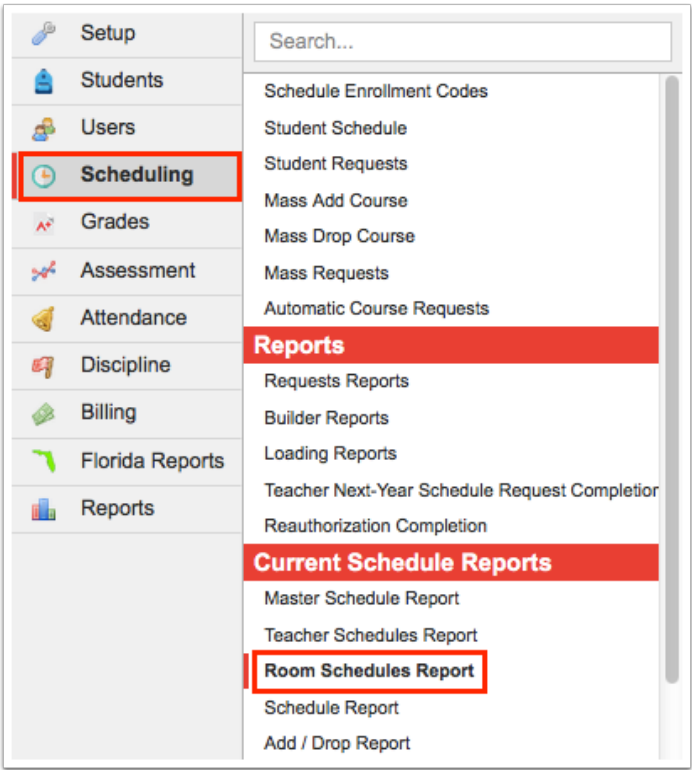


Room Schedules Report

The Room Schedules report displays the sections that are scheduled into each room at the school for each period of the school day. The room and period can be changed for a section directly on this report if needed.

Viewing the Room Schedules Report

1. In the **Scheduling** menu, click **Room Schedules Report**.



Each room in the school is listed down the left side of the screen, including the Display Room, Room, and Title, as set up in Setup > [Rooms](#) screen. The sections scheduled into the room for each period of the school day are displayed across the report. The number of students enrolled in the section is displayed next to each section.

99.34% fully scheduled											
Show: Filter by Subject: Choose... by Course(s): Apply											
90 Rooms Customize Columns Filter Filters: OFF Search 											
Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
Library	1-113	00009A0001000001113		EXEC INTERN 1 4 + EXEC INTERN 2 0 +	EXEC INTERN 1 5 + EXEC INTERN 2 1 +	EXEC INTERN 1 8 + EXEC INTERN 2 0 +	EXEC INTERN 1 8 + EXEC INTERN 2 0 +	EXEC INTERN 1 7 + EXEC INTERN 2 0 +	EXEC INTERN 1 7 + EXEC INTERN 2 0 +		
113-B	1-113B	00009A0001000001113B		JOURN 1 5 + JOURN 2 7 + JOURN 3 2 + JOURN 4 4 +	ENGLISH COMP II 26 +		ENGLISH COMP II 27 +	ENGLISH COMP II 22 +	ENGLISH COMP II 24 +		
210	1-210	00009A0001000001210		INTENS READ 2 18 +	INTENS READ 1 20 +	INTENS READ 1 19 +	INTENS READ 1 21 +	INTENS READ 2 19 +	INTENS READ 2 12 +		
806	1-806	00009A0001000001806		DIGITAL DESIGN 1 36 +	DIGITAL DESIGN 2 33 +	DIGITAL DESIGN 2 35 +	DIGITAL DESIGN 1 36 +	DIGITAL DESIGN 1 31 +	DIGITAL INFO TECH 36 +		
808	1-808	00009A0001000001808		AP COMPUTER SCI PRIN 31 +	DIGITAL DESIGN 1 27 +	DIGITAL DESIGN 1 30 + DIV CAR TECH-QJT 1 +	DIV CAR TECH-QJT 2 + DIV CAR TECH PRIN 32 +	DIV CAR TECH-QJT 19 +	DIV CAR TECH-QJT 26 +		
821	1-821	00009A0001000001821		AP PSYCH 42 +	AP PSYCH 39 +	AP PSYCH 40 +	LEAD SKLS DEV 13 + LEAD TECNQS 8 + LEADER STRATEGIES APPROACHES TO LEADER 9 +	AP PSYCH 40 +	AP PSYCH 37 +		
201	201	00009A0001000001201		ANAT PHYSIO HON 24 +	ANAT PHYSIO HON 27 +	BIO 1 HON 27 +	BIO 1 HON 26 +	ANAT PHYSIO HON 27 +	ANAT PHYSIO HON 17 +		
202	202	00009A0001000001202		MARINE SCI 1 27 +	MARINE SCI 1 26 +	BIO 1 29 +	BIO 1 28 +	BIO 1 24 +	BIO 1 27 +		
206	206	00009A0001000001206		CHEM 1 HON 29 +	CHEM 1 HON 29 +	AP CHEM 25 +	CHEM 1 HON 28 +	AP CHEM 13 +	CHEM 1 HON 26 +		
207	207	00009A0001000001207		BIO 1 9 + BIO 1 29 +	CHEM 1 24 +	CHEM 1 22 +	BIO 1 27 +	BIO 1 24 + BIO 1 8 +	BIO 1 27 + BIO 1 9 +		
208	208	00009A0001000001208		INTEG SCI 1 29 +	INTEG SCI 1 18 +	INTEG SCI 1 25 +		PHYS 1 12 +	PHYS 1 10 +		
214	214	00009A0001000001214		BIO 1 HON 29 +	BIO 1 HON 27 +	AP BIO 25 +	AP BIO 17 +	AP ENV SCI 23 +	AP ENV SCI 27 +		
219	219	00009A0001000001219		PHYS 1 HON 27 +	PHYS 1 HON 27 +	PHYS 2 HON 22 +	PHYS 2 HON 17 +	PHYS 1 HON 27 +	PHYS 1 HON 23 +		

