMP for qualifying students.
Monitoring Tools	Select the monitoring tools that will be selected in the PMP for qualifying students.
Strategies	Select the strategies that will be selected in the PMP for qualifying students.

4. Press **Enter** to add the row.

Title	Description	Search Terms	Min Year	Max Year	School Level	PMP Event	Content	Tier	Hypothesis	Monitoring Tools	Strategies
10th Grade Reading AL 1 & 2	Student has an FSA reading achieven	Test: FSA ELA - FSAE Test Part: FSA ELA Reading Total Test Score Type: Achievement Level Score between: 1 & 2 Grade: 10			H - High	Academic ...	Rea...	T...			

After adding the row on the Bulk PMP Triggers screen, the trigger is now added as a row on the EWS report. The qualifying students will be included on the EWS report, where the PMPs can be generated. Any changes made to the trigger will auto-save, and will be reflected on the EWS report.

Generating the PMPs on the EWS Report

For each trigger, a row is added to the EWS report. The title of the row uses the trigger title and description from the Bulk PMP Triggers screen. PMPs can be generated for the selected students from the EWS report.

1. In the **Florida Reports** menu, click **EWS**.

Setup	Search...
Students	Generate WDIS Extracts
Users	Generate Staff Extracts
Scheduling	FLEID Processes
Grades	Other Reports
Assessment	DMV Attendance
Attendance	LearnFare Attendance
Discipline	Bus Rosters
Forms	Missing Children Report
Billing	Health Services Reports
Eligibility	Talented Twenty
Employee Self Service	EWS
Florida Reports	Students in Both Survey 2 and 3
SSS	Cohort Reports
Reports	K12 Extract Field Defaults
	Survey - Production Discrepancies
	WDIS Extract Field Defaults
	View Background Tables
	Assessment
	Pre-ID Extracts
	Process Assessments
	Setup
	Florida Reports Setup
	School List Setup
	Pre-ID Template Setup
	EOY Processing
	Hope Scholarship Incident Process
	Import Peer Data

Each trigger is listed in its own row, using the title and description given to the trigger.

Effective Date:

Discipline & Attendance Year:

Course Years: to

Course Terms:

Show Alert Icons:

Current Year Discipline & Attendance Timeframe:

List All Students

14 Records

	09	10	11	12	08	Total
Number of Students Enrolled	191	214	180	163	1	749
Attendance below 90%	0	0	0	0	0	0
One or More Suspensions	0	0	0	0	0	0
Course Failure in ELA	0	0	0	0	0	0
Course Failure in Math	0	0	0	0	0	0
ELA Level 1 on State Assessment	24	24	28	23	0	99
Math Level 1 on State Assessment	16	19	20	21	0	76
Substantial Reading Deficiency	0	0	0	0	0	0
Two or More Indicators	0	0	0	0	0	0
Retained Current Year	0	0	0	0	0	0
Retained Two or More Times	3	5	1	1	1	11
10th Grade Reading AL 1 & 2 - 10th grade students whose FSA reading achievement levels are 1 and 2	0	62	0	0	0	62
10th Grade Math AL 1 & 2 - 10th grade students whose FSA math achievement levels are 1 & 2	0	47	0	0	0	47

2. Click a number link to view the list of students who qualified for the trigger.

Effective Date:

Discipline & Attendance Year:

Course Years: to

Course Terms:

Show Alert Icons:

Current Year Discipline & Attendance Timeframe:

List All Students

14 Records

	09	10	11	12	08	Total
Number of Students Enrolled	191	214	180	163	1	749
Attendance below 90%	0	0	0	0	0	0
One or More Suspensions	0	0	0	0	0	0
Course Failure in ELA	0	0	0	0	0	0
Course Failure in Math	0	0	0	0	0	0
ELA Level 1 on State Assessment	24	24	28	23	0	99
Math Level 1 on State Assessment	16	19	20	21	0	76
Substantial Reading Deficiency	0	0	0	0	0	0
Two or More Indicators	0	0	0	0	0	0
Retained Current Year	0	0	0	0	0	0
Retained Two or More Times	3	5	1	1	1	11
10th Grade Reading AL 1 & 2 - 10th grade students whose FSA reading achievement levels are 1 and 2	0	62	0	0	0	62
10th Grade Math AL 1 & 2 - 10th grade students whose FSA math achievement levels are 1 & 2	0	47	0	0	0	47

The students who qualified for the trigger are displayed.

