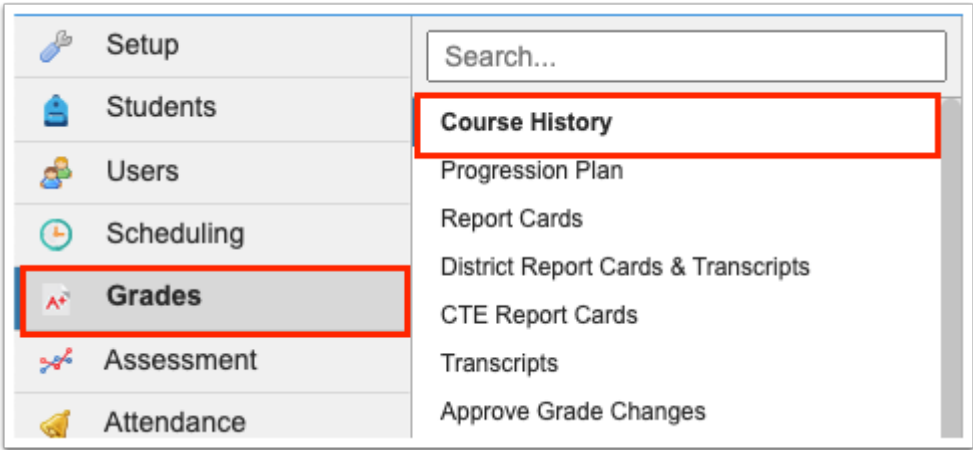


Course History

The Course History screen displays the Grade Summary and the Detailed Report, which both includes the student's grades, GPA (if applicable), teachers, courses, credits, etc. in a selected marking period and/or school year. The columns in this report can be filtered for specific information. Administrators have the ability to update grades as well as print transcripts with a selected letterhead directly from this screen. Note: The Course History screen only displays for post-secondary schools.

Student Search

1. In the **Grades** menu, click **Course History**.



This navigates to the Course History screen where a **Student Search** displays.

Writerscurrent

Select Student/Staff ▾ Course History

Lois Stringer Focus Technical College ▾ SIS

2023-2024 ▾ Quarter 2 ▾ ERP

Search Screen Simple List Customized List

Q Student Search More Search Options

Student Group ▾

☐ Search All Schools

☐ Include Inactive
☐ Previous Years
☐ Use Most Recent Enrollment

Use Legacy Search Search

2. Enter the applicable search criteria, and click **Search**.

Writerscurrent

Select Student/Staff ▾ Course History

Lois Stringer Focus Technical College ▾ SIS

2023-2024 ▾ Quarter 2 ▾ ERP

Search Screen Simple List Customized List

Q Student Search More Search Options

Student Group ▾

☐ Search All Schools

☐ Include Inactive
☐ Previous Years
☐ Use Most Recent Enrollment

Use Legacy Search Search

 See [Searching for Students](#) for more information on conducting a student search.

 To pull data for all students, leave the **Student Search** text box empty.

Search Screen Simple List Customized List							
238 Students							
Photo	Student	Student ID	Grade	Cumulative GPA	Cumulative Weighted GPA	Extra Curricular GPA	Cumulative Cred
	Acosta, Giavanna Thomas	2099465	31	4.00000	5.00000	4.00000	2.00
	Baldwin, Emmaline Bennett	6120972	30	N/A	N/A	N/A	
	Amal, Anderson Neo	2099378	31	N/A	N/A	0.00000	
	Atencio, Benny Ozark	046351	31	2.46429	2.46429	2.46429	26.00

Clicking the student's name navigates to the [Detailed Report](#) or the [Grades Summary](#) depending on the screen most recently viewed.

Demographic

Enrollment

Schedule

Grades

Absences

Referrals

Test History

Grad

SSS

Billing

FA Worksheet

Cumulative GPA

N/A

As of

Cohort Year

Cumulative Weighted GPA

N/A

Total Credits Earned

3.00

Current Year Middle School GPA GPA

N/A

Total Credits Attempted

3.00

Class Rank

N/A

Quality Points

0.00

Met Online Course Req

Not Met

☐ Show All Years
 ☒ Show All Schools
 ☒ Show Exams
 ☒ Show Inactive Courses
 ☐ Group By Course

Update

View Detailed Report

Print Assignment Grades

4 Records

Export

Filter: OFF

Toggle Columns

School	Pd	Course #	Course	Teacher	Q3	Q4	SP	FY	Credits
NTY TECHNICAL INSTITUTE	FD	CTS0054	CLOUD ANALYST	AJA, D	NG	NG			0
NTY TECHNICAL INSTITUTE		CTS0054	CLOUD ANALYSIS	N/A				90% A	1
NTY TECHNICAL INSTITUTE		9001500	CLOUD CPT/VIRTUALIZA	N/A				93% A	1
NTY TECHNICAL INSTITUTE		9003550	CLOUD PRINCIPLES	N/A				92% B	1

Calculated grades are marked with

Calculated grades are marked with

3. To close out of the selected student and return to the main Course History screen, click the red **X** next to the open student's name in the header.







Acosta, Giavanna Thomas



 3917 - 31





Course History



Demographic

Enrollment

Schedule

Requests

Grades

Absences

Activities

Referrals

a. Upon closing the student, you will be redirected back to the main Search Screen. To return to the list of students based on your previous search, click the **Back to Search Results** link at the bottom of the screen.

Acosta, Giavanna Thomas

17 - 31

Course History

Demographic
Enrollment
Schedule
Requests
Back to Search Results
Activities
Referrals

Course History

Cumulative GPA: N/A
Quality Points: 0.00

Current Year Middle School GPA GPA N/A
Cohort Year:

Total Credits Earned: 0.00 Credit Hours Attempted: 0

Total Credits Attempted: 0.00 Credit Hours Earned: 0

Program Code: Y300400
Program Title: COMMUNITY EI
Earned CPC: N/A
Enrolled Hours: 182

Program Code: 9900051
Program Title: Academic ESOL

The Detailed Report

1. Click on any student's name to navigate to the Grades section of the student record for more details.

Search Screen Simple List Customized List							
238 Students							
Photo	Student	Student ID	Grade	Cumulative GPA	Cumulative Weighted GPA	Extra Curricular GPA	Cumulative Cre
	Acosta, Giavanna Thomas	2099465	31	4.00000	5.00000	4.00000	2.00
	Baldwin, Emmaline Bennett	6120972	30	N/A	N/A	N/A	
	Amal, Anderson Neo	2099378	31	N/A	N/A	0.00000	
	Atencio, Benny Ozark	2046351	31	2.46429	2.46429	2.46429	26.00

If the screen defaults to the Grades Summary, click **View Detailed Report**.

Demographic
Enrollment
Schedule
Requests
Grades
Absences
Activities
Referrals
Test History
Grad
SSS
FA Worksheet

Cumulative GPA	2.46429	Total Credits Attempted	28.00
Cumulative Weighted GPA	2.46429	Quality Points	69.00
Extra Curricular GPA	2.46429	Cohort Year	2014-2015
Total Credits Earned	26.00		

Baylink: Brick and mortar school but attend class online through Canvas	✗	FCAT Rdg/FSA ELA Pass (MMCCYY)
Met Reading Concordant Score	✗	Met Math Concordant Score ✓
Algebra I EOC Pass Date	(Y) 03/17/2016	Geometry EOC Pass Date
U.S. History EOC Pass Date		Temporary Quarantine ✗
Met Online Course Req	Met	

☐ Show All Years
☐ Show All Schools
☐ Show Exams
☐ Show Inactive Courses
☐ Group By Course
Update
[View Detailed Report](#)
[Print Assignment Grades](#)

2 Records
Export
Filter: OFF
Toggle Columns

Pd	Course #	Course	Teacher	Attended Hours	Q4	S2	FY	Credits
0107	AMT0775	B AV POWERPLANT TECH 1	Roberts, K	23.00	NG			0
	AMT0776	B AV POWERPLANT TECH 2	Roberts,				76% C	0

Calculated grades are marked with

The Grades section of the student record includes many features to track student performance, review course history, and complete multiple tasks from the same screen.

Demographic
Enrollment
Schedule
Requests
Grades
Absences
Activities
Referrals
Test History
Audit Trail
Grad
ISP Page
SSS
Choice
Billing

Course History
Full 2022

Cumulative GPA: 3.333 Total Credits Attempted: 1.50
Cumulative Weighted GPA: 0.000 Quality Points: 5.00
Current Year Middle School GPA GPA N/A Cohort Year:
Total Credits Earned: 1.50

Program Code: H170607 Attended Hours: 1009 Program Code: 9900000 Attended Hou
Program Title: Practical Nursing Required Hours: 1350 Program Title: ABE Required Hou
Earned CPC: A,B Percentage Completed: 75% Earned CPC: N/A Percentage Complete
Enrolled Hours: 1643.5 Basic Skills Exam: No Enrolled Hours: 33 Basic Skills Exa

3 Grades [View Grades Summary](#) [Comment Codes](#) High School Transcript Print Show Florida fiel

Export Filter: OFF Toggle Columns Page Size: 20

	Year	Marking Period	Course	Course Number	Percent	Grade	Grade Scale	Cred. Attempted
	2022-2023	Term 2					TCTC Gr...	0.5
	2022-2023	Full Year	MED SURG NURS 1 PRN0290	PRN0290	88	B	Health C...	0.50
	2021-2022	Full Year	PRAC NURSE 1 FOUND PR...	PRN0098	94	A	Tech Cen...	0.50
	2021-2022	Full Year	PRAC NURSE 2 FOUND PR...	PRN0099	86	B	Tech Cen...	0.50

2. Just beneath the Student Info tabs, are additional tabs used to identify specific semesters, or progress/marketing periods, etc. Click on any one of these tabs to change the data to reflect the marking period selected. The option defaults to Course History.

Set... Stude... Us... Sched... Grad... Assess... Attend... Discipline Forms Billi... Eligibl... Florida... SSS Reports

Demographic
Enrollment
Schedule
Requests
Grades
Absences
Activities
Referrals
Test History
Grad
SSS
FA Worksheet

Course History
Quarter 4
Semester 2
Full 2022 Year
All Quarters
All Semesters
All Years

Cumulative GPA: 2.46429 Total Credits Attempted: 28.00 Program Code: T640400 Attended Hours: 656 Program Code: T640300 Attended Hours: 1241.75
Cumulative Weighted GPA: 2.46429 Quality Points: 69.00 Program Title: Aviation Powerplant Mechanics T640400 Required Hours: N/A Program Title: Aviation Airframe Mechanics T640300 Required Hours: 1350
Extra Curricular GPA: 2.46429 Cohort Year: 2014-2015 Earned CPC: Z Percentage Completed: N/A Earned CPC: A,Z,B Percentage Completed: 92%
Total Credits Earned: 26.00 Enrolled Hours: 730 Basic Skills Exam: Yes Enrolled Hours: 1350 Basic Skills Exam: Yes

When a new one is selected, it will move to the front of the listed periods/exams, as shown in the image.

Set... Stude... Us... Sched... Grad... Assess... Attend... Discipline Forms Billi... Eligibi... Florida... SSS Reports

Demographic Enrollment Schedule Requests **Grades** Absences Activities Referrals Test History Grad SSS FA Worksheet

All Years Quarter 4 Semester 2 Full 2022 Year All Quarters All Semesters Course History

29 Grades View Grades Summary Comment Codes Show Florida fields Save

Page: 1 / 2 Export Filter: OFF Toggle Columns Page Size: 20

When Course History is displayed, additional information displays which varies by district depending on the settings enabled via Setup > [System Preferences](#). In the example shown, Cumulative GPA, Cumulative Weighted GPA, Extra Curricular GPA, Total Credits Earned, Total Credits Attempted, Quality Points, and Cohort Year are displayed.

Course History

Cumulative GPA: 2.46429	Total Credits Attempted: 28.00
Cumulative Weighted GPA: 2.46429	Quality Points: 69.00
Extra Curricular GPA: 2.46429	Cohort Year: 2014-2015
Total Credits Earned: 26.00	

i Depending on the marking period selected, different information will display on the screen. For example, the information explained about only shows when Course History is selected.

Program sections display in the upper right corner containing the Program Code, Program Title, Earned CPC or OCP, Enrolled Hours, Attended Hours, Required Hours, Percentage Completed, and Basic Skills Exam status. Note: The information displayed here also varies depending on the settings enabled via Setup > [System Preferences](#).

Absences Activities Referrals Test History Grad SSS FA Worksheet

Quarter 4 Semester 2 Full 2022 Year All Quarters All Semesters All Years

Program Code: T640400 Program Title: Aviation Powerplant Mechanics T640400 Earned CPC: Z Enrolled Hours: 730 Attended Hours: 656 Required Hours: N/A Percentage Completed: N/A Basic Skills Exam: Yes	Program Code: T640300 Program Title: Aviation Airframe Mechanics T640300 Earned CPC: A,Z,B Enrolled Hours: 1350 Attended Hours: 1241.75 Required Hours: 1350 Percentage Completed: 92% Basic Skills Exam: Yes
Program Code: 8800500 Program Title: Career/Technical Earned CPC: A Enrolled Hours: N/A Attended Hours: 0 Required Hours: N/A Percentage Completed: N/A Basic Skills Exam: N/A	Program Code: 8827100 Program Title: Career/Technical Earned CPC: N/A Enrolled Hours: N/A Attended Hours: 0 Required Hours: N/A Percentage Completed: N/A Basic Skills Exam: Z
	Program Code: 8401000 Program Title: Performing Fine Arts Earned CPC: N/A Enrolled Hours: N/A Attended Hours: 0 Required Hours: N/A Percentage Completed: N/A Basic Skills Exam: Z

3. Click **View Grades Summary** to view the student's grade in a summary format. See [The Grades Summary](#) for more information.