Above the report, the percentage of rooms fully scheduled is displayed, which will update when sections are dragged and dropped on the report.

99.34% fully scheduled											
Show: Filter by Subject: Choose... by Course(s): Apply											
90 Rooms Customize Columns Filter Filters: OFF Search 											
Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
Library	1-113	00009A0001000001113		EXEC INTERN 1 4 + EXEC INTERN 2 0 +	EXEC INTERN 1 5 + EXEC INTERN 2 1 +	EXEC INTERN 1 8 + EXEC INTERN 2 0 +	EXEC INTERN 1 8 + EXEC INTERN 2 0 +	EXEC INTERN 1 7 + EXEC INTERN 2 0 +	EXEC INTERN 1 7 + EXEC INTERN 2 0 +		
113-B	1-113B	00009A0001000001113B		JOURN 1 5 + JOURN 2 7 + JOURN 3 2 + JOURN 4 4 +	ENGLISH COMP II 26 +		ENGLISH COMP II 27 +	ENGLISH COMP II 22 +	ENGLISH COMP II 24 +		
210	1-210	00009A0001000001210		INTENS READ 2 18 +	INTENS READ 1 20 +	INTENS READ 1 19 +	INTENS READ 1 21 +	INTENS READ 2 19 +	INTENS READ 2 12 +		
806	1-806	00009A0001000001806		DIGITAL DESIGN 1 36 +	DIGITAL DESIGN 2 33 +	DIGITAL DESIGN 2 35 +	DIGITAL DESIGN 1 36 +	DIGITAL DESIGN 1 31 +	DIGITAL INFO TECH 36 +		
808	1-808	00009A0001000001808		AP COMPUTER SCI PRIN 31 +	DIGITAL DESIGN 1 27 +	DIGITAL DESIGN 1 30 + DIV CAR TECH-QJT 1 +	DIV CAR TECH-QJT 2 + DIV CAR TECH PRIN 32 +	DIV CAR TECH-QJT 19 +	DIV CAR TECH-QJT 26 +		
821	1-821	00009A0001000001821		AP PSYCH 42 +	AP PSYCH 39 +	AP PSYCH 40 +	LEAD SKLS DEV 13 + LEAD TECNQS 8 + LEADER STRATEGIES APPROACHES TO LEADER 9 +	AP PSYCH 40 +	AP PSYCH 37 +		
201	201	00009A0001000001201		ANAT PHYSIO HON 24 +	ANAT PHYSIO HON 27 +	BIO 1 HON 27 +	BIO 1 HON 26 +	ANAT PHYSIO HON 27 +	ANAT PHYSIO HON 17 +		
202	202	00009A0001000001202		MARINE SCI 1 27 +	MARINE SCI 1 26 +	BIO 1 29 +	BIO 1 28 +	BIO 1 24 +	BIO 1 27 +		
206	206	00009A0001000001206		CHEM 1 HON 29 +	CHEM 1 HON 29 +	AP CHEM 25 +	CHEM 1 HON 28 +	AP CHEM 13 +	CHEM 1 HON 26 +		
207	207	00009A0001000001207		BIO 1 9 + BIO 1 29 +	CHEM 1 24 +	CHEM 1 22 +	BIO 1 27 +	BIO 1 24 + BIO 1 8 +	BIO 1 27 + BIO 1 9 +		
208	208	00009A0001000001208		INTEG SCI 1 29 +	INTEG SCI 1 18 +	INTEG SCI 1 25 +		PHYS 1 12 +	PHYS 1 10 +		
214	214	00009A0001000001214		BIO 1 HON 29 +	BIO 1 HON 27 +	AP BIO 25 +	AP BIO 17 +	AP ENV SCI 23 +	AP ENV SCI 27 +		
219	219	00009A0001000001219		PHYS 1 HON 27 +	PHYS 1 HON 27 +	PHYS 2 HON 22 +	PHYS 2 HON 17 +	PHYS 1 HON 27 +	PHYS 1 HON 23 +		