 If needed, the PMP Teacher column can be individually updated for a student or mass updated for all students using the **Mass Update** button. The PMP Teacher is used to populate the person responsible on the PMP.

Effective Date: October 18 2023
 Discipline & Attendance Year: 2022-2023
 Course Years: 2022-2023 to 2022-2023
 Course Terms: Course History, F...
 Show Alert Icons:
 Refresh Report
 Create Bulk PMPs

Back to Summary

10th Grade Reading AL 1 & 2 - 10th grade students whose FSA reading achievement levels are 1 and 2

Current Year Discipline & Attendance Timeframe: FY

Page: 1 / 4 62 Records Export Filter: OFF Toggle Columns Page Size: 20 Mass Update Save

Bulk PMP	MTSS	Student	Student ID	PMP Teacher	Grade	Num Indicators	Attendance Indicator	Suspensions Indicator	Failing ELA Grades Indicator	Failing Math Grades Indicator	ELA Level 1 Indicator	Math Level 1 Indicator	Substantial Reading Deficiency	Retained Current Year	Num Retained
<input type="checkbox"/>	MTSS	Abe, Charlie Noel	00055879	Adelle ...	10	1			1		0	0			
<input type="checkbox"/>	MTSS	Alec, ...	00061891	Adelle ...	10	0					0	0			
<input type="checkbox"/>	MTSS	Arreola, ...	00058470	Adelle ...	10	0					0	0			
<input type="checkbox"/>	MTSS	Arteaga, ...	00060988	Adelle ...	10	1					1	0			
<input type="checkbox"/>	MTSS	Atencio, ...	00062979	Adelle ...	10	1					1	1			

3. To mass generate a set of SSS events, select the check boxes in the **Bulk PMP** column for each applicable student, or select the check box in the column header to select all students in the list.

4. Click **Create Bulk PMPs** at the top of the screen.

Effective Date: October 18 2023
 Discipline & Attendance Year: 2022-2023
 Course Years: 2021-2022 to 2021-2022
 Course Terms: Course History, F...
 Show Alert Icons:
 Refresh Report
 Create Bulk PMPs

Back to Summary

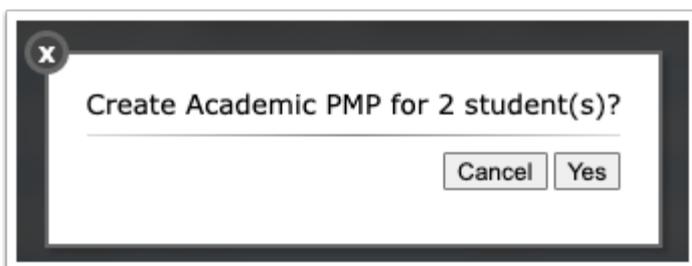
10th Grade Reading AL 1 & 2 - 10th grade students whose FSA reading achievement levels are 1 and 2

Current Year Discipline & Attendance Timeframe: FY

Page: 1 / 4 62 Records Export Filter: OFF Toggle Columns Page Size: 20 Mass Update Save

Bulk PMP	MTSS	Student	Student ID	PMP Teacher	Grade	Num Indicators	Attendance Indicator	Suspensions Indicator	Failing ELA Grades Indicator	Failing Math Grades Indicator	ELA Level 1 Indicator	Math Level 1 Indicator	Substantial Reading Deficiency	Retained Current Year	Num Retained
<input checked="" type="checkbox"/>	MTSS	Abe, Charlie Noel	00055879	Adelle ...	10	0					0	0			
<input checked="" type="checkbox"/>	MTSS	Alec, ...	00061891	Adelle ...	10	0					0	0			
<input type="checkbox"/>	MTSS	Arreola, ...	00058470	Adelle ...	10	0					0	0			
<input type="checkbox"/>	MTSS	Arteaga, ...	00060988	Adelle ...	10	1					1	0			
<input type="checkbox"/>	MTSS	Atencio, ...	00062979	Adelle ...	10	1					1	1			
<input type="checkbox"/>	MTSS	Bell, ...	00061078	Adelle ...	10	0					0	0			
<input type="checkbox"/>	MTSS	Bell, ...	00061878	Adelle ...	10	0					0	0			
<input type="checkbox"/>	MTSS	Beltran, ...	00076736	Adelle ...	10	0					0	0			
<input type="checkbox"/>	MTSS	Benitez, ...	00060239	Adelle ...	10	1					1	0			
<input type="checkbox"/>	MTSS	Brent, ...	00020680	Adelle ...	10	1					0	1			2

5. In the confirmation message, click **Yes**.



A PMP will be generated for the selected students using the PMP event, content, tier, hypothesis, monitoring tools, and strategies from the trigger.