Demographic Enrollment Schedule Requests **Grades** Absences Activities Referrals Test History Audit Trail Grad ISP Page SSS Choice

Course History Full 2022 Year All Years

Cumulative GPA: 3.333 Total Credits Attempted: 1.50
 Cumulative Weighted GPA: 0.000 Quality Points: 5.00
 Current Year Middle School GPA: N/A Cohort Year:
 Total Credits Earned: 1.50

Program Code: H170607 Attended Hours: 1009
 Program Title: Practical Nursing Required Hours: 1350
 Earned CPC: A,B Percentage Completed: 75%
 Enrolled Hours: 1643.5 Basic Skills Exam: No

Program Code: 9900000 Attended Hours: 0
 Program Title: ABE Required Hours: N/A
 Earned CPC: N/A Percentage Completed: N/A
 Enrolled Hours: 33 Basic Skills Exam: Z

3 Grades [View Grades Summary](#) [Comment Codes](#) High School Transcript Print Show Florida fields Save

Export Filter: OFF Toggle Columns Page Size: 20

	Year	Marking Period	Course	Course Number	Percent	Grade	Grade Scale	Cred. Attempted	Cred. Earned
	2022-2023	Term 2					TCTC Gr...	0.5	
	2022-2023	Full Year	MED SURG NURS 1 PRN0290	PRN0290	88	B	Health C...	0.50	0.50
	2021-2022	Full Year	PRAC NURSE 1 FOUND PR...	PRN0098	94	A	Tech Cen...	0.50	0.50
	2021-2022	Full Year	PRAC NURSE 2 FOUND PR...	PRN0099	86	B	Tech Cen...	0.50	0.50

4. To view a legend for **Comment Codes**, click the corresponding link. In the Comment Codes pop-up, you will receive a description of each code.

al Credits Attempted: 28.00
 Quality Points: 69.00
 Cohort Year: 2014-2015

Program Code: T640400
 Program Title: Aviation Powerplant Mechanics T640400

Attended Hours: 0
 Required Hours: N/A
 Percentage Completed: N/A
 Basic Skills Exam: N/A

Comment Codes

- 01. Adequate progress on IEP goals
- 02. Adequate progress/writing
- 03. A pleasure to teach
- 04. Disrupts class
- 05. Doesn't come to class prepared
- 06. Excessively absent
- 07. Excessively tardy
- 08. Inadequate progress/writing
- 09. Incomplete summative assignments/assessments
- 10. Independent worker
- 11. Low assessment scores
- 12. Making steady progress
- 13. Conference requested to discuss progress
- 14. Not meeting promotion standard
- 15. Puts forth best effort
- 16. Recommended for advanced math
- 17. Takes pride in work
- 18. Working below grade level

[Comment Codes](#)

Next > Page Size: 20

Marking Period	Course	Percent	Grade
Quarter 4			
Year		76	C
Year		78	C
Year	AAV MAINT GEN TECH AM...	90	A

5. You have the option to print transcripts from this screen. Select the kind of transcript you'd like to generate for printing from the pull-down, and then select **Print**.

Program Code: 8800500

Program Title: Career/Technical

Earned CPC: A

Enrolled Hours: N/A

Attended Hours: 0

Required Hours: N/A

Percentage Completed: N/A

Basic Skills Exam: N/A

Program Code: 8827100

Program Title: Career/Technical

Earned CPC: N/A

Enrolled Hours: N/A

Attended Hours:

Required Hours:

Percentage Completed:

Basic Skills Exam:

Program Code: 8401000

Program Title: Performing Fine Arts

Earned CPC: N/A

Enrolled Hours: N/A

Attended Hc

Required Hc

Percentage Comple

Basic Skills Ex

[View Grades Summary](#)

Comment Codes

CTE Transcript

Print

Show FI

Filter: OFF

Toggle Columns

Page Size: 20

Clicking Print will generate a print preview screen. From this screen you have several options Print (printer icon) and Download (down arrow). When finished, click **Return to Focus** to return to the Course History screen.

Return To Focus

Modules.php

1 / 1 | 150%

Download

Print

	Grade/Credits
Vocational	
Practical Nursing 2 Foundations	B 0.5
Practical Nursing 1 Foundations	A 0.5
Medical Surgical Nursing 1	B 0.5

By default the following columns display: Year, Marking Period, Course, Course Number, Percent, Percent, Grade, Grade Scale, Cred. Attempted, Cred. Earned, GPA PTS, Weighted GPA, Affects GPA, Teacher, Grad Subject, Comments, Report Card Comments, Internal Notes, Course History, Locked, Start Date, and End Date.

Demographic

Enrollment

Schedule

Requests

Grades

Absences

Activities

Referrals

Test History

Audit Trail

Grad

ISP Page

SSS

Choice

Billing

Course History

Full 2022 Year

All Years

Cumulative GPA: 3.333

Total Credits Attempted: 1.50

Cumulative Weighted GPA: 0.000

Quality Points: 5.00

Current Year Middle School GPA: N/A

Cohort Year:

Total Credits Earned: 1.50

Program Code: H170607

Program Title: Practical Nursing

Earned CPC: A,B

Enrolled Hours: 1643.5

Attended Hours: 1009

Required Hours: 1350

Percentage Completed: 75%

Basic Skills Exam: No

Program Code: 9900000

Program Title: ABE

Earned CPC: N/A

Enrolled Hours: 33

Attended Hours: 0

Required Hours: N/A

Percentage Completed: N/A

Basic Skills Exam: Z

3 Grades

View Grades Summary

Comment Codes

FTE Template

Print

Show Florida fields

Save

Export

Filter: OFF

Toggle Columns

Page Size: 20

	Year	Marking Period	Course	Course Number	Percent	Grade	Grade Scale	Cred. Attempted	Cred. Earned	GPA PTS	Weighted
	2022-2023	Term 2					TCTC Gr...	0.5			
	2022-2023	Full Year	MED SURG NURS 1 PRN0290	PRN0290	88	B	Health C...	0.50	0.50	3.00	0.00
	2021-2022	Full Year	PRAC NURSE 1 FOUND PR...	PRN0098	94	A	Tech Cen...	0.50	0.50	4.00	0.00
	2021-2022	Full Year	PRAC NURSE 2 FOUND PR...	PRN0099	86	B	Tech Cen...	0.50	0.50	3.00	0.00

Program Code: 9900000
 Program Title: Adult Basic Education
 Earned CPC: E,A,J
 Enrolled Hours: 4140

Attended Hours: 270
 Required Hours: N/A
 Percentage Completed: N/A
 Basic Skills Exam: Z

Comment Codes

No Template

▼

Print

Hide Florida fields

Save

Grade Report ▼	Percent ▼	Grade ▼	Grade Scale ▼	Cred. Attempted ▼	Cred. Earned ▼	GPA
			A-F ▼	1		
▼	90	A	A-F ▼	1.00	1.00	4.00
▼	92	B	A-F ▼	1.00	1.00	3.00
▼	93	A	A-F ▼	1.00	1.00	4.00

8. If one or more letters has been attached to the course history tab from the [Print Letters & Send Email](#) screen, the Grade Report column will display a Grade Report button for one selected letter and a Grade Report pull-down for multiple letters.

Click the **Grade Report** button or select the letter from the pull-down to open the letter in a PDF print preview screen. From here, you can download or print the letter. Note: The Grade Report option only applies to post-secondary schools.

Comment Codes

High Scho


Filter: OFF

Toggle Columns

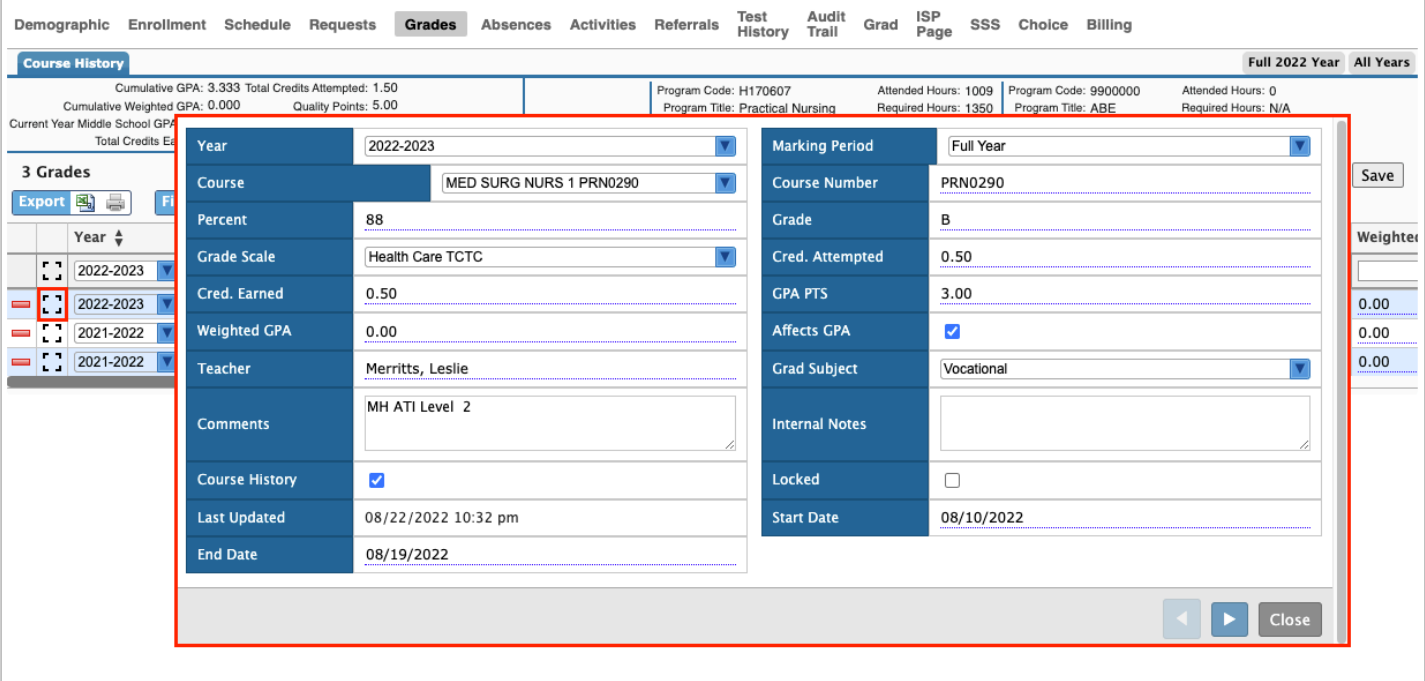
Page Size: 20

Marking Period ▼	Course ▼	Course Number ▼	Grade Report ▼	Percent ▼	Grade ▼
Term 2 ▼					
Full Year ▼	BASIC HEALTHCARE WKR ... ▼	HSC0003	Grade Report		B
Full Year ▼	Introduction to Medical Assist... ▼	MEA0002	Grade Report		B
Full Year ▼	Medical Office Procedures M... ▼	MEA0501	Grade Report		B
Full Year ▼	PHLEBOTOMIST, MA MEA0... ▼	MEA0521	Grade Report		F
Full Year ▼	EKG AIDE, MA MEA0543 ▼	MEA0543	Grade Report		C

i You can print a Grade Report for the course history for inactive students/students without an enrollment record regardless of the year selected from the school year pull-down.

 For more information on how to set up the Grade Report, see [Generating the Grade Report \(Attach to Tab: Course History Record\)](#).

9. Click the **modal** icon to view individual records from a data table in a pop-up modal to alleviate having to scroll horizontally on large tables.



Demographic Enrollment Schedule Requests **Grades** Absences Activities Referrals Test History Audit Trail Grad ISP Page SSS Choice Billing

Course History Full 2022 Year All Years

Cumulative GPA: 3.333 Total Credits Attempted: 1.50 Program Code: H170607 Attended Hours: 1009 Program Code: 9900000 Attended Hours: 0
Cumulative Weighted GPA: 0.000 Quality Points: 5.00 Program Title: Practical Nursing Required Hours: 1350 Program Title: ABE Required Hours: N/A

Current Year Middle School GPA Total Credits Earned

3 Grades

Export

Year	Course	Percent	Grade Scale	Cred. Earned	Weighted GPA	Teacher	Comments	Course History	Last Updated	End Date
2022-2023	MED SURG NURS 1 PRN0290	88	Health Care TCTC	0.50	0.00	Merritts, Leslie	MH ATI Level 2	<input checked="" type="checkbox"/>	08/22/2022 10:32 pm	08/19/2022

Marking Period: Full Year

Course Number: PRN0290

Grade: B

Cred. Attempted: 0.50

GPA PTS: 3.00

Affects GPA: ☒

Grad Subject: Vocational

Internal Notes

Locked: ☐

Start Date: 08/10/2022

Save

Weighted GPA: 0.00

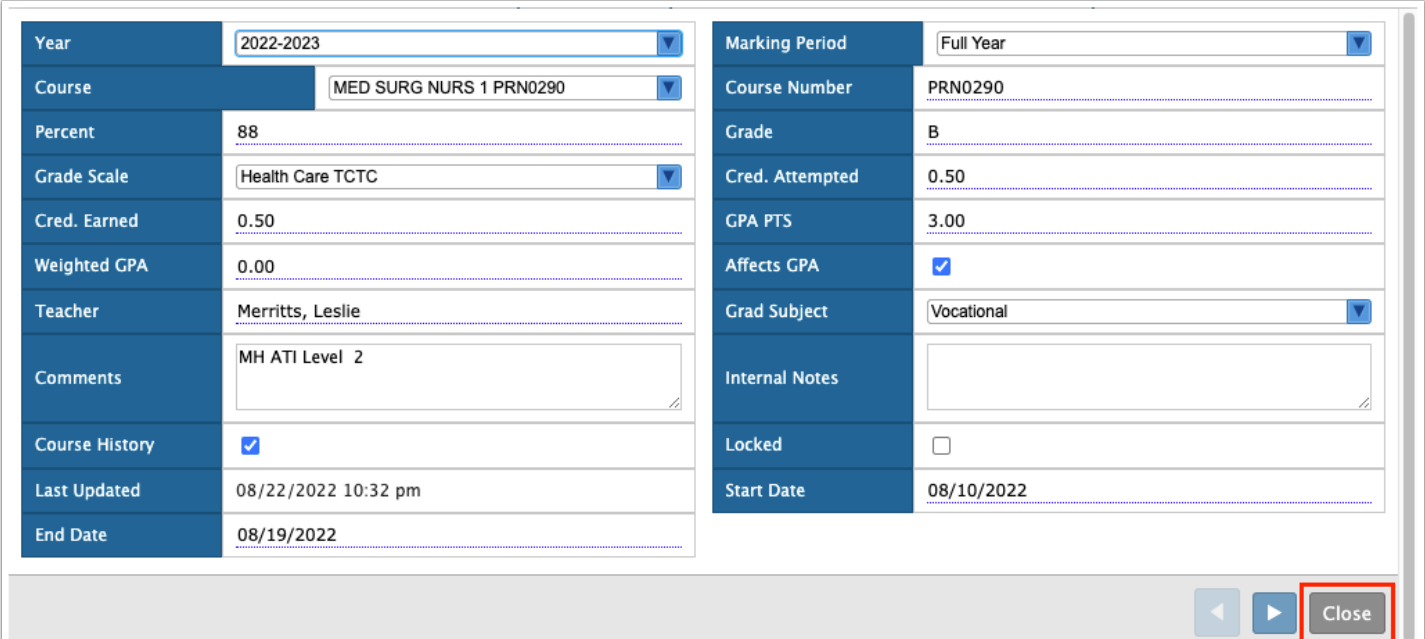
0.00

0.00

0.00

Close

a. To close the modal, click **Close**, press Esc, or click the dimmed background.