2. Click the **Show** pull-down to display different information in the report. You can select as many items as needed. Click **Apply** to display the selected options in the report.

99.34% fully scheduled

Show: Teacher Filter by Subject: Choose... by Course(s): Apply

90 Rooms

Customize Columns Filter Filters: ON Search

Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
Library	1-113	00009A0001000001113		EXEC INTERN 1 Torrez, 4 + EXEC INTERN 2 Torrez, 0 +	EXEC INTERN 1 Torrez, 5 + EXEC INTERN 2 Torrez, 1 +	EXEC INTERN 1 Torrez, 8 + EXEC INTERN 2 Torrez, 0 +	EXEC INTERN 1 Torrez, 8 + EXEC INTERN 2 Torrez, 0 +	EXEC INTERN 1 Torrez, 7 + EXEC INTERN 2 Torrez, 0 +	EXEC INTERN 1 Torrez, 7 + EXEC INTERN 2 Torrez, 0 +		
113-B	1-113B	00009A0001000001113B		JOURN 1 Solano, 5 + JOURN 2 Solano, 7 + JOURN 3 Solano, 2 + JOURN 4 Solano, 4 +	ENGLISH COMP II Solano, 26 +		ENGLISH COMP II Solano, 27 +	ENGLISH COMP II Solano, 22 +	ENGLISH COMP II Solano, 24 +		

a. Select **Teacher** to display the teacher of the section on the report.

99.34% fully scheduled

Show: Teacher Filter by Subject: Choose... by Course(s): Apply

90 Rooms

Customize Columns Filter Filters: ON Search

Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
Library	1-113	00009A0001000001113		EXEC INTERN 1 Torrez, 4 + EXEC INTERN 2 Torrez, 0 +	EXEC INTERN 1 Torrez, 5 + EXEC INTERN 2 Torrez, 1 +	EXEC INTERN 1 Torrez, 8 + EXEC INTERN 2 Torrez, 0 +	EXEC INTERN 1 Torrez, 8 + EXEC INTERN 2 Torrez, 0 +	EXEC INTERN 1 Torrez, 7 + EXEC INTERN 2 Torrez, 0 +	EXEC INTERN 1 Torrez, 7 + EXEC INTERN 2 Torrez, 0 +		
113-B	1-113B	00009A0001000001113B		JOURN 1 Solano, 5 + JOURN 2 Solano, 7 + JOURN 3 Solano, 2 + JOURN 4 Solano, 4 +	ENGLISH COMP II Solano, 26 +		ENGLISH COMP II Solano, 27 +	ENGLISH COMP II Solano, 22 +	ENGLISH COMP II Solano, 24 +		

b. Select **Co-Teachers** to display the co-teachers of the section on the report (use in conjunction with the Teachers option).

99.34% fully scheduled

Show: Teacher, Co-Teachers Filter by Subject: Choose... by Course(s): 1000414 INTENS READ 2 Apply

1 Room

Customize Columns Filter Filters: ON Search

Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
210	1-210	00009A0001000001210		INTENS READ 2 Ontiveros, 18 + INTENS READ 2 Duarte, 18	INTENS READ 1 Ontiveros, 20 +	INTENS READ 1 Ontiveros, 19 +	INTENS READ 1 Ontiveros, Lioba MARIE, 21 +	INTENS READ 2 Duarte, 19 INTENS READ 2 Ontiveros, 19 +	INTENS READ 2 Duarte, 12 INTENS READ 2 Ontiveros, 12 +		

c. Select **Course/Section Numbers** to display the course number and the section short name on the report.