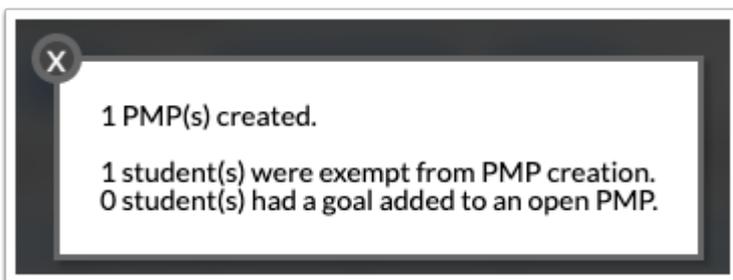
- i** If a student already has an open PMP event with the same content area and tier level as the trigger, the PMP will not be generated for the student.

If a student already has an open PMP event with a different content area and the same tier level, a new row will be added to the existing PMP populated based on the trigger's setup.

If a student already has an open PMP event with the same content area and different tier level:

- lower tier to higher tier (e.g. Math Tier 1 already exists, and Math Tier 2 trigger) - A new row will be added to the existing PMP populated based on the trigger's setup
- higher tier to lower tier (e.g. Math Tier 3 already exists, and Math Tier 2 trigger) - A new row is not created on the existing PMP

6. The pop-up window will indicate the number of PMPs created, the number of students exempt from PMP creation, and the number of students who had goals added to an open PMP. Click the **X** to close the pop-up window.



7. Click the **MTSS** button next to a student to open the most recent MTSS event for the student in a new tab.

Effective Date: October 18 2023

Discipline & Attendance Year: 2022-2023

Course Years: 2021-2022 to 2021-2022

Course Terms: Course History, F...

Show Alert Icons:

[Refresh Report](#)

[Create Bulk PMPs](#)

10th Grade Reading AL 1 & 2 - 10th grade students whose FSA reading achievement levels are 1 and 2 Current Year Discipline & Attendance Timeframe: FY

Page: 1 / 4 62 Records [Export](#) Filter: OFF [Toggle Columns](#) Page Size: 20 [Mass Update](#) [Save](#)

Bulk PMP	MTSS	Student	Student ID	PMP Teacher	Grade	Num Indicators	Attendance Indicator	Suspensions Indicator	Failing ELA Grades Indicator	Failing Math Grades Indicator	ELA Level 1 Indicator	Math Level 1 Indicator	Substantial Reading Deficiency	Retained Current Year	Num Retained
<input checked="" type="checkbox"/>	MTSS	Abe, Charlie Noel	00055879	Adelle ...	10	0					0	0			
<input checked="" type="checkbox"/>	MTSS	Alec	00061891	Adelle ...	10	0					0	0			
<input type="checkbox"/>	MTSS	Arreola	00058470	Adelle ...	10	0					0	0			
<input type="checkbox"/>	MTSS	Arteaga	00060988	Adelle ...	10	1					1	0			
<input type="checkbox"/>	MTSS	Atencio	00062979	Adelle ...	10	1					1	1			
<input type="checkbox"/>	MTSS	Bell	00061078	Adelle ...	10	0					0	0			
<input type="checkbox"/>	MTSS	Bell	00061878	Adelle ...	10	0					0	0			
<input type="checkbox"/>	MTSS	Beltran	00076736	Adelle ...	10	0					0	0			
<input type="checkbox"/>	MTSS	Benitez	00060239	Adelle ...	10	1					1	0			
<input type="checkbox"/>	MTSS	Brent	00020680	Adelle ...	10	1					0	1			2

Academic PMP

PMP Intervention Plan and Academic Goals

[Save](#)

Tier Level	Content Area	Basis of Concern	Hypothesis	Goal	Goal Date	Strategy	Progress Monitoring Tool Type	Location	Frequency	Minutes Per Session	Begin Date	End Date
1	Reading	10th grade stu			10/18/2023	W...	Tool 1				11/14/2023	12/01/2023

Reading 10/18/2023 Tool 1

Expected Level:

Notes:

Legend: Peer Group (blue line), Student Data: Word Problem Mnemonics (A, F, G) (red line), Expected Level (orange line)