Year: 2022-2023

Course: MED SURG NURS 1 PRN0290

Percent: 88

Grade Scale: Health Care TCTC

Cred. Earned: 0.50

Weighted GPA: 0.00

Teacher: Merritts, Leslie

Comments: MH ATI Level 2

Course History: ☒

Last Updated: 08/22/2022 10:32 pm

End Date: 08/19/2022

Marking Period: Full Year

Course Number: PRN0290

Grade: B

Cred. Attempted: 0.50

GPA PTS: 3.00

Affects GPA: ☒

Grad Subject: Vocational

Internal Notes




Locked: ☐

Start Date: 08/10/2022

Close



If the modal is opened on a non-insert row, blue arrow buttons are displayed, allowing cycling through the other records without having to close the modal.

Year	2022-2023	Marking Period	Full Year
Course	MED SURG NURS 1 PRN0290	Course Number	PRN0290
Percent	88	Grade	B
Grade Scale	Health Care TCTC	Cred. Attempted	0.50
Cred. Earned	0.50	GPA PTS	3.00
Weighted GPA	0.00	Affects GPA	<input checked="" type="checkbox"/>
Teacher	Merritts, Leslie	Grad Subject	Vocational
Comments	MH ATI Level 2	Internal Notes	
Course History	<input checked="" type="checkbox"/>	Locked	<input type="checkbox"/>
Last Updated	08/22/2022 10:32 pm	Start Date	08/10/2022
End Date	08/19/2022		



If the modal is opened on an insert row, a Create button is displayed next to the Close button on the modal, allowing a record to be created.

Year	2022-2023	Marking Period	Term 2
Course		Course Number	
Percent		Grade	
Grade Scale	TCTC Grade Scale	Cred. Attempted	0.5
Cred. Earned		GPA PTS	
Weighted GPA		Affects GPA	<input checked="" type="checkbox"/>
Teacher		Grad Subject	
Comments		Internal Notes	
Course History	<input checked="" type="checkbox"/>	Locked	<input type="checkbox"/>
Start Date		End Date	



Adding, Editing, and Deleting Grade Records on the Detailed Report

i Your ability to create and delete records is driven by the Permission Type: Final Grades Fields > **Final Grades Record** > **Create** and **Delete** enabled via Users > [Profiles](#). Note: Your district must also have the setting **Use Individual Final Grades Field Permissions** must be enabled via Setup > [System Preferences](#) > Default School Preferences > [Grading](#) tab in order to edit Final Grades Fields permissions.

1. To add a new row of data, use the blank top line. Select the **Year**, **Marking Period**, and **Course** from the pull-downs.

3 Grades [View Grades Summary](#) [Comment Codes](#) FTE Template

	Year	Marking Period	Course	Course Number	Percent	Grade	Grade Scale	Cred. Attempted	Cred. Earned	GPA PTS	Weighted
	2022-2023	Term 2	NURSING ASSISTANT H170...	H170602			TCTC Gr...	.5			
	2022-2023	Full Year	MED SURG NURS 1 PRN0290	PRN0290	88	B	Health C...	0.50	0.50	3.00	0.00
	2021-2022	Full Year	PRAC NURSE 1 FOUND PR...	PRN0098	94	A	Tech Cen...	0.50	0.50	4.00	0.00
	2021-2022	Full Year	PRAC NURSE 2 FOUND PR...	PRN0099	86	B	Tech Cen...	0.50	0.50	3.00	0.00

When the Course is selected, the **Course Number**, **Grade Scale**, and **Cred. Attempted** will automatically populate.

3 Grades [View Grades Summary](#) [Comment Codes](#) FTE Template

	Year	Marking Period	Course	Course Number	Percent	Grade	Grade Scale	Cred. Attempted	Cred. Earned	GPA PTS	Weighted
	2022-2023	Term 2	NURSING ASSISTANT H170...	H170602			TCTC Gr...	.5			
	2022-2023	Full Year	MED SURG NURS 1 PRN0290	PRN0290	88	B	Health C...	0.50	0.50	3.00	0.00
	2021-2022	Full Year	PRAC NURSE 1 FOUND PR...	PRN0098	94	A	Tech Cen...	0.50	0.50	4.00	0.00
	2021-2022	Full Year	PRAC NURSE 2 FOUND PR...	PRN0099	86	B	Tech Cen...	0.50	0.50	3.00	0.00

2. When the setting "Use Credit Hours" is enabled via Setup > [System Preferences](#) > [Scheduling](#), the **Credit Hours Attempted** and **Credit Hours Earned** columns display. Enter or edit the credit hours, as needed.

1 Grade [View Grades Summary](#) [Comment Codes](#) High School Transcript

	Year	Marking Period	Course	Course Number	Percent	Grade	Grade Scale	Credit Hours Attempted	Credit Hours Earned	Cred. Attempted	Cred. Earned	GPA PTS	Weighted GPA	Affe
	2022-2023	Term 2					TCTC Gr...	17		0.5				
	2022-2023	Term 2	(BUS OWNER) GEN MGR M...	MKA0092	89	B	TCTC Gr...	13.00	15.00	0.50	0.50	3.00	3.00	

3. Enter the **Percent**, then press **Tab** or click out of the field. Upon entering a percentage, the letter **Grade**, **Cred. Earned**, and **GPA PTS** fields automatically populate.

3 Grades [View Grades Summary](#) Comment Codes FTE Template Print Show Florida fields Save

Export Filter: OFF Toggle Columns Page Size: 20

	Year	Marking Period	Course	Course Number	Percent	Grade	Grade Scale	Cred. Attempted	Cred. Earned	GPA PTS	Weight
	2022-2023	Term 2	NURSING ASSISTANT H170...	H170602	95	A	TCTC Gr...	.5	.5	4	
	2022-2023	Full Year	MED SURG NURS 1 PRN0290	PRN0290	88	B	Health C...	0.50	0.50	3.00	0.00
	2021-2022	Full Year	PRAC NURSE 1 FOUND PR...	PRN0098	94	A	Tech Cen...	0.50	0.50	4.00	0.00
	2021-2022	Full Year	PRAC NURSE 2 FOUND PR...	PRN0099	86	B	Tech Cen...	0.50	0.50	3.00	0.00

! You must enter a letter **Grade** to save the record.

4. You can then select whether the grade **Affects GPA** by selecting the check box, if applicable.

Grade	Affects GPA	Teacher	Grad Subject	Comments	Report Card Comments
A	<input type="checkbox"/>				
A	<input type="checkbox"/>				
B	<input type="checkbox"/>				
A	<input type="checkbox"/>				

5. You can select a **Teacher**, a **Grad Subject** and enter **Comments** and **Internal Notes** as needed.

6. Select the **Course History** check box to indicate that the grade and corresponding data should appear on the student's Course History.

Percent	Grade	Internal Notes	Course History
95	A		<input checked="" type="checkbox"/>
90	A		<input checked="" type="checkbox"/>
92	B		<input checked="" type="checkbox"/>
93	A		<input checked="" type="checkbox"/>

7. Select the **Locked** check box to lock the marking period's grade and prevent automatic recalculation upon a grade change being performed. Note: Automatic recalculation is dependent on the setting, "Recalculate parent marking period grades and GPAs when a teacher posts grades or a grade change request is approved" enabled via Setup > [System Preferences](#) > School Preferences / Default School Preferences > [Grading](#).

8. To commit the line of data, click any of the fields, then press **Enter**. The new line of data will turn yellow.

Course History Full 2022 Year All Years

Cumulative GPA: 3.333 Total Credits Attempted: 1.50
 Cumulative Weighted GPA: 0.000 Quality Points: 5.00
 Current Year Middle School GPA: N/A Cohort Year:
 Total Credits Earned: 1.50

Program Code: H170607 Attended Hours: 1009 Program Code: 9900000 Attended Hours: 0
 Program Title: Practical Nursing Required Hours: 1350 Program Title: ABE Required Hours: N/A
 Earned CPC: A,B Percentage Completed: 75% Earned CPC: N/A Percentage Completed: N/A
 Enrolled Hours: 1643.5 Basic Skills Exam: No Enrolled Hours: 33 Basic Skills Exam: Z

3 Grades [View Grades Summary](#) [Comment Codes](#) FTE Template Print Show Florida fields Save

Export Filter: OFF Toggle Columns Page Size: 20

	Year	Marking Period	Course	Course Number	Percent	Grade	Grade Scale	Cred. Attempted	Cred. Earned	GPA PTS	Weighted
	2022-2023	Term 2					TCTC Gr...	.5			
	2022-2023	Term 2	NURSING ASSISTANT H170...	H170602	95	A	TCTC Gr...	.50	.50	4.00	0.00
	2022-2023	Full Year	MED SURG NURS 1 PRN0290	PRN0290	88	B	Health C...	0.50	0.50	3.00	0.00
	2021-2022	Full Year	PRAC NURSE 1 FOUND PR...	PRN0098	94	A	Tech Cen...	0.50	0.50	4.00	0.00
	2021-2022	Full Year	PRAC NURSE 2 FOUND PR...	PRN0099	86	B	Tech Cen...	0.50	0.50	3.00	0.00

9. To save the information, click **Save**.

Demographic Enrollment Schedule Requests **Grades** Absences Activities Referrals Test History Audit Trail Grad ISP Page SSS Choice Billing

Course History Full 2022 Year All Years

Cumulative GPA: 3.333 Total Credits Attempted: 2.00
 Cumulative Weighted GPA: 0.000 Quality Points: 5.00
 Current Year Middle School GPA: 3.000 Cohort Year:
 Total Credits Earned: 2.00

Program Code: H170607 Attended Hours: 1009 Program Code: 9900000 Attended Hours: 0
 Program Title: Practical Nursing Required Hours: 1350 Program Title: ABE Required Hours: N/A
 Earned CPC: A,B Percentage Completed: 75% Earned CPC: N/A Percentage Completed: N/A
 Enrolled Hours: 1643.5 Basic Skills Exam: No Enrolled Hours: 33 Basic Skills Exam: Z

4 Grades [View Grades Summary](#) [Comment Codes](#) FTE Template Print Show Florida fields Save

Export Filter: OFF Toggle Columns Page Size: 20

	Year	Marking Period	Course	Course Number	Percent	Grade	Grade Scale	Cred. Attempted	Cred. Earned	GPA PTS	Weighted
	2022-2023	Term 2					TCTC Gr...	.5			
	2022-2023	Term 2	NURSING ASSISTANT H170...	H170602	95	A	TCTC Gr...	.50	.50	4.00	0.00
	2022-2023	Full Year	MED SURG NURS 1 PRN0290	PRN0290	88	B	Health C...	0.50	0.50	3.00	0.00
	2021-2022	Full Year	PRAC NURSE 1 FOUND PR...	PRN0098	94	A	Tech Cen...	0.50	0.50	4.00	0.00
	2021-2022	Full Year	PRAC NURSE 2 FOUND PR...	PRN0099	86	B	Tech Cen...	0.50	0.50	3.00	0.00

10. If any of the student's grades or data is added or edited, the field will turn yellow and the **Save** button will enable (turn red). Be sure to save all changed or added data before navigating away from the screen.

[Summary](#) [Comment Codes](#) No Template Print Show Florida fields Save

Course Number	Grade Report	Percent	Grade	Grade Scale	Cred. Attempted	Cred. Earned
				A-F	1	
Y100400		93	A	A-F	1.00	1.00
CTS0054		90	A	A-F	1.00	1.00
9003550		92	B	A-F	1.00	1.00
9001500		93	A	A-F	1.00	1.00

11. Depending on your profile permissions you may have the option to delete data from the Course History screen. To delete a record click the **delete** button (red minus sign).

4 Grades					View Grades Summary	
Export		Filter: OFF	Toggle Columns	Page Size: 20		
		Year ▾	Marking Period ▾	Course ▾	Course Number ▾	
		2022-2023 ▾	Term 2 ▾			
		2022-2023 ▾	Term 2 ▾	NURSING ASSISTANT H170...	H170602	
		2022-2023 ▾	Full Year ▾	MED SURG NURS 1 PRN0290	PRN0290	
		2021-2022 ▾	Full Year ▾	PRAC NURSE 1 FOUND PR...	PRN0098	
		2021-2022 ▾	Full Year ▾	PRAC NURSE 2 FOUND PR...	PRN0099	

💡 For a better view while entering data, click the **modal** icon. Select the applicable options from each pull-down and enter the necessary text. Click **Create** once complete.