99.34% fully scheduled

Show: Course/Section Numbers Filter by Subject: Choose... by Course(s): Apply

90 Rooms Customize Columns Filter Filters: ON Search

Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
Library	1-113	00009A0001000001113		EXEC INTERN 1 0500300-01000 4 + EXEC INTERN 2 0500310-01000 0 +	EXEC INTERN 1 0500300-02000 5 + EXEC INTERN 2 0500310-02000 1 +	EXEC INTERN 1 0500300-03000 8 + EXEC INTERN 2 0500310-03000 0 +	EXEC INTERN 1 0500300-04000 8 + EXEC INTERN 2 0500310-04000 0 +	EXEC INTERN 1 0500300-05000 7 + EXEC INTERN 2 0500310-05000 0 +	EXEC INTERN 1 0500300-06000 7 + EXEC INTERN 2 0500310-06000 0 +		
113-B	1-113B	00009A0001000001113B		JOURN 1 1006300-01000 5 + JOURN 2 1006310-01000 7 + JOURN 3 1006320-01000 2 + JOURN 4 1006330-01000 4 +	ENGLISH COMP II ENC1102-02000 26 +		ENGLISH COMP II ENC1102-04000 27 +	ENGLISH COMP II ENC1102-05000 22 +	ENGLISH COMP II ENC1102-06000 24 +		

d. Select **Terms** to display both Semester 1 and Semester 2 classes on the report.

If Terms is not selected to display, only classes scheduled into the term selected at the top-right corner of the screen will display on the report.

99.34% fully scheduled

Show: Terms Filter by Subject: Choose... by Course(s): Apply

90 Rooms Customize Columns Filter Filters: ON Search

Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
306	306	00009A0001000001306			COLLEGE ALGEBRA HONOR STATISTICS MTHDS S1 30 + S2 30 +	PLANE TRIGONOMETRY PRECALCULUS ALGEBRA S1 27 + S2 27 +	COLLEGE ALGEBRA HONOR STATISTICS MTHDS S1 30 + S2 30 +	COLLEGE ALGEBRA HONOR STATISTICS MTHDS S1 30 + S2 30 +			
307	307	00009A0001000001307		ALG 2 HON 27 +	ALG 2 HON 21 +	ALG 2 HON 23 +	AP STAT 26 +	AP STAT 28 +	ALG 2 HON 24 +		
308	308	00009A0001000001308		Alg 1 28 +	Alg 1 25 +	Alg 1 27 +	Alg 1 27 +	Alg 1 27 +	GEO HON 32 +		
309	309	00009A0001000001309			GEO HON 32 +	GEO HON 31 +	GEO HON 29 +	GEO HON 29 +			

e. If rotation days are enabled at your school, select **Rotation Days** to view the rotation days each section meets on the report.

100% fully scheduled

Show: Rotation Days Rotation Days: Filter by Subject: Choose... by Course(s): Apply

76 Rooms Customize Columns Filter Filters: OFF Search

Display Room	Room	Title	01	02	03	04	05	06	07	00
1 115A	1 115A	00015A0001700100115A		Digital Info Tech A 11 +				M/J JOURN 1 B 0 +		
yearbook	1 115A	00015A0001700100115A						INTRO ARTS, AV A 18 +		

f. Select **Total number of students for the entire period** to display the total number of students for each period at the bottom of the table, based on the content displayed in the report. For example, if you have the report filtered by subject to only display English Language Arts sections, the period totals will only include those English Language Arts sections.

99.34% fully scheduled

Show: Total number of students for the entire period

Filter by Subject: Choose...

by Course(s):

Apply

91 Rooms

Customize Columns

Filter

Filters: ON

Search

Display Room

Title

ITV

Period 1

Period 2

Period 3

Period 4

Period 5

Period 6

Period 7

Period 8

Period 9

INTRO TO ETHICS 0 +

Basics Concepts of Physics 0 +

AMERICAN FED GOV'T 0 +

GENERAL PSYCHOLOGY 0 +

INTRO PUBLIC SPEAK 0 +

BEGINNING SPANISH I 0 +

ELEMY SPANISH II 0 +

HONOR STATISTC 0 +

MTHDS 0 +

INTRO TO SOCIOLOGY 0 +

HONORS THEATRE SVY 0 +

DRAMATIC LITERATURE 0 +

ZOOLOGY 0 +

DEATH AND COMMUNICATION 0 +

ENGLISH COMP II 0 +

BEG JAP LANG/CULT II 0 +

COLLEGE ALGEBRA 0 +

ADVANCED SYMPHONY 0 +

ORCHESTRA 0 +

INTRO TO SOCIOLOGY 0 +

UWF

00009O0000900000UWF

...

NOT ON CAMPUS-NO CLS 38 +

OFF CAMPUS/VIRT HOME 49 +

LTC ON / OFF CAMPUS 1 +

ON COLLEGE CAMPUS 79 +

NOT ON CAMPUS-NO CLS 16 +

OFF CAMPUS/VIRT HOME 13 +

LTC ON / OFF CAMPUS 1 +

ON COLLEGE CAMPUS 65 +

NOT ON CAMPUS-NO CLS 10 +

OFF CAMPUS/VIRT HOME 15 +

LTC ON / OFF CAMPUS 1 +

ON COLLEGE CAMPUS 54 +

NOT ON CAMPUS-NO CLS 23 +

OFF CAMPUS/VIRT HOME 30 +

LTC ON / OFF CAMPUS 5 +

ON COLLEGE CAMPUS 45 +

NOT ON CAMPUS-NO CLS 45 +

OFF CAMPUS/VIRT HOME 73 +

LTC ON / OFF CAMPUS 6 +

ON COLLEGE CAMPUS 52 +

NOT ON CAMPUS-NO CLS 93 +

OFF CAMPUS/VIRT HOME 130 +

LTC ON / OFF CAMPUS 6 +

ON COLLEGE CAMPUS 61 +

Total Students

0

2046

2028

2028

2037

2024

2015

0

0

0

g. Select **Totals** to display the total number of students scheduled in each period for the room, as well as the total number of students in all of the room's sections (the Total Students column displays on the right side of the report).

99.34% fully scheduled											Show: Totals	Filter by Subject: Choose...	by Course(s):	Apply				
90 Rooms											Customize Columns				Filter	Filters: ON	Search	55%
Display Room	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Period 9	Total Students							
Library	001113	EXEC INTERN 1 4 EXEC INTERN 2 0 4	EXEC INTERN 1 5 EXEC INTERN 2 1 6	EXEC INTERN 1 8 EXEC INTERN 2 0 8	EXEC INTERN 1 8 EXEC INTERN 2 0 8	EXEC INTERN 1 7 EXEC INTERN 2 0 7	EXEC INTERN 1 7 EXEC INTERN 2 0 7				40							
113-B	001113B	JOURN 1 5 JOURN 2 7 JOURN 3 2 JOURN 4 4 18	ENGLISH COMP II 26 26		ENGLISH COMP II 27 27	ENGLISH COMP II 22 22	ENGLISH COMP II 24 24				117							
210	001210	INTENS READ 2 18 18	INTENS READ 1 20 20	INTENS READ 1 19 19	INTENS READ 1 21 21	INTENS READ 2 19 19	INTENS READ 2 12 12				109							
806	001806	DIGITAL DESIGN 1 36 36	DIGITAL DESIGN 2 33 33	DIGITAL DESIGN 2 35 35	DIGITAL DESIGN 1 36 36	DIGITAL DESIGN 1 31 31	DIGITAL INFO TECH 36 36				207							
808	001808	AP COMPUTER SCI PRIN 31 31	DIGITAL DESIGN 1 27 27	DIGITAL DESIGN 1 30 30 DIV CAR TECH-OUT 1 31	DIV CAR TECH-OUT 2 32 DIV CAR TECH PRIN 34	DIV CAR TECH-OUT 19 19	DIV CAR TECH-OUT 26 26				168							

h. Select **Highlight on Double Scheduled** to highlight periods that have more than once section scheduled for a room in red.

99.34% fully scheduled				Show: Highlight on Double Scheduled		Filter by Subject: Choose...		by Course(s):		Apply	
90 Rooms				Customize Columns		Filter		Filters: ON		Search	
+	+	+	+	+	+	+	+	+	+	+	+
Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
Library	1-113	00009A0001000001113		EXEC INTERN 1 4 + EXEC INTERN 2 0 +	EXEC INTERN 1 5 + EXEC INTERN 2 1 +	EXEC INTERN 1 8 + EXEC INTERN 2 0 +	EXEC INTERN 1 8 + EXEC INTERN 2 0 +	EXEC INTERN 1 7 + EXEC INTERN 2 0 +	EXEC INTERN 1 7 + EXEC INTERN 2 0 +		
113-B	1-113B	00009A0001000001113B		JOURN 1 5 + JOURN 2 7 + JOURN 3 2 + JOURN 4 4 +	ENGLISH COMP II 26 +		ENGLISH COMP II 27 +	ENGLISH COMP II 22 +	ENGLISH COMP II 24 +		
210	1-210	00009A0001000001210		INTENS READ 2 18 +	INTENS READ 1 20 +	INTENS READ 1 19 +	INTENS READ 1 21 +	INTENS READ 2 19 +	INTENS READ 2 12 +		
806	1-806	00009A0001000001806		DIGITAL DESIGN 1 36 +	DIGITAL DESIGN 2 33 +	DIGITAL DESIGN 2 35 +	DIGITAL DESIGN 1 36 +	DIGITAL DESIGN 1 31 +	DIGITAL INFO TECH 36 +		
808	1-808	00009A0001000001808		AP COMPUTER SCI PRIN 31 +	DIGITAL DESIGN 1 27 +	DIGITAL DESIGN 1 30 + DIV CAR TECH-OUT 1 +	DIV CAR TECH-OUT 2 + DIV CAR TECH PRIN 32 +	DIV CAR TECH-OUT 19 +	DIV CAR TECH-OUT 26 +		