Demographic
Enrollment
Schedule
Requests
Grades
Absences
Activities
Referrals
Test History
Audit Trail
Grad
ISP Page
SSS
Choice
Billing

Course History
Full 2022 Year
All Years

Cumulative GPA: 3.333
Total Credits Attempted: 2.00
Cumulative Weighted GPA: 0.000
Quality Points: 5.00
Program Code: H170607
Program Title: Practical Nursing
Attended Hours: 1009
Required Hours: 1350
Program Code: 9900000
Program Title: ABE
Attended Hours: 0
Required Hours: N/A

4 Grades
Export

	Year ▾	Marking Period ▾	Course ▾	Course Number ▾	Grade	Cred. Attempted	GPA PTS	Affects GPA	Grad Subject ▾	Internal Notes	Locked	End Date
	2022-2023	Term 2				.5		<input type="checkbox"/>			<input type="checkbox"/>	
	2022-2023	Full Year						<input type="checkbox"/>			<input type="checkbox"/>	
	2022-2023	Full Year						<input type="checkbox"/>			<input type="checkbox"/>	
	2021-2022	Full Year						<input type="checkbox"/>			<input type="checkbox"/>	
	2021-2022	Full Year						<input type="checkbox"/>			<input type="checkbox"/>	

Year
2022-2023

Marking Period
Term 2

Course

Course Number

Grade

Cred. Attempted
.5

GPA PTS

Affects GPA
☐

Grad Subject

Internal Notes

Locked
☐

End Date

Percent

Grade Scale
TCTC Grade Scale

Cred. Earned

Weighted GPA

Teacher

Comments

Course History
☒

Start Date

Save

S ▾
Weighted

0.00

0.00

0.00

0.00

Close
Create

Course History Fields Explained

General Fields

Field	Explanation
Year	Displays the school Year the course was taken.
Marking Period	Displays the school Marking Period the course was taken.
Course	Displays the Course name and number as defined in the Course Catalog.
Course Number	Displays the Course Number as defined in the Course Catalog (if applicable).
Percent	Displays the percentage earned in the course.
Grade	Displays the letter Grade earned in the course.
Grade Scale	Displays the type of grading scale applicable, such as Regular, Honors, Advanced Placement, etc.
Credit Hours Attempted	Displays the number of credit hours attempted; i.e. the number of credits the student was able to earn for the course.
Credit Hours Earned	Displays the number of credit hours earned for the course.
Cred. Attempted	Displays the number of credits attempted; i.e. the number of credits the student was able to earn for the course.
Cred. Earned	Displays the number of credits earned for the course.
GPA PTS	Displays the student's GPA (grade point average) points calculated by quality points/ cumulative points. GPA points are associated with the letter grade and are not adjusted by

Field	Explanation
	the credits attempted or earned.
Weighted GPA	Displays the student's weighted GPA, which take into account the difficulty of the student's classes.
Affects GPA	Determines whether or not the course taken affects the student's GPA. If this check box is left cleared, the course grade will not impact the student's GPA.
Teacher	Displays the name of the Teacher of the course.
Grad Subject	Displays the graduation subject of the course.
Comments	Displays Comments made when entered via Course History.
Course Comments	Displays course comments entered by teacher and administrators applicable to the course.
Internal Notes	Displays Internal Notes made when entered for other staff members.
Conduct	Displays comments selected for students via the Conduct pull-down configured by the district; this option may also appear as a text box, where conduct comments can be entered.
Course History	Determines whether or not the course will be included in the student's Course History. If this check box is left cleared, the course will not display while viewing the Course History tab.
Locked	Select the Locked check box to lock the marking period's grade and prevent automatic recalculation upon a grade change being performed. Note: Automatic recalculation is dependent on the setting, "Recalculate parent marking period grades and GPAs when a teacher posts grades or a grade change request is approved" enabled

Field	Explanation
	via Setup > System Preferences > School Preferences / Default School Preferences > Grading.

Florida Fields

Field	Explanation
Semester Content	Displays additional information pertaining to semester courses, such as whether the course is a Course Term, S1 (Semester 1), or S2 (Semester 2), etc.
District	Displays the District number and name where the course was taken.
School	Displays the School number and name where the course was taken.
Gradelevel	Displays the Gradelevel of the student when the course was taken.
Course Number, Substituted	If the student took a course as a substitute for another course, the course that is being substituted would be entered in the Course Number, Substituted.
Course Flag 1-4	Displays course flags applicable to specific courses, such as Gifted, Virtual, Honors, etc.
Distance Learning	Displays Distance Learning information that has been identified for the course, such as Web-based, Not Distance Learning, etc.
Online Course	Displays Online Course information that has been identified for the course, such as Y - Online Course, N - Not an Online Course, etc.
Instructional Hours	If the student is enrolled in technical education courses earning WDIS hours, entered hours displays here.
Industry Certification Identifier 1-3	If the student is enrolled in technical education courses and attempting to earn an industry certification, the entered identifier

Field	Explanation
	displays here.
Industry Certification Outcome 1-3	If the student is enrolled in technical education courses and attempting to earn an industry certification, the entered outcome displays here.
Industry Certification Date 1-3	If the student is enrolled in technical education courses and has earned an industry certification, the date the certification was attempted or earned displays here.
Dual Enrollment Institution Type	Displays information pertaining to dual enrollment. If the student is enrolled in another institution for college credits, it would be indicated here.
Course Assessment Status	Displays information pertaining to the student's EOC exam status, such as A - Took and passed EOC, B - Took and failed EOC, etc.
Voc./Adult Gen. Program Code	Displays the student's Voc./Adult Gen. Program Code, if applicable. This only pertains to student enrolled in adult or vocational (technical) programs.
IET Program Number	Displays the IET (Integrated Education and Training) Program, if applicable.
Course Substituted, Subject Area	Displays the Subject Area of the course that is being substituted. I.e. If the student has taken a course in place of another one, the Subject Area for which that course stands in would be identified here.
Total Clock Hours Earned Toward Award	If the student is enrolled in vocational (technical) courses, the total clock hours earned towards completing the program requirement displays here. This is the number of hours the student has been awarded, which may vary from attended hours if the student completed the program.
EOC Exam Term	Displays the End of Course exam term, such as Full Year Exam, Semester 1 Exam, etc.

Field	Explanation
End of Course Achievement Level	The End of Course Achievement Level applies to virtual courses. The field displays achievement levels, such as Level 1-5, Not a virtual course, etc.
Credit By Assessment	Displays whether the student earned credits via an assessment. This check box should only be selected if the student is full-time and has never been enrolled in the corresponding course but has taken and passed the statewide standardized end-of-course assessment.
Location of Student	Displays information regarding the student's location.
Completion Point Code 1-6	Displays OCPs (technical programs) and LCPs (adult education programs) earned by the student.
Completion Point Code Date 1-6	Displays the dates the student earned OCPs (technical programs) and LCPs (adult education programs).
Modified Completion Point Code	Display the student's modified occupational completion point (MOCP) during the year selected.
Voc. C Points Mod Date	Displays the student's modified occupational completion point (MOCP) date during the year selected.
Virtual, Date of Completion	Displays the student's date of completion when attending the course virtually.
Attended Hours	Displays the student's Attended Hours in an enrolled vocational program.
Course Completion Code	Displays the student's course completion code defined by the district and FLDOE course directory.
Start Date	Displays the date the student started the course.
End Date	Displays the date the student completed the course.

Texas Fields

Field	Explanation
Audit	Displays whether the course is linked to a specific Audit, such as FY, S1, S2, Summer, etc.
Special Explanation Code 1-3	Displays Special Explanation Code(s) entered that pertain to the course, such as Counts as PE Credit, Credit by Exam, etc.
Academic Achievement Record (AAR) Use	Displays the AAR subject for the course, such as Mathematics, Science, English Language Arts, etc.
District	Displays the District number and name where the course was taken.
School	Displays the School number and name where the course was taken.
No Credit	Displays the code, which indicates why the student did not earn credit for the course; for example, 04: Course was passed, but credit was not received due to excessive absences...See the following link for a complete list of codes: Pass/Fail Credit Indicator Code
Gradelevel	Displays the Gradelevel of the student when the course was taken.
Num Abs	Displays the number of absences recorded while enrolled in the listed course.
Dual Credit Indicator	Indicates whether the student was eligible to receive both high school and college credit for a college course.
ATC Indicator	Displays the ATC (Advanced Technical Credit) code indicates a high school course for which college credit may be awarded by a post-secondary institution under the conditions of a local articulation agreement or the statewide ATC program agreement.

Field	Explanation
Course Completion Indicator	Indicates whether or not the student finished the full sequence of instruction for a course. Note: 1 does not mean that the student met all of the requirements to receive credit or a grade for the course.
College Credit Hours	Displays the number of college hours a student earned for the completion of a dual credit course.
Pass/Fail Credit Indicator	Displays a pass or fail and credits awarded indicator, such as Passed, But No Credit (other parts of the course have not been taken).
Absence Failure	Displays a check box indicating whether the course was failed due to poor attendance.
PEIMS Course Number	Displays the PEIMS (Public Education Information Management System) Course Number: Student taking end-of-course assessments are enrolled in a course being considered for STAAR Alternate 2 that contains a PEIMS course number indicating that the coursework is accessed through prerequisite skills.
PEIMS Short Title	Displays the PEIMS Short Title for the PEIMS Course.
Non-Campus Based Instruction	Displays the institution the course was taken, if the course was taken on a non-campus based location, such as College Campus Based Course, Credit By Exam, Texas Virtual School Network (TxVSN) Statewide Online Course Catalog, etc.
Semester Content	Displays additional information pertaining to semester courses, such as whether the course is a Course Term, S1 (Semester 1), or S2 (Semester 2), etc.
Summer Dual Enrollment	Indicates if the course was a dual enrollment course (for college credit) taken over the summer.
OnRamps Dual Enrollment Indicator	Displays the OnRamps Dual Enrollment code,

Field	Explanation
	which indicates that the student has successfully completed an OnRamps dual enrollment course. Note: OnRamps is an innovative dual enrollment program coordinated by The University of Texas at Austin.

The Grades Summary

1. If the Grades screen opens the Detailed Report, click **View Grades Summary**.

Demographic
Enrollment
Schedule
Requests
Grades
Absences
Activities
Referrals
Test History
Audit Trail
Grad
ISP Page
SSS
Choice
Billing

Course History

Cumulative GPA: 3.333
Total Credits Attempted: 2.00

Cumulative Weighted GPA: 0.000
Quality Points: 5.00

Current Year Middle School GPA GPA: 3.000
Total Credits Earned: 2.00

Program Code: H170607
Program Title: Practical Nursing
Earned CPC: A,B
Enrolled Hours: 1643.5

Attended Hours: 1009
Required Hours: 1350
Percentage Completed: 75%
Basic Skills Exam: No

Program Code: 9900000
Program Title: ABE
Earned CPC: N/A
Enrolled Hours: 33

Attended Hours: 0
Required Hours: N/A
Percentage Completed: N/A
Basic Skills Exam: Z

4 Grades

[View Grades Summary](#)
Comment Codes
FTE Template
Print
Show Florida fields
Save

Export
Filter: OFF
Toggle Columns
Page Size: 20

	Year	Marking Period	Course	Course Number	Percent	Grade	Grade Scale	Cred. Attempted	Cred. Earned	GPA PTS	Weighted
	2022-2023	Term 2					TCTC Gr...	.5			
	2022-2023	Term 2	NURSING ASSISTANT H170...	H170602	95	A	TCTC Gr...	.50	.50	4.00	0.00
	2022-2023	Full Year	MED SURG NURS 1 PRN0290	PRN0290	88	B	Health C...	0.50	0.50	3.00	0.00
	2021-2022	Full Year	PRAC NURSE 1 FOUND PR...	PRN0098	94	A	Tech Cen...	0.50	0.50	4.00	0.00
	2021-2022	Full Year	PRAC NURSE 2 FOUND PR...	PRN0099	86	B	Tech Cen...	0.50	0.50	3.00	0.00

The Grades Summary displays GPAs, Credits, End of Courses exam information, and the student's active schedule along with grades.

Demographic
Enrollment
Schedule
Requests
Grades
Absences
Activities
Referrals
Test History
Audit Trail
Grad
ISP Page
SSS
Choice
Billing

Cumulative GPA	3.333	Total Credits Attempted	2.00
Cumulative Weighted GPA	0.000	Quality Points	5.00
Current Year Middle School GPA GPA	3.000	Cohort Year	
Total Credits Earned	2.00		

FCAT / FSA Read Pass	Algebra I EOC Pass Date
Civics EOC Pass Date	Geometry EOC Pass Date
US History EOC Pass Date	Met Community Service Hours
FCAT / FSA Math Pass	Biology I EOC Pass Date
Postsecondary GPA 3.33	Met Online Course Req Not Met

☐ Show All Years
☐ Show All Schools
☐ Show Exams
☐ Show Inactive Courses
☐ Group By Course
Update

[View Detailed Report](#)
[Print Assignment Grades](#)
[Print Transcripts](#)

3 Records
Export
Filter: OFF
Toggle Columns

Pd	Course #	Course	Teacher	Attended Hours	Q1	S1	Q3	S2	SS1	SS	FY	Credits
01	PRN0291	MED SURG NURS 2	Torrez, W	125.40	93% A		NG					0
	PRN0290	MED SURG NURS 1	Merritts, Leslie								88% B	0.5
	H170602	NURSING ASSISTANT	N/A				95% A					0.5

Calculated grades are marked with

The student's Cumulative GPA, Cumulative Weighted GPA, Cohort GPA, Class Rank, Total Credits Earned, Total Credits Attempted, Quality Points, and Cohort Year are displayed in the top left corner of the screen.

The information displayed in the top right corner contains possible EOCs, Online Course Requirements, etc.

The information displayed here may not be applicable to the school. The fields displayed here depend on the settings enabled via Setup > [System Preferences](#).