i. Select **All Room Sections (when filtered by subject)** to display all of a room's sections when filtering the report by subject.

For example, when "English Language Arts" is selected in the Filter by Subject pull-down, all of the English Language Arts sections display on the report. Selecting "All Room Sections (when filtered by subject)" and applying it to the report displays the additional sections for those rooms that are not English Language Arts sections, such as this Creative Writing course that has an Elective subject area.

0% fully scheduled

Show: All Room Sections (when filtered by subject) Filter by Subject: ENGLISH LANGUAGE ARTS by Course(s): Apply

16 Rooms

Customize Columns Filter Filters: ON Search

Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
113-B	1-113B	00009A0001000001113B		JOURN 1 0 + JOURN 2 0 + JOURN 3 0 + JOURN 4 0 +	ENGLISH COMP II 0 +	Creative Writ 1 0 +	ENGLISH COMP II 0 +	ENGLISH COMP II 0 +	ENGLISH COMP II 0 +		

j. Select **Limit to Singletons** to display all of the sections that are singletons (only one section of the course is offered).

99.34% fully scheduled

Show: Limit to Singletons Filter by Subject: Choose... by Course(s): Apply

26 Rooms

Customize Columns Filter Filters: ON Search

Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
808	1-808	00009A0001000001808		AP COMPUTER SCI PRIN 31 +			DIV CAR TECH PRIN 32 +				
821	1-821	00009A0001000001821					LEAD SKLS DEV 13 + LEAD TECNQS 8 + LEADER STRATEGIES 9 + APPROACHES TO LEADER 11 +				
302	302	00009A0001000001302			AP CALCULUS BC 29 +						
414	414	00009A0001000001414						AP CAPSTONE RESEARCH 16 +			

k. Select **Limit to Doubletons** to display all of the sections that are doubletons (only two sections of the course are offered).

99.34% fully scheduled

Show: Limit to Doubletons Filter by Subject: Choose... by Course(s): Apply

26 Rooms

Customize Columns Filter Filters: ON Search

Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
806	1-806	00009A0001000001806			DIGITAL DESIGN 2 33 +	DIGITAL DESIGN 2 35 +					
206	206	00009A0001000001206				AP CHEM 25 +		AP CHEM 13 +			
208	208	00009A0001000001208						PHYS 1 12 +	PHYS 1 10 +		
214	214	00009A0001000001214				AP BIO 25 +	AP BIO 17 +	AP ENV SCI 23 +	AP ENV SCI 27 +		
219	219	00009A0001000001219				PHYS 2 HON 22 +	PHYS 2 HON 17 +				
302	302	00009A0001000001302				AP CALCULUS AB 29 +	AP CALCULUS AB 25 +				
307	307	00009A0001000001307					AP STAT 26 +	AP STAT 28 +			
401	401	00009A0001000001401			Alg 1-B 22 +	Alg 1-B 22 +					

3. For schools using a rotation schedule, select the **Rotation Days** to view only the selected rotation day on the report. Click **Apply** to update the report.

Show: Rotation Days

Rotation Days: A

Filter by Subject: Choose...

by Course(s):

Apply

Customize Columns

Filter

Filters: OFF

Search

24/25

	03	04	05	06	07	00
▼ 11 +						
				INTRO ARTS, A/V	A	▼ 18 +
				M/J THEATRE 2	A	▼ 13 +
	M/J LANG ARTS 1	A	▼ 17 +	M/J LANG ARTS 1	A	▼ 16 +

4. To assign rotation days to a section, select one or multiple rotation days from the pull-down.

M/J LANG ARTS 1

A

▼ 17 +

M/J LANG ARTS 1

Filter...

Check all Clear (1 / 2) ☐ Exact filter

☒ A

☐ B

5. To filter the report by subject, select the subject in the **Filter by Subject** pull-down. Once the subject is selected, click **Apply** to update the report.