Demographic Enrollment Schedule Requests Grades Absences Activities Referrals Test History Grad SSS FA Worksheet											
Cumulative GPA		2.46429	Total Credits Attempted		28.00		Baylink: Brick and mortar school but attend class online through Canvas ✕		FCAT Rdg/FSA ELA Pass (MMCCYY)		
Cumulative Weighted GPA		2.46429	Quality Points		69.00				Met Math Concordant Score ✓		
Extra Curricular GPA		2.46429	Cohort Year		2014-2015		Met Reading Concordant Score ✕		Algebra I EOC Pass Date (Y) 03/17/2016		
Total Credits Earned		26.00					U.S. History EOC Pass Date		Geometry EOC Pass Date		
							Met Online Course Req Met		Temporary Quarantine ✕		

The Grade Summary displays the student's schedule including the Pd (Period), Course #, Course name, Teacher, Attended Hours (if applicable), grades for applicable marking periods, such as Q4, S2, etc. and Credits earned for each course.

☐ Show All Years
☐ Show All Schools
☐ Show Exams
☐ Show Inactive Courses
☐ Group By Course

Update

View Detailed Report

Print Assignment Grades

Print Transcripts

3 Records

Export

Filter: OFF

Toggle Columns

Pd	Course #	Course	Teacher	Attended Hours	Q1	S1	Q3	S2	SS1	SS	FY	Credits
01	PRN0291	MED SURG NURS 2	Torrez, W	125.40	93% A		NG					0
	PRN0290	MED SURG NURS 1	Merritts, Leslie								88% B	0.5
	H170602	NURSING ASSISTANT	N/A				95% A					0.5

Calculated grades are marked with

2. Select the **Show All Years** check box to display grades from all school years where grades have been posted. Click **Update**.

Note: Only posted grades from the student's current school display.

☒ Show All Years
 ☐ Show All Schools
 ☐ Show Exams
 ☐ Show Inactive Courses
 ☐ Group By Course

Update

[View Detailed Report](#)
[Print Assignment Grades](#)
[Print Transcripts](#)

6 Records

Export

Filter: OFF

Toggle Columns

Year	Pd	Course #	Course	Teacher	Attended Hours	Q1	S1	Q3	S2	SS1	SS	FY	Credits
2022-2023	01	PRN0291	MED SURG NURS 2	Torrez, W	125.40	93% A		NG					0
2022-2023		PRN0290	MED SURG NURS 1	Merritts, Leslie								88% B	0.5
2022-2023		H170602	NURSING ASSISTANT	N/A				95% A					0.5
2021-2022	01	PRN0290	MED SURG NURS 1	Torrez, W	107.50								0
2021-2022	01	PRN0098	PRAC NURSE 1 FOUND	Torrez, W								94% A	0.5
2021-2022	01	PRN0099	PRAC NURSE 2 FOUND	Torrez, W								86% B	0.5

Calculated grades are marked with *

3. Select the **Show All Schools** check box to display posted grades from other schools, such as second schools where the student may be enrolled for technical classes, or online classes, etc. Click **Update**.

Note: If you also selected the Show All Years check box, you will see posted grades from all years at different schools, such as middle school, etc.

<input checked="" type="checkbox"/> Show All Years	<input checked="" type="checkbox"/> Show All Schools	<input type="checkbox"/> Show Exams	<input type="checkbox"/> Show Inactive Courses	<input type="checkbox"/> Group By Course	<input checked="" type="button" value="Update"/>		
Prev	Page: 1 / 3	Next	71 Records	Export	Filter: OFF	Toggle Columns	
Year	School	Pd	Course #	Course	Teacher	Ex	
2022-2023	TECHNICAL CENTER	0107	AMT0775	B AV POWERPLANT TECH 1	Roberts, K	0	
2020-2021	TECHNICAL CENTER		AMT0776	B AV POWERPLANT TECH 2	Robert	0	
2019-2020	TECHNICAL CENTER	Day	AMT0766	B AV MAINT AF TECH 2	Deaton, D	0	
2018-2019	TECHNICAL CENTER	Day	AMT0705	A AV MAINT GEN TECH	Becker, C	0	
2018-2019	TECHNICAL CENTER	Day	AMT0765	AV MAINT AF TECH 1	Harper, D	0	
2017-2018	HIGH SCHOOL	01	1502490 F	CARE/PREV OF ATH INJ	Tillman, W	2	
2017-2018	HIGH SCHOOL	01	1206310	GEO	Smith, C	0	
2017-2018	HIGH SCHOOL	02	1200700	MATH COLL. READINESS	Whitlock, C	5	
2017-2018	HIGH SCHOOL	03	1001405	ENG 4: FL COLL PREP	Darrow, P	5	
2017-2018	HIGH SCHOOL	04	2106310	AMER GOVT	Hayes, T	4	
2017-2018	HIGH SCHOOL	04	2102335	ECON FIN LIT	Hayes, T	1	

4. Select the **Show Exams** check box to display exams taken per applicable marking periods, such as Semester 1 Exam. Click **Update**.

☒ Show All Years
 ☒ Show All Schools
 ☐ Show Progress Periods

☒ Show Exams

☐ Show Inactive Courses
 ☐ Group By Course

Update

[View Detailed Report](#)
[Print Assignment Grades](#)

← Prev

Page: 1 / 3

Next →

71 Records

Export

Filter: OFF

Toggle Columns

Year	School	Pd	Course #	Course	Teacher	Ex	Unx	Tardy	Q1	Q2	Q4	S1 Exam	S1	S2
2022-2023	TECHNICAL CENTER	0107	AMT0775	B AV POWERPLANT TECH 1	Roberts, K	0	0	0			NG			
2020-2021	TECHNICAL CENTER		AMT0776	B AV POWERPLANT TECH 2	Robert	0	0	0						
2019-2020	TECHNICAL CENTER	Day	AMT0766	B AV MAINT AF TECH 2	Deaton, D	0	2	0						
2018-2019	TECHNICAL CENTER	Day	AMT0705	A AV MAINT GEN TECH	Becker, C	0	8	0						
2018-2019	TECHNICAL CENTER	Day	AMT0765	AV MAINT AF TECH 1	Harper, D	0	5	0						
2017-2018	STRUCTION (COURSE OFFERINGS)	01	1206310	GEO	Smith, C	0	0	0						
2017-2018	HIGH SCHOOL	01	1502490 F	CARE/PREV OF ATH INJ	Tillman, W	2	31	4	91% A	75% C		100% A	86% B	
2017-2018	HIGH SCHOOL	02	1200700	MATH COLL. READINESS	Whitlock, C	5	86	10	69% D	53% F	65% D	59% F	61% D	
2017-2018	HIGH SCHOOL	03	1001405	ENG 4: FL COLL PREP	Darrow, P	5	55	24	84% B	66% D	75% C	85% B	76% C	

i Calculated grades are marked with a blue upper right arrow. Calculations of grades are based on the district's grading scheme via Setup > [Grade Posting Averaging](#).

Course	Teacher	Ex	Unx	Tardy	Q1	Q2	Q4	S1 Exam	S1
B AV POWERPLANT TECH 1	Roberts, K	0	0	0			NG		
B AV POWERPLANT TECH 2	Rober	0	0	0					
B AV MAINT AF TECH 2	Deaton, D	0	2	0					
A AV MAINT GEN TECH	Becker, C	0	8	0					
AV MAINT AF TECH 1	Harper, D	0	5	0					
GEO	Smith, C	0	0	0					
CARE/PREV OF ATH INJ	Tillman, W	2	31	4	91% A	75% C		100% A	86% B

5. Select the **Show Inactive Courses** check box to display dropped courses in the Grades Summary. Click **Update**.

☐ Show All Years
☒ Show All Schools
☐ Show Exams
☒ Show Inactive Courses
☐ Group By Course

Update

[View Detailed Report](#)
[Print Assignment Grades](#)

5 Records

Export

Filter: OFF

Toggle Columns

School	Pd	Course #	Course	Teacher	Attended Hours	Q1	Q2	S1	Q3	Q4	S2	FY	Credits
TECHNICAL CENTER	0107	AMT0705	A AV MAINT GEN TECH	Becker, C	45.00		84% B		84% B				0
TECHNICAL CENTER	0107	AMT0705	A AV MAINT GEN TECH	Becker, C	389.50	84% B	84% B		84% B				0
TECHNICAL CENTER	0107	AMT0766	B AV MAINT AF TECH 2	Winn, S	11.25					NG			0
TECHNICAL CENTER	0107	AMT0766	B AV MAINT AF TECH 2	Winn, S	194.50				89% B	NG			0
TECHNICAL CENTER		AMT0705	A AV MAINT GEN TECH	Becke								84% B	0

Calculated grades are marked with

6. Select the **Group By Course** check box to group sections by the state's course numbers. If selected, two courses with the same state given course number will be displayed as one. Click **Update**.

The image displayed below displays the courses before Group By Course is applied.

☐ Show All Years
☒ Show All Schools
☐ Show Exams
☒ Show Inactive Courses
☐ Group By Course

Update

[View Detailed Report](#)
[Print Assignment Grades](#)

5 Records

Export

Filter: OFF

Toggle Columns

School	Pd	Course #	Course	Teacher	Attended Hours	Q1	Q2	S1	Q3	Q4	S2	FY	Credits
TECHNICAL CENTER	0107	AMT0705	A AV MAINT GEN TECH	Becker, C	45.00		84% B		84% B				0
TECHNICAL CENTER	0107	AMT0705	A AV MAINT GEN TECH	Becker, C	389.50	84% B	84% B		84% B				0
TECHNICAL CENTER	0107	AMT0766	B AV MAINT AF TECH 2	Winn, S	11.25					NG			0
TECHNICAL CENTER	0107	AMT0766	B AV MAINT AF TECH 2	Winn, S	194.50				89% B	NG			0
TECHNICAL CENTER		AMT0705	A AV MAINT GEN TECH	Becker, C								84% B	0

Calculated grades are marked with

The image displayed below displays the courses after Group By Course is applied.

☐ Show All Years
☒ Show All Schools
☐ Show Exams
☒ Show Inactive Courses
☒ Group By Course

Update

[View Detailed Report](#)
[Print Assignment Grades](#)

2 Records

Export

Filter: OFF

Toggle Columns

School	Pd	Course #	Course	Teacher	Attended Hours	Q1	Q2	S1	Q3	Q4	S2	FY	Credits
TECHNICAL CENTER	0107	AMT0705	A AV MAINT GEN TECH	Becker, C	45.00	84% B	84% B		84% B			84% B	0
TECHNICAL CENTER	0107	AMT0766	B AV MAINT AF TECH 2	Winn, S	11.25				89% B	NG			0

Calculated grades are marked with

7. Click **Toggle Columns** to customize the columns displayed in the Grades Summary.

<input checked="" type="checkbox"/> Show All Years	<input checked="" type="checkbox"/> Show All Schools	<input type="checkbox"/> Show Exams	<input checked="" type="checkbox"/> Show Inactive Courses	<input type="checkbox"/> Group By Course	<input type="button" value="Update"/>	Print Assignment Grades
< Prev	Page: 1 / 4	Next >	81 Records	<input type="button" value="Export"/>	<input type="button" value="Filter: OFF"/>	<input type="button" value="Toggle Columns"/>
Year	School	Pd	Course #	Course	Teacher	
2022-2023	TECHNICAL CENTER	0107	AMT0775	B AV POWERPLANT TECH 1	Roberts, K	
2020-2021	TECHNICAL CENTER	0107	AMT0776	B AV POWERPLANT TECH 2	Roberts, K	
2020-2021	TECHNICAL CENTER	0107	AMT0776	B AV POWERPLANT TECH 2	Roberts, K	
2020-2021	TECHNICAL CENTER		AMT0776	B AV POWERPLANT TECH 2	Roberts, K	
2019-2020	TECHNICAL CENTER	Day	AMT0766	B AV MAINT AF TECH 2	Deaton, D	
2019-2020	TECHNICAL CENTER	Day	AMT0775	B AV POWERPLANT TECH 1	Roberts, K	
2018-2019	TECHNICAL CENTER	Day	AMT0705	A AV MAINT GEN TECH	Becker, C	
2018-2019	TECHNICAL CENTER	Day	AMT0765	AV MAINT AF TECH 1	Harper, D	
2018-2019	TECHNICAL CENTER	Day	AMT0765	AV MAINT AF TECH 1	Harper, D	
2017-2018	INSTRUCTION (COURSE OFFERINGS)	01	1206310	GEO	Smith, C	
2017-2018	HIGH SCHOOL	01	1502490 F	CARE/PREV OF ATH INJ	Tillman, W	
2017-2018	HIGH SCHOOL	01	1501390 F	COMPRE FIT	Tillman, W	
2017-2018	HIGH SCHOOL	02	1200700	MATH COLL. READINESS	Whitlock, C	
2017-2018	HIGH SCHOOL	03	1001405	ENG 4: FL COLL PREP	Darrow, P	
2017-2018	HIGH SCHOOL	04	2106310	AMER GOVT	Hayes, T	
2017-2018	HIGH SCHOOL	04	2102335	ECON FIN LIT	Hayes, T	
2017-2018	HIGH SCHOOL	05	0717310	AMER SIGN LANG 2	Clark, M	
2017-2018	HIGH SCHOOL	06	1503350	TEAM SPRTS 1	Miller, K	
2017-2018	HIGH SCHOOL	06	1503360	TEAM SPRTS 2	Miller, K	
2017-2018	HIGH SCHOOL	07	1503310	BASKETBALL	Ross, R	

Toggle Columns

- ☒ Year
- ☒ School
- ☒ Pd
- ☒ Rot
- ☒ Course #
- ☒ Course
- ☒ Teacher
- ☐ Flags
- ☐ Ex
- ☐ Unx
- ☐ Tardy
- ☒ Attended Hours
- ☐ Q1
- ☐ Q2
- ☒ S1
- ☒ Q3
- ☒ Q4
- ☒ S2
- ☒ Q5
- ☒ S4
- ☒ Q6
- ☒ S5
- ☐ SS
- ☒ S
- ☒ FY
- ☒ Credits

[Back to Student List](#)

From the Toggle Columns pop-up window, clear the selected check boxes of columns you want to hide from the Grades Summary. For example, if you do not need to see the student's attendance on this screen, clear the selected check boxes for Ex, Unx, and Tardy. The Grades Summary automatically updates.



Hidden columns remain hidden until the applicable check boxes are selected again from the Toggle Columns pop-up window.

8. Click the **View Detailed Report** link to open a detailed grades screen. See [The Detailed Report](#) for more information.

ms ☐ Show Inactive Courses ☐ Group By Course

Update

View Detailed Report

Print Assignment Grades

Export

Filter: OFF

Toggle Columns

Course #	Course	Teacher	Q4	S1	S2	Q3	Q5	S4	Q6
AMT0775	B AV POWERPLANT TECH 1	Roberts, K	NG						
AMT0776	B AV POWERPLANT TECH 2	Robert							
AMT0766	B AV MAINT AF TECH 2	Deaton, D							
AMT0705	A AV MAINT GEN TECH	Becker, C							
AMT0765	AV MAINT AF TECH 1	Harper, D							
1502490 F	CARE/PREV OF ATH INJ	Tillman, W		86% B					
1206310	GEO	Smith, C				NG			
1200700	MATH COLL. READINESS	Whitlock, C	65% D	61% D	75% C	75% C			
1001405	ENG 4: FL COLL PREP	Darrow, P	75% C	76% C	76% C	70% C			

9. Click **Print Assignment Grades** for a breakdown of assignments and grades, as well as the ability to print the page. See [Printing & Viewing Course History \(Assignments\)](#) for more information.

Demographic

Enrollment

Schedule

Requests

Grades

Absences

Activities

Referrals

Test History

Audit Trail

Grad

ISP Page

SSS

Choice

Billing

Cumulative GPA	3.333	Total Credits Attempted	2.00
Cumulative Weighted GPA	0.000	Quality Points	5.00
Current Year Middle School GPA GPA	3.000	Cohort Year	
Total Credits Earned	2.00		

FCAT / FSA Read Pass		Algebra I EOC Pass Date	
Civics EOC Pass Date		Geometry EOC Pass Date	
US History EOC Pass Date		Met Community Service Hours	
FCAT / FSA Math Pass		Biology I EOC Pass Date	
Postsecondary GPA	3.33	Met Online Course Req	Not Met

☐ Show All Years

☐ Show All Schools

☐ Show Exams

☐ Show Inactive Courses

☐ Group By Course

Update

View Detailed Report

Print Assignment Grades

Print Transcripts

3 Records

Export

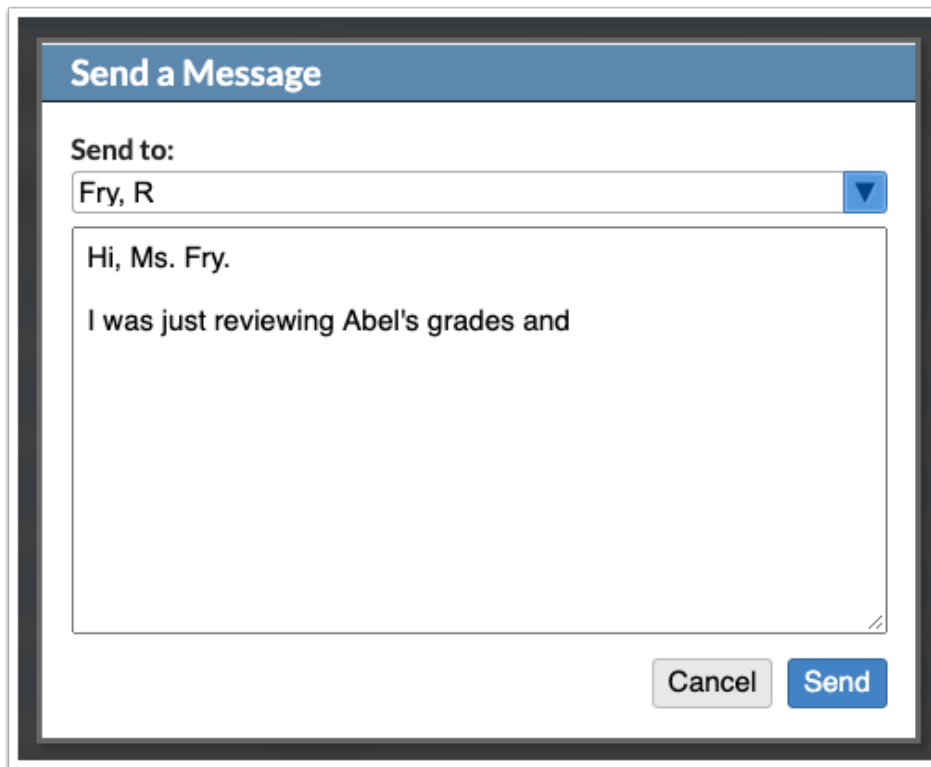
Filter: OFF

Toggle Columns

Pd	Course #	Course	Teacher	Attended Hours	Q1	S1	Q3	S2	SS1	SS	FY	Credits
01	PRN0291	MED SURG NURS 2	Torrez, W	125.40	93% A		NG					0
	PRN0290	MED SURG NURS 1	Merritts, Leslie								88% B	0.5
	H170602	NURSING ASSISTANT	N/A				95% A					0.5

Calculated grades are marked with *

10. If applicable, click the **Course** link to open the teacher's [Web Page](#).

A screenshot of a 'Send a Message' dialog box. The title bar is blue with the text 'Send a Message' in white. Below the title bar, there is a 'Send to:' label followed by a pull-down menu showing 'Fry, R' and a blue downward arrow. Below the pull-down menu is a large text area containing the text 'Hi, Ms. Fry.' and 'I was just reviewing Abel's grades and'. At the bottom right of the dialog box are two buttons: 'Cancel' and 'Send'.

To send an email follow these steps:

- a. Enter **Your Email** address.
- b. Select the teacher to whom the email is being sent from the **Send to:** pull-down. You can select as many applicable teachers as needed.
- c. Enter any additional email addresses that should also receive a copy of the email in the **CC** text box.
- d. Enter the message in the provided text box.
- e. Select the **Receive a personal copy** check box if you want the email also sent to the email address entered as Your Email.
- f. Click **Send**.
- g. Click **Cancel** to close the pop-up window without sending an email.

Send an Email

Your Email:

lizetteg@focusschoolsoftware.com

Send to:

Fry, R

CC:

jamesl@owlhighschool.com

Dear Ms. Fry.

Are you available to meet with me and Mr. James Friday at noon in Building A Room 202?

Please let us know at your earliest convenience. We'd like to discuss Abel's grades.

Sincerely,

Lizette

☒ Receive a personal copy

Cancel

Send

12. Click the Attended Hours to open the applicable attendance information on the [Absence Summary](#) screen.

☐ Show All Years
 ☐ Show All Schools
 ☐ Show Exams
 ☐ Show Inactive Courses
 ☐ Group By Course

Update

[View Detailed Report](#)
[Print Assignment Grades](#)

4 Records
 [Export](#)
[Filter: OFF](#)
[Toggle Columns](#)

Pd	Course #	Course	Teacher	Attended Hours	Q3	Q4	S2	FY	Credits
0107	AER0503	A AUTO ENGN PERF TECH	Nelson, P					94% A	0
0107	AER0453	AUTO SUSP & STEER TE	Nelson, P					93% A	0
0107	AER0257	B AUTO TRANS&AXLE TECH	Nelson, P	132.00	100% A	100% A			0
0107	AER0110	E ENGINE REPAIR TECH	Nelson, P					87% B	0

Calculated grades are marked with

[Back to Student List](#)
[Messenger](#)
[Help](#)
[Logout](#)

Report Timeframe: June 1 2022 - February 10 2023 Save

Demographic Enrollment Schedule Requests Grades **Absences** Activities Referrals Test History Audit Trail Grad Page

Absent: 4 periods (during 4 days) **Other Marks: 1 periods (during 1 days)** [+ Add Absence](#)

X ABSENT - X	4 periods -- 4 days	E EXCUSED - E	1 periods
T TRANSFER - T	0 periods	R REENTRY - R	0 periods
W WITHDRAW - W	0 periods		

Total Full Days Possible: 111
Total Full Days Attended: 108 (97.3%)
Total Full Days Absent: 3 (2.7%)
Enrollment Dates: Aug 10, 2022 - ...

[Summary](#) [Chart](#)

5 Days Search Set 2/2

Date	Comment	Excuse Note	Note Status	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16
Aug 29, 2022	-	No Files	Set Message N/A	X 00:00															
Aug 26, 2022	-	No Files	Set Message N/A	E 00:00															
Aug 25, 2022	-	No Files	Set Message N/A	X 00:00															
Aug 24, 2022	-	No Files	Set Message N/A	X 00:00															

13. Click a grade to open more information as it pertains to the grade given on the [Course History \(Assignments\)](#) screen.

☐ Show All Years
 ☐ Show All Schools
 ☐ Show Exams
 ☐ Show Inactive Courses
 ☐ Group By Course
 Update
[View Detailed Report](#)
[Print Assignment Grades](#)

3 Records Export Filter: OFF Toggle Columns

Pd	Course #	Course	Teacher	Attended Hours	S1	Q3	Q4	S2	FY	Credits
0107	PMT0074	WELDER	Richardson, P	533.25		81% B	81% B			0
0107	PMT0072	WELDER, SMAW 1	Richardson, P						82% B	0.00
0107	PMT0073	WELDER, SMAW 2	Richardson, P						80% B	0.00

Calculated grades are marked with

FOCUS Writers02 Adams, Debra Morgan Course History Lizette Garcia Adult Education - 9103 SIS Admin 2022-2023 Term D ERP

Demographic Enrollment Schedule Requests Grades Absences Activities Referrals Test History Audit Trail Grad Page ISP SSS Choice Billing Search...

MED SURG NURS 2 Period 1 - MTWHF - PN1 - Leslie Merritts [View Grades Summary](#)

Percent of Grade	Exams	Quizzes/Quests/Homework	ATI Assessments	Final Exams	Skill Assessment/Labs/Clinicals/Attendance/Participation	Weighted Grade
Score	50%	20%	10%	10%	10%	
	264/300 B	106/100 A	NG	NG	NG	93% A

9 Assignments [Export](#) [Filter: OFF](#)

Assignment	Points Earned	Grade	Comment	Assigned	Due	Last Modified	Category
Teamwork Positive Attitude School Screenings	NG / 100	NG		Fri, 16 Sep 2022	Fri, 28 Oct 2022		Skill Assessment/Labs/Clinicals/Attendance
ATI Pharmacology	NG / 100	NG		Thu, 27 Oct 2022	Thu, 27 Oct 2022		ATI Assessments
ATI Medical Surgical Nursing	NG / 100	NG		Mon, 24 Oct 2022	Mon, 24 Oct 2022		ATI Assessments
polio extra credit essay	3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:17 pm	Quizzes/Quests/Homework
Love and Other Drugs Parkinson's extra credit	3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:21 pm	Quizzes/Quests/Homework
Lazarus affect movie quiz	100 / 100	A		Thu, 15 Sep 2022	Tue, 20 Sep 2022	Tue, 20 Sep 2022 11:40 am	Quizzes/Quests/Homework
Chapter 10-14 Exam	76 / 100	C		Mon, 19 Sep 2022	Tue, 20 Sep 2022	Mon, 19 Sep 2022 9:05 am	Exams
Pharm Resp eyes ears exam	99 / 100	A		Thu, 15 Sep 2022	Thu, 15 Sep 2022	Fri, 16 Sep 2022 2:38 pm	Exams

Printing & Viewing Course History (Assignments)

1. If the Course History screen opens the Detailed Report, click **View Grades Summary**.

FOCUS Writers02 Adams, Debra Morgan Course History Lizette Garcia Adult Education - 9103 SIS Admin 2022-2023 Term D ERP

Demographic Enrollment Schedule Requests Grades Absences Activities Referrals Test History Audit Trail Grad Page ISP SSS Choice Billing Search...

MED SURG NURS 2 Period 1 - MTWHF - PN1 - Leslie Merritts [View Grades Summary](#)

Percent of Grade	Exams	Quizzes/Quests/Homework	ATI Assessments	Final Exams	Skill Assessment/Labs/Clinicals/Attendance/Participation	Weighted Grade
Score	50%	20%	10%	10%	10%	
	264/300 B	106/100 A	NG	NG	NG	93% A

9 Assignments [Export](#) [Filter: OFF](#)

Assignment	Points Earned	Grade	Comment	Assigned	Due	Last Modified	Category
Teamwork Positive Attitude School Screenings	NG / 100	NG		Fri, 16 Sep 2022	Fri, 28 Oct 2022		Skill Assessment/Labs/Clinicals/Attendance
ATI Pharmacology	NG / 100	NG		Thu, 27 Oct 2022	Thu, 27 Oct 2022		ATI Assessments
ATI Medical Surgical Nursing	NG / 100	NG		Mon, 24 Oct 2022	Mon, 24 Oct 2022		ATI Assessments
polio extra credit essay	3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:17 pm	Quizzes/Quests/Homework
Love and Other Drugs Parkinson's extra credit	3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:21 pm	Quizzes/Quests/Homework
Lazarus affect movie quiz	100 / 100	A		Thu, 15 Sep 2022	Tue, 20 Sep 2022	Tue, 20 Sep 2022 11:40 am	Quizzes/Quests/Homework
Chapter 10-14 Exam	76 / 100	C		Mon, 19 Sep 2022	Tue, 20 Sep 2022	Mon, 19 Sep 2022 9:05 am	Exams
Pharm Resp eyes ears exam	99 / 100	A		Thu, 15 Sep 2022	Thu, 15 Sep 2022	Fri, 16 Sep 2022 2:38 pm	Exams

2. Click **Print Assignment Grades** to open the Course History (Assignments) screen, which displays all assignments for current courses.