The report is refreshed and displays room schedules for the selected subject.

99.34% fully scheduled

Show: Filter by Subject: ENGLISH LANGUAGE ARTS by Course(s): Apply

16 Rooms

Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
113-B	1-113B	00009A0001000001113B		JOURN 1 JOURN 2 JOURN 3 JOURN 4	5 + 7 + 2 + 4 +	ENGLISH COMP II	26 +	ENGLISH COMP II	27 +	ENGLISH COMP II	24 +
210	1-210	00009A0001000001210		INTENS READ 2	18 +	INTENS READ 1	20 +	INTENS READ 1	19 +	INTENS READ 1	21 +
408	408	00009A0001000001408		Eng.3	27 +	Eng.3	27 +	Eng.3	24 +	Eng.2 Eng.2	9 27 +
409	409	00009A0001000001409		Eng.Hon.2	28 +	Eng.Hon.2	26 +	JOURN 1 JOURN 2 JOURN 3 JOURN 4	15 + 3 + 1 + 0 +	JOURN 1 JOURN 2 JOURN 3 JOURN 4	12 + 16 + 7 + 3 +
411	411	00009A0001000001411		Eng.2	27 +	Eng.2	25 +	Eng.2	24 +	Eng.2	27 +
412	412	00009A0001000001412		Eng.Hon.2	28 +	Eng.Hon.2	26 +	Eng.Hon.2	28 +	Eng.3	23 +
414	414	00009A0001000001414		Eng.Hon.1	30 +	Eng.Hon.1	25 +	AP CAPSTONE SEMINAR	23 +	AP CAPSTONE SEMINAR	15 +
416	416	00009A0001000001416		Eng.3	25 +	Eng.4: FI Coll Prep	28 +	Eng.4: FI Coll Prep	27 +	Eng.3 Eng.3	4 24 +
417	417	00009A0001000001417		Eng.1	30 +	Eng.1	28 +	Eng.1	29	Eng.1	28
418	418	00009A0001000001418				Eng.2	25 +	Eng.2	26 +	Eng.2	26 +
544	544	00009A0001000009544		Eng.4: FI Coll Prep	30 +	Eng.4: FI Coll Prep	26 +	Eng.4: FI Coll Prep	26 +	Eng.1	29 +
548	548	00009A0001000000548		AP ENG LIT COMPO	27 +	AP ENG LIT COMPO	25 +	Eng.Hon.1	25 +	Eng.Hon.1	30 +

6. To filter the report by course, select the course in the **By Course(s)** pull-down. One or multiple courses can be selected. Once the courses are selected, click **Apply** to update the report.

The report is refreshed and displays rooms that have schedules including the selected course.

99.34% fully scheduled

Show: Filter by Subject: Choose... by Course(s): 1001310 Eng 1 Apply

2 Rooms

Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
417	417	00009A0001000001417		Eng.1	30 +	Eng.1	28 +	Eng.1	29	Eng.1	28
544	544	00009A0001000009544		Eng.4: FI Coll Prep	30 +	Eng.4: FI Coll Prep	26 +	Eng.4: FI Coll Prep	26 +	Eng.1	29 +

💡 The report can also be filtered by using either of the filter options, whichever method you prefer. The first **Filter** button allows you to add one or multiple filter rules to filter the report. The second **Filters** button allows you to filter on each column of the report, just as when using the Filters functionality on data tables throughout Focus.

99.34% fully scheduled

Show: Filter by Subject: Choose... by Course(s): Apply

1 Room

FILTER RULES

Display Room Contains Library Run Filter

Add Rule Clear Rules

Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
Library	1-113	00009A0001000001113		EXEC INTERN 1 EXEC INTERN 2	4 + 0 +	EXEC INTERN 1 EXEC INTERN 2	5 + 1 +	EXEC INTERN 1 EXEC INTERN 2	8 + 0 +	EXEC INTERN 1 EXEC INTERN 2	8 + 0 +