☐ Show All Years
 ☐ Show All Schools
 ☐ Show Exams
 ☐ Show Inactive Courses
 ☐ Group By Course
 Update
[View Detailed Report](#)

[Print Assignment Grades](#)

3 Records

Export

Filter: OFF

Toggle Columns

Pd	Course #	Course	Teacher	Attended Hours	S1	Q3	Q4	S2	FY	Credits
0107	PMT0074	WELDER	Richardson, P	533.25		81% B	81% B			0
0107	PMT0072	WELDER, SMAW 1	Richardson, P						82% B	0.00
0107	PMT0073	WELDER, SMAW 2	Richardson, P						80% B	0.00

Calculated grades are marked with ▼

The screen displays the course name, period/time, class days, teacher's name, current grade, as well as a breakdown of grade per grade category, such as Classwork, Homework, Tests, etc., if applicable. The assignments display the Assignment name, Points possible / points earned, Grade, Comments, Assigned date and time, Due date, Category, Assignment Files attached, Date Last Modified, and Student Files uploaded.

FOCUS

Writers02

Atencio, Benny Ozark

06 - 30

Course History (Assignments)

Lizette Garcia

Adult Education -

Admin

2022-2023

Demographic

Enrollment

Schedule

Requests

Grades

Absences

Activities

Referrals

Test History

Audit Trail

Grad

ISP Page

Files

SSS

Choice

Billing

☐ Include Inactive Courses

☐ Include Courses from Other Schools

Update

[View Grades Summary](#)

MED SURG NURS 2 - Period 1 - MTWHF - PN1 - Leslie Merritts

Percent of Grade	Exams	Quizzes/Quests/Homework	ATI Assessments	Final Exams	Skill Assessment/Labs/Clinicals/Attendance/Participation	Weighted Grade
Score	50%	20%	10%	10%	10%	
	264/300 B	106/100 A	NG	NG	NG	93% A

9 Assignments

Export

Filter: OFF

Assignment	Points Earned	Grade	Comment	Assigned	Due	Last Modified	Category
Teamwork Positive Attitude School Screenings	NG / 100	NG		Fri, 16 Sep 2022	Fri, 28 Oct 2022		Skill Assessment/Labs/Clinicals/Attendan
ATI Pharmacology	NG / 100	NG		Thu, 27 Oct 2022	Thu, 27 Oct 2022		ATI Assessments
ATI Medical Surgical Nursing	NG / 100	NG		Mon, 24 Oct 2022	Mon, 24 Oct 2022		ATI Assessments
polio extra credit essay	3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:17 pm	Quizzes/Quests/Homework
Love and Other Drugs Parkinson's extra credit	3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:21 pm	Quizzes/Quests/Homework
Lazarus affect movie quiz	100 / 100	A		Thu, 15 Sep 2022	Tue, 20 Sep 2022	Tue, 20 Sep 2022 11:40 am	Quizzes/Quests/Homework
Chapter 10-14 Exam	76 / 100	C		Mon, 19 Sep 2022	Tue, 20 Sep 2022	Mon, 19 Sep 2022 9:05 am	Exams

3. Select the **Include Inactive Courses** check box to display assignments for inactive courses, as well.

Demographic Enrollment Schedule Requests Grades Absences Activities Referrals Test History Audit Trail Grad ISP Page SSS Choice Billing Search...

☒ Include Inactive Courses ☐ Include Courses from Other Schools [Update](#) [View Grades Summary](#)

MED SURG NURS 1 - Period 1 - MTWHF - PN1 - Leslie Merritts

	Exams	Quizzes, Quests, Homework	ATI assessments	Final Exams	Skill Assessment, Labs, Clinicals, Attendance, Participation	Weighted Grade
Percent of Grade	50%	20%	10%	10%	10%	
Score	769/1000 C	400/400 A	113/100 A	168/200 B	800/800 A	88% B

25 Assignments [Export](#) [Filter: OFF](#)

Assignment	Points Earned	Grade	Comment	Assigned	Due	Last Modified	Category
Clinical Grade	100 / 100	A		Fri, 19 Aug 2022	Sat, 20 Aug 2022	Fri, 19 Aug 2022 7:56 am	Skill Assessment, Labs, Clinicals, Attendance, Par
Pharmacology Final	91 / 100	A		Thu, 18 Aug 2022	Fri, 19 Aug 2022	Thu, 18 Aug 2022 3:12 pm	Final Exams
Medical Surgical Final Exam	77 / 100	C		Wed, 17 Aug 2022	Thu, 18 Aug 2022	Wed, 17 Aug 2022 9:47 am	Final Exams
Chapter 35-37 Exam	58 / 100	F		Fri, 12 Aug 2022	Sat, 13 Aug 2022	Fri, 12 Aug 2022 8:32 am	Exams
Chapter 17-20 Exam	71 / 100	F		Fri, 12 Aug 2022	Sat, 13 Aug 2022	Wed, 17 Aug 2022 1:02 pm	Exams

4. Select the **Include Courses from Other Schools** check box to display assignments from courses at other schools the student is enrolled.

Demographic Enrollment Schedule Requests Grades Absences Activities Referrals Test History Audit Trail Grad ISP Page SSS Choice Billing Search...

☐ Include Inactive Courses ☒ Include Courses from Other Schools [Update](#) [View Grades Summary](#)

MED SURG NURS 2 - Period 1 - MTWHF - PN1 - Leslie Merritts

	Exams	Quizzes/Quests/Homework	ATI Assessments	Final Exams	Skill Assessment/Labs/Clinicals/Attendance/Participation	Weighted Grade
Percent of Grade	50%	20%	10%	10%	10%	
Score	264/300 B	106/100 A	NG	NG	NG	93% A

9 Assignments [Export](#) [Filter: OFF](#)

Assignment	Points Earned	Grade	Comment	Assigned	Due	Last Modified	Category
Teamwork Positive Attitude School Screenings	NG / 100	NG		Fri, 16 Sep 2022	Fri, 28 Oct 2022		Skill Assessment/Labs/Clinicals/A
ATI Pharmacology	NG / 100	NG		Thu, 27 Oct 2022	Thu, 27 Oct 2022		ATI Assessments
ATI Medical Surgical Nursing	NG / 100	NG		Mon, 24 Oct 2022	Mon, 24 Oct 2022		ATI Assessments
polio extra credit essay	3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:17 pm	Quizzes/Quests/Homework

5. Click **View Grades Summary** to return to the Grades Summary screen.

Grades Absences Activities Referrals Test History Audit Trail Grad ISP Page SSS Choice Billing Search...

as from Other Schools Update [View Grades Summary](#)

1 - Leslie Merritts

Homework	ATI Assessments	Final Exams	Skill Assessment/Labs/Clinicals/Attendance/Participation	Weighted Grade
10%	10%	10%	10%	93% A
NG	NG	NG	NG	

Points Earned	Grade	Comment	Assigned	Due	Last Modified	Category
NG / 100	NG		Fri, 16 Sep 2022	Fri, 28 Oct 2022		Skill Assessment/Labs/Cli
NG / 100	NG		Thu, 27 Oct 2022	Thu, 27 Oct 2022		ATI Assessments
NG / 100	NG		Mon, 24 Oct 2022	Mon, 24 Oct 2022		ATI Assessments
3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:17 pm	Quizzes/Quests/Homewo

6. Click **Print** at the bottom of the screen to print the grades and assignments.

FOCUS Writers02 Atencio, Benny Ozark Course History (Assignments) Lizette Garcia Adult Education - 9 Admin 2022-2023

Demographic Enrollment Schedule Requests Grades Absences Activities Referrals Test History Audit Trail Grad ISP Page Files SSS Choice Billing

☐ Include Inactive Courses ☐ Include Courses from Other Schools Update [View Grades Summary](#)

MED SURG NURS 2 - Period 1 - MTWHF - PN1 - Leslie Merritts

Percent of Grade	Exams	Quizzes/Quests/Homework	ATI Assessments	Final Exams	Skill Assessment/Labs/Clinicals/Attendance/Participation	Weighted Grade
Score	264/300 B	106/100 A	NG	NG	NG	93% A

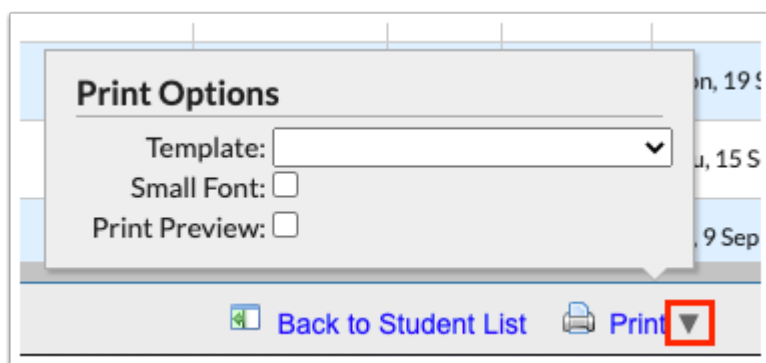
9 Assignments Export Filter: OFF

Assignment	Points Earned	Grade	Comment	Assigned	Due	Last Modified	Category
Teamwork Positive Attitude School Screenings	NG / 100	NG		Fri, 16 Sep 2022	Fri, 28 Oct 2022		Skill Assessment/Labs/Clinicals/Attendan
ATI Pharmacology	NG / 100	NG		Thu, 27 Oct 2022	Thu, 27 Oct 2022		ATI Assessments
ATI Medical Surgical Nursing	NG / 100	NG		Mon, 24 Oct 2022	Mon, 24 Oct 2022		ATI Assessments
polio extra credit essay	3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:17 pm	Quizzes/Quests/Homework
Love and Other Drugs Parkinson's extra credit	3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:21 pm	Quizzes/Quests/Homework
Lazarus affect movie quiz	100 / 100	A		Thu, 15 Sep 2022	Tue, 20 Sep 2022	Tue, 20 Sep 2022 11:40 am	Quizzes/Quests/Homework
Chapter 10-14 Exam	76 / 100	C		Mon, 19 Sep 2022	Tue, 20 Sep 2022	Mon, 19 Sep 2022 9:05 am	Exams

Print



Click the Print arrow for additional options, such as Print Preview.



Upon clicking Print, the print pop-up displays. Click the Printer icon to print the grades. Click the down arrow to download the grades to your computer.

X
Modules.php
1 / 2
89%
+
-

Download
Print

Dorian Gray Alaniz 224170
Term 1 Feb 10, 2023

MED SURG NURS 2 - Period 1 - MTWHF - PN1 - Leslie Merritts (93% A)
Student: Alaniz Dorian Gray Course: MED SURG NURS 2 Teacher: Torrez, William

	ATI Assessments	Exams	Final Exams	Quizzes/Quests/Homework	Skill Assessment/Labs/Clinicals/Attendance/Participation	Weighted Grade
Percent of Grade	10%	50%	10%	20%	10%	
Student's Score	93% A	93% A	93% A	93% A	93% A	93% A

9 Assignments

Assignment	Points	Grade	Comments	Assigned	Due	Category	Date Last Modified	Student Files
Teamwork Positive Attitude School Screenings	/ 100	Not Graded		Sep 16, 2022 12:00 AM	Oct 28, 2022 11:59 PM	Skill Assessment/Labs/Clinicals/Attendance/Participation		No Assignment Uploading
ATI Pharmacology	/ 100	Not Graded		Oct 27, 2022 12:00 AM	Oct 27, 2022 11:59 PM	ATI Assessments		No Assignment Uploading
ATI Medical Surgical Nursing	/ 100	Not Graded		Oct 24, 2022 12:00 AM	Oct 24, 2022 11:59 PM	ATI Assessments		No Assignment Uploading

a. When finished, click X to close the pop-up window.

Course History (Assignments) per Course

1. From the Course History screen, while on the Grades Summary screen, click the letter and/or percent grade link.

☐ Show All Years
☐ Show All Schools
☐ Show Exams
☐ Show Inactive Courses
☐ Group By Course

Update

[View Detailed Report](#)
[Print Assignment Grades](#)

3 Records

Export

Filter: OFF

Toggle Columns

Pd	Course #	Course	Teacher	Attended Hours	S1	Q3	Q4	S2	FY	Credits
0107	PMT0074	WELDER	Richardson, P	533.25		81% B	81% B			0
0107	PMT0072	WELDER, SMAW 1	Richardson, P						82% B	0.00
0107	PMT0073	WELDER, SMAW 2	Richardson, P						80% B	0.00

Calculated grades are marked with

If on the Detailed Report screen, click the **View Grades Summary** link to open the Grade Summary screen.

[Demographic](#)
[Enrollment](#)
[Schedule](#)
[Requests](#)
[Grades](#)
[Absences](#)
[Activities](#)
[Referrals](#)

Course History

Cumulative GPA: 3.333 Total Credits Attempted: 2.00
Cumulative Weighted GPA: 0.000 Quality Points: 5.00
Current Year Middle School GPA GPA 3.000 Cohort Year:
Total Credits Earned: 2.00

Program Code: H170
Program Title: Prac
Earned CPC: A,B
Enrolled Hours: 1643

4 Grades
[View Grades Summary](#)
[Comm](#)

[Export](#)
[Filter: OFF](#)
[Toggle Columns](#)
Page Size: 20

	Year	Marking Period	Course	Course Number
	2022-2023	Term 1		
	2022-2023	Full Year	MED SURG NURS 1 PRN0290	PRN0290
	2022-2023	Term 2	NURSING ASSISTANT H170...	H170602
	2021-2022	Full Year	PRAC NURSE 1 FOUND PR...	PRN0098
	2021-2022	Full Year	PRAC NURSE 2 FOUND PR...	PRN0099

2. The course name, period, section, teacher's name, and current grade are displayed in a pull-down. Click the pull-down to select another active course.

Demographic Enrollment Schedule Requests Grades Absences Activities Referrals Test History Audit Trail Grad ISP Page SSS Choice Billing

MED SURG NURS 2 Period 1 - MTWHF - PN1 - Leslie Merritts [View Grades Summary](#)

	Exams	Quizzes/Quests/Homework	ATI Assessments	Final Exams	Skill Assessment/Labs/Clinicals/Attendance/Participation	Weighted Grade
Percent of Grade	50%	20%	10%	10%	10%	
Score	264/300 B	106/100 A	NG	NG	NG	93% A

9 Assignments [Export](#) [Filter: OFF](#)

Assignment	Points Earned	Grade	Comment	Assigned	Due	Last Modified	Category
Teamwork Positive Attitude School Screenings	NG / 100	NG		Fri, 16 Sep 2022	Fri, 28 Oct 2022		Skill Assessment/Labs/Clinicals/Attendance
ATI Pharmacology	NG / 100	NG		Thu, 27 Oct 2022	Thu, 27 Oct 2022		ATI Assessments
ATI Medical Surgical Nursing	NG / 100	NG		Mon, 24 Oct 2022	Mon, 24 Oct 2022		ATI Assessments
polio extra credit essay	3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:17 pm	Quizzes/Quests/Homework
Love and Other Drugs Parkinson's extra credit	3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:21 pm	Quizzes/Quests/Homework
Lazarus affect movie quiz	100 / 100	A		Thu, 15 Sep 2022	Tue, 20 Sep 2022	Tue, 20 Sep 2022 11:40 am	Quizzes/Quests/Homework

3. Click **View Grades Summary** to return to the corresponding screen.

Demographic Enrollment Schedule Requests Grades Absences Activities Referrals Test History Audit Trail Grad ISP Page SSS

MED SURG NURS 2 Period 1 - MTWHF - PN1 - Leslie Merritts [View Grades Summary](#)

	Exams	Quizzes/Quests/Homework	ATI Assessments	Final Exams	Skill Assessment/Labs/Clinicals/Attendance/Participation
Percent of Grade	50%	20%	10%	10%	10%
Score	264/300 B	106/100 A	NG	NG	NG

9 Assignments [Export](#) [Filter: OFF](#)

Assignment	Points Earned	Grade	Comment	Assigned	Due	Last Modified
Teamwork Positive Attitude School Screenings	NG / 100	NG		Fri, 16 Sep 2022	Fri, 28 Oct 2022	
ATI Pharmacology	NG / 100	NG		Thu, 27 Oct 2022	Thu, 27 Oct 2022	
ATI Medical Surgical Nursing	NG / 100	NG		Mon, 24 Oct 2022	Mon, 24 Oct 2022	

A breakdown of grades per grade category, such as Classwork, Homework, Tests, etc., if applicable, is displayed at the top of the screen, as well as the student's Current grade in class.

Demographic Enrollment Schedule Requests Grades Absences Activities Referrals Test History Audit Trail Grad ISP Page SSS Choice Billing

MED SURG NURS 2 Period 1 - MTWHF - PN1 - Leslie Merritts View Grades Summary

Percent of Grade	Exams	Quizzes/Quests/Homework	ATI Assessments	Final Exams	Skill Assessment/Labs/Clinicals/Attendance/Participation	Weighted Grade
Score	50%	20%	10%	10%	10%	
	264/300 B	106/100 A	NG	NG	NG	93% A

9 Assignments Export Filter: OFF

Assignment	Points Earned	Grade	Comment	Assigned	Due	Last Modified	Category
Teamwork Positive Attitude School Screenings	NG / 100	NG		Fri, 16 Sep 2022	Fri, 28 Oct 2022		Skill Assessment/Labs/Clinicals/Attendance
ATI Pharmacology	NG / 100	NG		Thu, 27 Oct 2022	Thu, 27 Oct 2022		ATI Assessments
ATI Medical Surgical Nursing	NG / 100	NG		Mon, 24 Oct 2022	Mon, 24 Oct 2022		ATI Assessments
polio extra credit essay	3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:17 pm	Quizzes/Quests/Homework
Love and Other Drugs Parkinson's extra credit	3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:21 pm	Quizzes/Quests/Homework

The screen displays the Assignment name, Points possible / points earned, Grade, Comments, Assigned date and time, Due date and time, Category, Assignment Files attached, Date Last Modified, and Student Files uploaded.

Demographic Enrollment Schedule Requests Grades Absences Activities Referrals Test History Audit Trail Grad ISP Page SSS Choice Billing

MED SURG NURS 2 Period 1 - MTWHF - PN1 - Leslie Merritts View Grades Summary

	Exams	Quizzes/Quests/Homework	ATI Assessments	Final Exams	Skill Assessment/Labs/Clinicals/Attendance/Participation	Weighted Grade
Percent of Grade	50%	20%	10%	10%	10%	
Score	264/300 B	106/100 A	NG	NG	NG	93% A

9 Assignments Export Filter: OFF






Assignment	Points Earned	Grade	Comment	Assigned	Due	Last Modified	Category
Teamwork Positive Attitude School Screenings	NG / 100	NG		Fri, 16 Sep 2022	Fri, 28 Oct 2022		Skill Assessment/Labs/Clinicals/Attendance
ATI Pharmacology	NG / 100	NG		Thu, 27 Oct 2022	Thu, 27 Oct 2022		ATI Assessments
ATI Medical Surgical Nursing	NG / 100	NG		Mon, 24 Oct 2022	Mon, 24 Oct 2022		ATI Assessments
polio extra credit essay	3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:17 pm	Quizzes/Quests/Homework
Love and Other Drugs Parkinson's extra credit	3 / 0	EC		Wed, 21 Sep 2022	Thu, 22 Sep 2022	Wed, 21 Sep 2022 1:21 pm	Quizzes/Quests/Homework
Lazarus affect movie quiz	100 / 100	A		Thu, 15 Sep 2022	Tue, 20 Sep 2022	Tue, 20 Sep 2022 11:40 am	Quizzes/Quests/Homework
Chapter 10-14 Exam	76 / 100	C		Mon, 19 Sep 2022	Tue, 20 Sep 2022	Mon, 19 Sep 2022 9:05 am	Exams
Pharm Resp eyes ears exam	99 / 100	A		Thu, 15 Sep 2022	Thu, 15 Sep 2022	Fri, 16 Sep 2022 2:38 pm	Exams
Exam Chapters 21-26	89 / 100	B		Fri, 9 Sep 2022	Fri, 9 Sep 2022	Mon, 12 Sep 2022 11:21 am	Exams

Additional Features

You have the ability to navigate to other sections of student information using the tabs at the very top, such as Demographic, Enrollment, Schedule, etc.






Demographic Enrollment Schedule Requests Grades Absences Activities Referrals Test History Audit Trail Grad ISP Page SSS Choice Billing											
Cumulative GPA		3.333	Total Credits Attempted		2.00	FCAT / FSA Read Pass			Algebra I EOC Pass Date		
Cumulative Weighted GPA		0.000	Quality Points		5.00	Civics EOC Pass Date			Geometry EOC Pass Date		
Current Year Middle School GPA		3.000	Cohort Year			US History EOC Pass Date			Met Community Service Hours		
Total Credits Earned		2.00				FCAT / FSA Math Pass			Biology I EOC Pass Date		
						Postsecondary GPA		3.33	Met Online Course Req		Not Met

Click the **down arrow** next to the student Photo to open the category menu, which includes quick links to the following screens/information, most of which can be accessed by [Student Info](#): [Demographics](#), [Schedule](#), [Grades](#) or [Course History](#), [Absences](#), [Add Referral](#), [Test History](#), [SSS](#), [Enrollment](#), [Requests](#), [Standard Grades](#), [Activities](#), [Referrals](#), and [Grad Reqs](#).



Search Screen Simple List Customized List			
264 Students 			
Photo	Student	Student ID	Grade
	Abel, Emmatte	060059	30
	Demographics Enrollment	086729	31
	Schedule Requests	086463	30
	Course History Standard Grades	086886	31
	<u>Absences</u> Activities		
	Add Referral Referrals		
	Test History Grad Reqs		
	SSS		

You can also view the listed students in a **Customized List**, click on the tab. This will display the same list of students with your customized information.

The information/columns displays in the Customized List is set up via Users > [My Preferences](#) > Columns in Student Lists. This screen is also accessible via the **Customize Student List** tab on the Course History screen.

<div> Search Screen Simple List Customized List Customize Student List </div>					
71 Students 					
Photo	Student	Student ID	Grade	Cumulative GPA	Current Year Middle School GPA GPA
	▼ Acorn	087407	31	N/A	N/A
	▼ Acosta 	033917	31	N/A	N/A
	▼ Adams	087615	31	N/A	N/A

Click the **floppy disk** icon to export the listed data to an Excel spreadsheet.

<div> Full Year Course History </div>	
<div> Search Screen Simple List Customized List </div>	
206 Students 	
	Student
	▼ Aguilar, Donn Rene Recar Jr

You can also sort data by clicking on any of the headers. Click once for ascending results; click twice for descending results.

☒ Show All Years
 ☐ Show All Schools
 ☐ Show Exams
 ☐ Show Inactive Courses
 ☐ Group By Course

Update

[View Detailed Report](#)
[Print Assignment Grades](#)
[Print Transcripts](#)

6 Records

Export

Filter: OFF

Toggle Columns

Year	Pd	Course #	Course	Teacher	Attended Hours	Q1	S1	Q3	S2	SS1	SS	FY	Credits
2022-2023	01	PRN0291	MED SURG NURS 2	Torrez, W	125.40	93% A		NG					0
2021-2022	01	PRN0290	MED SURG NURS 1	Torrez, W	107.50								0
2021-2022	01	PRN0098	PRAC NURSE 1 FOUND	Torrez, W								94% A	0.5
2021-2022	01	PRN0099	PRAC NURSE 2 FOUND	Torrez, W								86% B	0.5
2022-2023		PRN0290	MED SURG NURS 1	Merritts, Leslie								88% B	0.5
2022-2023		H170602	NURSING ASSISTANT	N/A				95% A					0.5


Calculated grades are marked with *

To make the list full screen, click on the **expansion** icon (four arrows) next to the Search text box. Once in full screen mode, click the icon again to exit full screen.

← → ↺ ↻ 🏠 sandbox.focusschoolsoftware.com/writers02/Modules.php?modname=Grades/Studen... 🔑 📁 ☆ 👤 ⋮						
🏠 Proficiency Site 🏠 Writers' Trunk 🏠 Writers' ERP Demo 🔄 ScreenSteps 📄 Help Doc Updates... 🏠 ERP for Focus Em... 🔗 JIRA »						
78 Students 📄						<input type="text" value="Search"/> <div> </div>
Photo	Student	Student ID	Grade	Cumulative GPA	Current Year Middle School GPA	Cumulative Credits
	Acosta, Giavanna Thomas	0033917	31	N/A	N/A	
	Adams, Debra Morgan	0087615	31	N/A	N/A	
	Amal, Anderson Neo	0087707	31	N/A	N/A	
	Atencio, Benny Ozark	0035506	30	N/A	N/A	

If looking for specific information housed within the resulting students, type the information in the **Search** text box provided and press **Enter**.


☒ Show All Years
 ☐ Show All Schools
 ☐ Show Exams
 ☐ Show Inactive Courses

6 Records
 [Export](#)

[Filter: OFF](#)
[Toggle Columns](#)

Year	Pd	Course #	Course
2022-2023	01	PRN0291	MED SURG NURS 2
2021-2022	01	PRN0290	MED SURG NURS 1
2021-2022	01	PRN0098	PRAC NURSE 1 FOUND
2021-2022	01	PRN0099	PRAC NURSE 2 FOUND
2022-2023		PRN0290	MED SURG NURS 1
2022-2023		H170602	NURSING ASSISTANT

To print data, click on the **Printer** icon in the **Export** section.

☒ Show All Years
 ☒ Show All Schools
 ☐ Show Exams
 ☐ Show Inactive Courses
 ☐ Group By Course
 [Update](#)

‹ Prev
 Page: / 6
 Next ›
 127 Records
 [Export](#)

[Filter: OFF](#)
[Toggle Columns](#)

Year	School	Pd	Course #	Course	Teacher	S1
2015-2016	MIDDLE SCHOOL	06	0500012	M/J PER/CAR/SCH2 C/P	Colvin, J	
2015-2016	MIDDLE SCHOOL	06	0500012	M/J PER/CAR/SCH2 C/P	Lewis, K	
2014-2015	Middle	01	8207310	INTROD TO INFO TECH	Kildow, R	91% A
2014-2015	Middle	02	1205040	M/J MATH 2	Wing, A	
2014-2015	Middle	03	1001040	M/J LANG ARTS 2	Hayes, H	
2014-2015	Middle	04	2106010	M/J CIVICS	Allen, H	

Click **Filters** to further breakdown data.

☒ Show All Years
 ☒ Show All Schools
 ☐ Show Exams
 ☐ Show Inactive Courses
 ☐ Group By Course
 Update
[View](#)

21 Records
 Export
Filter: ON
Toggle Columns

Year	School	Pd	Course #	Course	Filter	Operator	Value
2020-2021	TECHNICAL CENTER	0107	PMT0074	WELDER	+		
2020-2021	TECHNICAL CENTER	0107	PMT0070	WELDER ASSISTANT	-		
2020-2021	TECHNICAL CENTER	0107	PMT0071	WELDER ASSISTANT			
2020-2021	TECHNICAL CENTER	0107	PMT0072	WELDER, SMAW 1			
2020-2021	TECHNICAL CENTER	0107	PMT0073	WELDER, SMAW 2			
2018-2019	HIGH SCHOOL	01	8800530	CULINARY ARTS 3			
2018-2019	HIGH SCHOOL	02	8800540	CULINARY ARTS 4			
2017-2018	HIGH SCHOOL	03	8800530	CULINARY ARTS 3			

Contains
 Equals
 Starts with
 Ends with
 Has value
 Greater
 Greater or equal
 Less
 Less or equal
 Between

Not
 Not
 Not
 Not
 Not
 Not
 Not
 Not
 Not
 Not

S1
 100% A
 100% A
 91% A

- a. To add more than one filter to a column, click on the **green plus sign**.
- b. To delete an added filter, click on the **red minus sign**.
- c. Select the **gray arrow** for more filtering options.

For more information, see [Filters](#).

Click **Toggle Columns** to customize the columns displayed. For a complete list of columns, be sure **Show [State] fields** is selected, then you can clear the selection for any columns you do not want displayed.