99.34% fully scheduled

Show: Filter by Subject: Choose... by Course(s): Apply

9 Rooms Customize Columns Filter Filters: ON Search

Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
808	1-808	00009A0001000001808		AP COMPUTER SCI PRIN 31 +	DIGITAL DESIGN 1 27 +	DIGITAL DESIGN 1 30 +	DIV CAR TECH-OJT 2 +	DIV CAR TECH-OJT 19 +	DIV CAR TECH-OJT 26 +		
821	1-821	00009A0001000001821		AP PSYCH 42 +	AP PSYCH 39 +	AP PSYCH 40 +	LEAD SKLS DEV 13 +	AP PSYCH 40 +	AP PSYCH 37 +		
410	410	00009A0001000001410		AP HUMAN GEOG 27 +	AP HUMAN GEOG 26 +	US HIST 27 +	US HIST 14 +	AP HUMAN GEOG 25 +	AP HUMAN GEOG 27 +		
521	521	00009A0001000001521		3-D Studio Art 2 19 +	3-D Studio Art 2 16 +	3-D Studio Art 3 Hon 23 +	2-D Studio Art 1 25 +	2-D Studio Art 1 27 +	2-D Studio Art 1 32 +		
543	543	00009A00010000099543		AP U.S. HIST 28 +	AP U.S. HIST 31 +	AP U.S. HIST 35 +	AP U.S. HIST 34 +	AP U.S. HIST 34 +			
548	548	00009A0001000000548		AP ENG LIT COMPO 27 +	AP ENG LIT COMPO 25 +	Eng Hon 1 25 +	Eng Hon 1 30 +	Eng Hon 1 26 +	AP ENG LIT COMPO 22 +		
803	803	00009A0001000001803		AP MACROECON 22 +	AP MACROECON 28 +	AP MACROECON 25 +	AP MACROECON 20 +	AP MACROECON 20 +	ECONOMICS 18 +		
818	818	00009A0001000001818		AP ENG COMPO 26 +	AP ENG COMPO 25 +	AP ENG COMPO 26 +	THEACIN & FILM PROD 24 +	AP ENG COMPO 25 +	JOURN 1 12 +	JOURN 2 6 +	JOURN 3 5 +

7. To customize the columns that display on the report, click **Customize Columns**.

99.34% fully scheduled

Show: Filter by Subject: Choose... by Course(s): Apply

90 Rooms Customize Columns Filter Filters: OFF Search

Display Room	Room	Title	ITV	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
Library	1-113	00009A0001000001113		EXEC INTERN 1 4 +	EXEC INTERN 1 5 +	EXEC INTERN 1 8 +	EXEC INTERN 1 8 +	EXEC INTERN 1 7 +	EXEC INTERN 1 7 +		
113-B	1-113B	00009A0001000001113B		EXEC INTERN 2 0 +	EXEC INTERN 2 1 +	EXEC INTERN 2 0 +	EXEC INTERN 2 0 +	EXEC INTERN 2 0 +	EXEC INTERN 2 0 +		
210	1-210	00009A0001000001210		JOURN 1 5 +	JOURN 2 7 +	ENGLISH COMP II 26 +	ENGLISH COMP II 27 +	ENGLISH COMP II 22 +	ENGLISH COMP II 24 +		
806	1-806	00009A0001000001806		JOURN 3 2 +	JOURN 4 4 +	INTENS READ 1 18 +	INTENS READ 1 21 +	INTENS READ 1 19 +	INTENS READ 2 12 +		

8. In the pop-up window, click the columns to hide on the report.

The hidden columns are struck out.

9. Click **Save**.

Customize Columns

Room

Title

ITV

Period 1

Period 2

Period 3

Period 4

Period 5

Period 6

Period 7

Period 8

Period 9

Save

Cancel

10. Click a section to view the section information in the [Courses & Sections](#) screen in a new tab. The section's period and room can be updated, along with any other section information in the pop-up window.

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Show:

90 Rooms

Display Room	Room	Title	ITV	Period 1	Period 2
Library	1-113	00009A0001000001113		<div>EXEC INTERN 1 4</div> <div>EXEC INTERN 2 0</div>	<div>EXEC INTERN 1 5</div> <div>EXEC INTERN 2 1</div>
113-B	1-113B	00009A0001000001113B		<div>JOURN 1 5</div> <div>JOURN 2 7</div> <div>JOURN 3 2</div> <div>JOURN 4 4</div>	<div>ENGLISH COMP II 26</div>

11. A section's period and room can also be updated by clicking the cross icon next to the section and dragging the section to another room and period. The changes are auto-saved.

306	306	00009A0001000001306			HONOR STATISTIC MTHDS 0	PRECALCULUS ALGEBRA 0	HONOR STATISTIC MTHDS 0	HONOR STATISTIC MTHDS 0	
307	307	00009A0001000001307	ALG 2 HON 0	ALG 2 HON 0	ALG 2 HON 0	AP STAT 0	AP STAT 0	ALG 2 HON 0	
308	308	00009A0001000001308	Alg.1 0	Alg.1 0	Alg.1 0	Alg.1 0	Alg.1 0	GEO HON 0	
309	309	00009A0001000001309		GEO HON 0		GEO HON 0	GEO HON 0	GEO HON 0	